



Accommodations Reference List

Please note this list does not reflect ANY student's accommodations, but is designed to assist instructors in understanding different accommodations students may utilize.

Books on CD/Digital Audio Books: Students may require an alternate format textbook, such as an audio book. The Student Accessibility Services Office assists students in obtaining books in alternate format. You may also see the acronym "RFB&D" which stands for Recordings for the Blind and Dyslexic.

Braille: The student requires materials in braille.

Calculator: The student is permitted use of a calculator. Oftentimes the student, instructor and Student Accessibility Services staff may meet to discuss use of a calculator, especially in upper level math courses.

Computer for writing assignments: The student will utilize a computer to complete written assignments.

Early Registration: The student can register in the first available open registration window each semester.

Extended test time (1.5X or 2.0X): Extended test time is a specific amount of time determined by Student Accessibility Services. The student may receive 1.5 extra time ("time and a half") or 2.0 extra time ("double time"). If the student is taking their test in the Accommodated Testing Center in order to utilize their accommodations, please do not alter the amount of time they receive on the test (for example, "unlimited time"). Extended test time is applied to all timed assessments, such as a pop quiz, quiz, test, exam or timed in-class assignment. If a student has "back to back" classes, it may not be possible for them to take the test with extended time during the regular class time. The student may need to take the test at a different time, to be determined between the instructor and student.

Fill in/bubble scan tron forms: The student requires assistance in completing fill in/bubble scan tron forms and will need the instructor to provide a paper-based test as well as a scan tron.

Math course substitution/Foreign Language course substitution: The student is eligible for a course substitution in Math and/or Foreign Language. The student will work with an Advising Specialist in the Student Accessibility Services Office to determine alternative coursework.

Interpreter: The student utilizes an American Sign Language (ASL) interpreter.

Magnification Devices/CCTV: The student utilizes devices to enlarge text or images. CCTV stands for Closed-Circuit Television and allows the student to adjust size, color and contrast of printed material.

Note Taker: Students eligible for a note taker are asked to attend class for (1) week to determine whether a note taker is necessary. If so, the student must go to the Student Accessibility Services office and complete



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paperwork. The office will send the instructor a Volunteer Note Taker Request in order to secure a note taker for the student.

Private room per diagnosis: The student will test in a private room in the Accommodated Testing Center.

Reader for tests/ Writer for tests: The student will be provided with an approved reader and/or writer in the Accommodated Testing Center during test taking.

Software: The student may require use of additional software as determined by the Student Accessibility Services Office.

Tape Recorder: The student will record class lectures using a recording device.

Tram Service: The student will utilize transportation service provided by the Student Accessibility Services Office. The tram service operates during specific hours during the school week.

