



November 15, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoice – Bryant Miller Olive (September and October 2021)

Item Description

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board Meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$2,475.00 for September 2021 and \$5,539.47 for October 2021.

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
 Chief Business Officer, Vice President for Administrative
 Services
 Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: October 6, 2021
 Invoice No. 76219
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-014014

Statement of Legal Services

| | | | Hours |
|-------------------------|-----|--|------------|
| 09/03/2021 | JCC | Preparation for UFF negotiations | 0.80 |
| 09/07/2021 | JCC | Telephone conference with client (C. Grause) / UFF negotiations; vaccines | 0.50 |
| 09/07/2021 | JCC | Review wage proposal | 0.20 |
| 09/07/2021 | DMH | Review wage proposal | 0.20 |
| 09/10/2021 | JCC | Analyze issues / assignment of courses | 0.60 |
| 09/10/2021 | JCC | Attend collective bargaining / UFF | 1.10 |
| 09/10/2021 | DMH | Attend zoom meeting and bargaining | 1.60 |
| 09/17/2021 | JCC | Review correspondence regarding proposals | 0.40 |
| 09/17/2021 | DMH | Review emails about bargaining | 0.10 |
| 09/21/2021 | JCC | Analyze/update impasse declaration issues | 1.30 |
| 09/29/2021 | JCC | Analyze group health insurance implementation issues | 0.80 |
| 09/29/2021 | JCC | Review faculty agreement | 0.50 |
| 09/30/2021 | JCC | Attend UFF collective bargaining | 1.40 |
| 09/30/2021 | JCC | Review correspondence / faculty member | 0.40 |
| Current Services | | | 9.90 |
| | | | \$2,475.00 |

Recapitulation

| <u>Timekeeper</u> | <u>Hours</u> | <u>Rate</u> | <u>Total</u> |
|-------------------|--------------|-------------|--------------|
| James C. Crosland | 8.00 | \$250.00 | \$2,000.00 |

Tallahassee Community College

Invoice Date: October 06, 2021
Invoice No. 76219
Client No. 25480.006

Denise M. Heekin 1.90 \$250.00 \$475.00

Payments

10/04/2021 Payment ACH rec'd 10/4/21 Invoice 75737 1,125.00
1,125.00

Total Current Work \$2,475.00
Previous Balance Due \$500.00
Balance Due \$2,975.00

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business

**Bryant
Miller
Olive**

Barbara K. Wills
Chief Business Officer, Vice President for Administrative
Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: October 26, 2021
Invoice No. 76440
Client No. 25480.002

For professional services rendered and expenses incurred
regarding Tallahassee Community College / L&E / General

Statement of Legal Services

| | | Hours | |
|------------|---|-------|----------|
| 10/05/2021 | JCC Review correspondence / [REDACTED] | 0.50 | |
| 10/05/2021 | JCC Conference call with client (C. Grause, C. Stringer) / [REDACTED] | 0.50 | |
| | Current Services | 1.00 | \$250.00 |

Recapitulation

| <u>Timekeeper</u> | <u>Hours</u> | <u>Rate</u> | <u>Total</u> |
|-------------------|--------------|-------------|--------------|
| James C. Crosland | 1.00 | \$250.00 | \$250.00 |

Payments

| | | | |
|------------|---------|---------------------------------|-------|
| 08/21/2020 | Payment | ACH rec'd 8/21/20 Invoice 72545 | 77.67 |
| | | | 77.67 |

| | |
|----------------------|----------|
| Total Current Work | \$250.00 |
| Previous Balance Due | \$0.00 |
| Balance Due | \$250.00 |

Tallahassee Community College

Invoice Date: October 26, 2021
Invoice No. 76440
Client No. 25480.002

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Barbara K. Wills
 Chief Business Officer, Vice President for Administrative
 Services
 Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: October 27, 2021
 Invoice No. 76442
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-014014

Statement of Legal Services

| | | | Hours | |
|-------------------------|-----|--|--------------|-------------------|
| 10/01/2021 | JCC | Review UFF proposals | 0.30 | |
| 10/04/2021 | JCC | Analyze PERC bargaining and impasse procedures | 1.40 | |
| 10/05/2021 | JCC | Review and analyze College policies and procedures | 4.80 | |
| 10/06/2021 | DMH | Review UFF proposals | 0.20 | |
| 10/06/2021 | DMH | Analyze issues | 0.30 | |
| 10/06/2021 | JYD | Analyze issues and facts regarding annual and continuing employment contracts; legal research regarding Florida statutory and FAC sections on continuing right to employment | 1.10 | |
| 10/11/2021 | DMH | Analyze issue / grievance procedure | 0.40 | |
| 10/11/2021 | JYD | Legal research / continuing contract status and ability to grieve | 4.50 | |
| 10/14/2021 | JCC | Preparation for Executive Session | 1.50 | |
| 10/18/2021 | JCC | Travel to Tallahassee | 3.00 | No Charge |
| 10/18/2021 | JCC | Conference with client and attend Executive Session | 4.00 | |
| 10/19/2021 | DMH | Analyze bargaining issues | 0.20 | |
| 10/19/2021 | JCC | Travel to Miami | 3.00 | No Charge |
| Current Services | | | 18.70 | \$4,675.00 |

Recapitulation

| <u>Timekeeper</u> | <u>Hours</u> | <u>Rate</u> | <u>Total</u> |
|-------------------|--------------|-------------|--------------|
| James C. Crosland | 12.00 | \$250.00 | \$3,000.00 |

Tallahassee Community College

Invoice Date: October 27, 2021
Invoice No. 76442
Client No. 25480.006

| | | | |
|------------------|------|----------|------------|
| John Y. Doty | 5.60 | \$250.00 | \$1,400.00 |
| Denise M. Heekin | 1.10 | \$250.00 | \$275.00 |

Expenses Incurred

| | |
|-----------------|-----------------|
| Meals | 5.92 |
| Travel expenses | 575.55 |
| Duplication | 33.00 |
| Thru 10/27/2021 | <u>\$614.47</u> |

Payments

| | | | |
|------------|---------|----------------------------------|---------------|
| 10/21/2021 | Payment | ACH rec'd 10/21/21 Invoice 75921 | 500.00 |
| | | | <u>500.00</u> |

| | |
|----------------------|-------------------|
| Total Current Work | <u>\$5,289.47</u> |
| Previous Balance Due | \$2,475.00 |
| Balance Due | <u>\$7,764.47</u> |

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