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June 21, 2021

# MEMORANDUM

- TO: Jim Murdaugh, Ph.D. President
- **FROM:** Barbara Wills, Ph.D. Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resources Report

### Item Description

This item requests Board approval for personnel actions.

## **Overview and Background**

Pursuant to College Policy 04-06 and 04-17, the College brings forth a request to approve appointments, separations and outside employment.

## Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

# **Funding/ Financial Implications**

This item is funded by the 2020-2021 Operating Budget.

# **Recommended Action**

Approve the report as presented.

### Original Appointments - Executive, Administrative, Managerial & Professional

Name		Department	Effective Date	
Richard Norman	Business & Workforce Development, Director	Workforce Development	May 17, 2021	

### Original Appointments - Classified Staff

Name	Position	Department	Effective Date	
Shradha Sawant	Manager of Accounting	Financial Services	May 3, 2021	
April Brazell	Business Operations Manager	Financial Services	May 17, 2021	

### Original Appointments - Faculty

Name	Position	Department	Effective Date	
None to Report				

### Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date	
Alexandria Armstrong	Career Education & Articulation, Director	Workforce Development	May 18, 2021	

### Re-Appointments (All Employees)

	Name	Position	Department	Effective Date	Prior Position
1	None to Report				

# Drop Retiree Participants (All Employees)

Nan	ne	Position	Department		Enrollment Date	End Period
Vera		Learning Commons Specialist	Learning Commons		June 1, 2021	May 31, 2021

### Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Elaine Evans	Executive Assistant	Administrative Services	April 27, 2021	Resigned
Bobbi Rudd	Career Development Specialist	Compass 100 Holmes Cl	April 30, 2021	Resigned
Consuela Hill	Staff Assistant I	CDL Program	April 30, 2021	Resigned
Maynard Wamack	Career Development Specialist	Compass 100 DOC Baker Cl	April 30, 2021	Resigned
Selina Starling	Social Media & Digital Content Specialist	Communications	April 30, 2021	Resigned
Yashica Washington	Mathematics Content Specialist	DOE Test Development	May 7, 2021	Resigned
Sherrod Mosley	Training Specialist	DJJ Training	May 10, 2021	Resigned
Traniece Harris	Special Education Assistant	DOC Avon Park Cl	May 13, 2021	Resigned
Tracey Stallworth	Career & Academic Advisor	Advising	May 13, 2021	Dismissed
Katie Sanchez	Career & Academic Advisor	Advising	May 20, 2021	Resigned
Elizabeth Jones	Office Manager	Communications	May 21, 2021	Resigned

### **Outside Employment Requests (All Employees)**

Name	Position	Department	Employer	Position
Andera Ferrell	Senior Custodian	Facilities	USSI	Custodian
Brandon Williams	Custodial Worker	Facilities	USSI	Custodian
Brian Kupfer	Political Science Faculty	BSSE	Norwich University	Teacher
Carl Coleman	Maintenance Technician II	Construction Services	Attack One Fire	Fire Crew
Doug Pleas	Custodial Shift Supervisor	Facilities	ТМН	Shift Supervisor
Gareth Euridge	English Faculty	English Faculty	Quality Matters	Course Reviewer
Leroy Hughes	Custodial Worker	Facilities	Wakulla School	Custodian
Harry Strawter	Senior Custodian	Facilities	Strawter's Cleaning	Owner
			Southern New Hampshire	
Patrick McDermott	College Success Faculty	College Success Faculty	University	Teacher
Regina Marshall	Custodial Worker	Facilities	AJ's Wings & Things	Cook
Robert Brunson	HVAC Program Specialist	Advanced Manufacturing	Dominos Pizza	Delivery Driver
Steve Waites	Senior Engineering Technician	Construction Services	Kimbrel Electric	Electrician
Trey Kimbrel	Construction Service Manager	Facilities	Kimbrel Electric	Owner
Willie Lee	Senior Custodian	Facilities	Gadsden School	Supervisor

### Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Office	Position
None to Report				

### Annual Contract Recommendations - Executive

Name	Department	Effective Date	
None to Report			

### Annual Contract Recommendations - Administrative

Name	Position	Department	Effective Date	
None to Report				

#### Annual Contract Recommendations - Managerial & Professional

Name	Position	Department	Effective Date	
None to Report				

### Annual Contract Recommendations - Managerial & Professional

Name	Position	Department	Effective Date	
None to Report				

#### Reclassifications (All Employees)

Name	Position	Department	Effective Date	Prior Position
None to Report				