

March 17, 2014

MEMORANDUM

TO:

District Board of Trustees

FROM:

Jim Murdaugh, President

SUBJECT:

Human Resources Report

Item Description

This item requests Board approval for personnel actions.

Overview and Background

Pursuant to College Policy 6Hx27:04-06 and 6Hx27:04-17, the College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/Financial Implications

This item is funded by the 2013-2014 Operating Budget.

Staff Resource

Teresa Smith

Recommended Action

Approve the report as presented.

Original Appointments - TCC

Joyce Lubbers

Learning Commons Specialist

Learning Commons February 4, 2014

Josephine Moore Staff Assistant II Plant Operations

February 3, 2014

Alan Moran

V.P. for Communications and Marketing

President's Office February 10, 2014

Separations - TCC

Kathleen Coleman

Librarian

Library Services

Retired (Drop Ended)

02/28/2014

Jennifer Paris

Environmental Safety Technician

Campus Police

Resigned

02/21/2014

Lee Williams

Communications Specialist

Communications & Public Information

Resigned 02/28/2014

Original Appointments - Contracts & Grants Funding

David C. Bell

Masonry Career/Technical Instructor

Workforce Development/Gadsden Re-Entry

February 28, 2014

Dorothy Colbert

Program Specialist

FPSI

February 3, 2014

John Gerry

Carpentry Career/Technical Instructor

Workforce Development/Gadsden Re-Entry

February 28, 2014

Tisa Jones

Education Specialist

Workforce Development/Gadsden Re-Entry

February 28, 2014

MarLinda Monroe-Johnson

Program Specialist

Workforce Development/Gadsden Re-Entry

February 27, 2014

Separations - Contracts & Grants Funding

Esra Kocyigit

Post Secondary Test Development

DOE-RTTT

Resigned

02/14/2014

Reappointments (All Employees)

Kristina Finch

Adult Education Specialist Program Coordinator

Workforce Development/Gadsden Re-Entry

February 27, 2014

Ebony Green

Student Account Coordinator

Financial Aid February 7, 2014

Asst. Financial Aid Director

Matthew Littlefield

Communication Specialist

Project Coordinator

Information Technology

February 10, 2014

Maria Sanders

Staff Assistant I

Senior Accounting Specialist

Business Office February 18, 2014

Outside Employment

Sara Marchessault

Associate Professor

College Success

Self-Employed

Private coaching, writing and self-improvement

Douglas Pleas

Landscape

Plant Operations

Douglas Pleas Lawn Service

Lawn Maintenance

Lee McMullen

Landscaper

Plant Operations

Lee McMullen Lawn Maintenance

Lawn Maintenance

Ronnie Pleas

Landscaper

Plant Operations

Esposito Garden Center

Lawn Maintenance