




August 20, 2018

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Renewal for Bookstore Services

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### Item Description

This item requests approval of the District Board of Trustees for the renewal of the current Follett Higher Education Groups, Inc. contract for bookstore services, along with the modifications of the agreement to include support to Flagler College students.

### Overview and Background

In July 2011 the Board approved a five (5) year agreement with Follett to provide the College's bookstore services, with options for successive one-year renewals after the initial contracted period. This will be the third one-year renewal of the original agreement.

This amendment also includes language that will enable Follett to sell textbooks and merchandise to the students of our university partner, Flagler College, as well as establish web based stores to sell TCC branded merchandise.

### Past Actions by the Board

The Board approved the second renewal of this agreement at the June 19, 2017 meeting.

### Funding/Financial Implications

There are no funding implications for these services. The College is projecting an annual commission of over \$400,000 from these services.

### Staff Resource

Barbara Wills

### Recommended Action

Approve the renewal of the Follett contract for bookstore services.