



February 17, 2020

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Attorney Invoice – December

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**Item Description**

Request for approval to pay invoice from Bryant Miller Olive, P.A. for legal services provided related to the collective bargaining process.

**Overview and Background**

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

**Past Actions by the Board**

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting

**Funding/ Financial Implications**

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$2,400 for the month of December 2019.

**Recommended Action**

Authorize payment of invoice as presented.



Tallahassee Community College  
 Barbara K. Wills, Chief Business Officer, Vice President for  
 Administrative Services  
 444 Appleyard Drive  
 Tallahassee, Florida 32304

Invoice Date: January 13, 2020  
 Invoice No. 71248  
 Client No. 25480.006

For professional services rendered in connection with Tallahassee  
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-010844

Statement of Legal Services

		Hours	
12/04/2019	JCC Preparation for negotiations	0.50	
12/04/2019	JCC Travel to Tallahassee	3.50	No Charge
12/05/2019	JCC Conference client and attend UFF negotiations	8.00	
12/05/2019	JCC Travel to Miami	3.00	No Charge
12/06/2019	JCC Review wages and insurance language	0.70	
12/10/2019	DMH Review union proposals	0.40	
<b>Current Services</b>		9.60	\$2,400.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	9.20	\$250.00	\$2,300.00
Denise M. Heekin	0.40	\$250.00	\$100.00

Total Current Work	\$2,400.00
Previous Balance Due	\$13,267.00
Balance Due	\$15,667.00

Tallahassee Community College

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Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:  
101 North Monroe Street, Suite 900  
Tallahassee, FL 32301  
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688  
for credit to Bryant Miller Olive, Account #2132834901  
Thank you for your business