



February 20, 2023

Memorandum from President Murdaugh

The District Board of Trustees of
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304

The following meeting Agenda and items requiring approval by the District Board of Trustees is provided for your use at the Monday, February 20, 2023, Board Meeting.

The meeting will be held at Ghazvini Center for Healthcare Education Center, 1528 Surgeons Drive, Tallahassee, FL 32308. 2:30 pm.

Should you have any questions, please contact me.

Sincerely,

Jim Murdaugh, Ph.D.
President

Agenda
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32308
Monday, February 20, 2023
Business Meeting & Workshop – 2:30 PM

CALL TO ORDER

- i. Moment of Silence
- ii. Pledge of Allegiance

COMMENTS

- i. Board Chair
- ii. Board Members
- iii. President

APPROVAL OF MINUTES

- 1. February 2023 Minutes
Approve minutes as presented.

INFORMATION AND NEWS ITEMS

UNFINISHED BUSINESS

PRESENTATIONS

NEW BUSINESS

Approval of Consent Agenda

The consent agenda format is an organization process for meetings that allow the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

- 2. Attorney Invoice – Bryant Miller Olive (December 2022)
Authorize payment of invoices as presented.

- [3.](#) Human Resource Report
Approve the report as presented.
- [4.](#) Sponsored Programs – Provider February 2023
Authorize funding for the awards and contracts as presented.

TCC Foundation

- [5.](#) TCC Foundation Update
Presented as an information item only.

Academic Affairs

- [6.](#) 2023-2024 Early College Program Agreements
Approve the Early College Program agreements.
- [7.](#) Academic Curriculum Changes
Approve the proposed curriculum changes.

Administrative Services

- [8.](#) Fund Analysis - January 2023
Presented as an information item only.
- [9.](#) Construction Status Report
Presented as an information item only.
- [10.](#) Architect Invoices
Authorize payment of architectural invoices as presented.
- [11.](#) Disposal of Real Property
Approve the disposal of real property identified as Building 02, located at: 201 MLK Jr Blvd, under TCC's Gadsden Service Center Site 2 Campus, 223 Pat Thomas Pkwy, Quincy, FL. 32351.
- [12.](#) Spot Survey 2.7
Approve the attached Educational Plant Spot Survey 2.7.

PUBLIC COMMENT

WORKSHOP

PRESIDENT'S REPORT

NEXT MEETING DATE

March 20, 2023

Location: Florida Public Safety Institute

ADJOURNMENT

Minutes
Tallahassee Community College District Board of Trustees
Hinson Administration Building
444 Appleyard Drive
Tallahassee, FL 32304
Tuesday, January 17, 2023
Business Meeting – 2:30 p.m.

On January 17, 2023, the Tallahassee Community College District Board of Trustees meeting was called to order by Chair Eugene Lamb at 2:30 p.m.

Members Present: Chair Lamb, Vice Chair Jonathan Kilpatrick, Trustees Frank Messersmith, Karen Moore, and Monte Stevens.

Absent: Trustee Charlie Ward

Via phone/Zoom: None

Others Present: President Jim Murdaugh, Dustin Frost, Amanda Clements Bill Spiers, Kim Moore, Barbara Wills, Calandra Stringer, Sharisse Turner, Nicholas Vick, Jessica Griffin, Isaiah Cathey, Brett Rutherford, Ashley Johnson, Steve Outlaw, Glenn Alston, Wesley Hardin, Amy Bradbury, Craig Knox, Mike Robeck, Bobby Jones, Rob Hall, Sheri Rowland, Bob Ballard, Trevoris McDaniel, Ravi Bhatt, Zahra Gholami, Anum Fatima, Candice Grause, Angela Long, Heather Mitchell, Nyla Davis, Lei Wang, Gerald Jones, Chuck Moore, Dave Mitchum, and Sydney Ray.

CALL TO ORDER

Chair Lamb asked everyone to stand for a moment of silence and the pledge of allegiance.

COMMENTS

- i. Board Chair Lamb gave congratulations to the staff that coordinated the Holiday Luncheon. He asked if the Trustees had any comments.
- ii. Board Members: Trustee Messersmith mentioned that he enjoyed the food and music at the Holiday Luncheon. He asked about the new Medical Tech Program at the Ghazvini Center. Trustee Kilpatrick shared that people in the community knew that TCC was in the Top Ten, as well as how well the Athletics were doing, and it was good to hear TCC mentioned in the community. Trustee Stevens mentioned graduation was great, and he recognized the Men's Basketball team was doing very well. Trustee Moore shared that all TCC sports are awesome and our student-athletes are the best.
- iii. President Murdaugh recognized our Police Chief, Wesley Hardin, who graduated from the 55th Chief Executive seminar through the Florida Criminal Justice Executive Institute and thanked everyone who made it to the Commencement. He announced the Holiday Luncheon was sold out for the first time, and he thanked Chair Lamb and Trustee Messersmith for attending. President Murdaugh mentioned the birthdays of Vice Chair Kilpatrick and Trustee Stevens. He also welcomed three graduate students from FSU who were in the audience to observe our Board of Trustees meeting today for their class assignment.

APPROVAL OF MINUTES

1. November 21, 2022 Meeting

Approve minutes as presented.

MOTION: Trustee Moore **SECOND:** Vice Chair Kilpatrick

Motion passed unanimously.

INFORMATION AND NEWS ITEMS

VP Candice Grause shared print and online stories: a write-up announcing TCC's Workday Operations Director, Kristina Wiggin's passing; great coverage of Amazon's sponsorship of the Foundation's Cleaver and Cork event; lots of coverage of our Men's basketball team, and their 19-game winning streak, they were an ESPN game of the week; the Democrat picked up a story written by a TCC student, originally published in the Talon student newspaper; and Trustee Ward was featured in an ESPN documentary. She also introduced Taylor Boser from TCC's Communications & Marketing department who is new to the team and handles media relations and social media.

UNFINISHED BUSINESS

None.

PRESENTATIONS

VP Heather Mitchell announced four presentations today. Peter Boulware Toyota will sponsor tasting tents at the Cleaver and Cork Food and Wine Festival for \$10,000.00. Mr. Boulware announced that Peter Boulware Toyota was looking forward to supporting the event this year, thanked TCC for allowing high school students to participate in dual enrollment proclaiming it's an incredible partnership, and TCC is a cornerstone of this community. VP Mitchell stated that all the proceeds from Cleaver and Cork will be going to support student scholarships. Second, Irvine Leonard's family has set up a \$25,000.00 welding scholarship. Mrs. Debie Leonard thanked TCC and President Murdaugh, Rick Frasier, and Heather, said TCC meant a lot to Irvine and he was happy to be an instructor with TCC for 10 years. Third, the Jimmy Callaway Scholarship of \$25,000.00 for TCC2FSU students. Donna Callaway spoke about her husband, Jimmie, who was a "tough love" type of person and really cared about TCC and the students. She hoped that the kids that come through TCC will benefit. The last donor was anonymous and gave \$70,000.00 to be used in the Workforce Development Programs. VP Mitchell announced the scholarship will provide full tuition to students from Wakulla County seeking admittance to a TCC workforce program.

President Murdaugh recognized Dr. Rowland, who introduced Athletic Director Chuck Moore. Mr. Moore commented on TCC's Men's basketball team ranked number five, his department's Leave a Legacy campaign for their student-athletes, Sports psychology with FSU, Alumni/Booster engagement, Sponsors, Game attendance, and local school groups. He thanked Heather and the Foundation for sponsoring ESPN. Mr. Moore mentioned the updated Athletic Department staff, Brett Rutherford, Ashley Johnson, Mercedes Corona, and Bryan Henry. He introduced three student-athletes; Isaiah Cathey, Sydney Ray, and Dave Mitchum.

NEW BUSINESS

Approval of Consent Agenda

2. Human Resource Report

Approve the report as presented.

3. Attorney Invoice – Bryant Miller Olive (October and November 2022)

Authorize payment of invoices as presented.

4. Sponsored Programs – Provider

Authorize funding for the awards and contracts as presented.

5. Architect Invoices

Authorize payment of architectural invoices presented.

Motion to Approve Consent Agenda.

MOTION: Trustee Stevens **SECOND:** Trustee Moore

Motion passed unanimously.

TCC Foundation

6. TCC Foundation Update

Presented as an information item only.

Academic Affairs

7. Additional Dual Enrollment Articulation Agreement with Private School

Approve the articulation agreement.

MOTION: Trustee Messersmith **SECOND:** Trustee Moore

Motion passed unanimously.

Administrative Services

8. Fund Analysis – December 2022

Presented as an information item only.

9. Construction Status Report

Presented as an information item only.

10. Sale of Real Property – 3969 Century Park Circle, North

Approve the sale of real property as presented.

MOTION: Trustee Moore **SECOND:** Trustee Stevens

Motion passed unanimously.

11. Sale of Real Property – 3935 Century Park Circle, North

Approve the sale of real property as presented.

MOTION: Trustee Stevens **SECOND:** Trustee Moore

Motion passed unanimously.

12. Sale of Real Property – 3970 Century Park Circle, South

Approve the sale of real property as presented.

MOTION: Trustee Moore **SECOND:** Trustee Stevens

Motion passed unanimously.

13. RFQ 2022-09 Award Recommendation

Approve the recommended construction manager at risk, Cook Brothers, Inc., for the TCC Center for Innovation (CFI) Exterior Envelope Improvements project.

MOTION: Trustee Messersmith **SECOND:** Trustee Stevens

Motion passed unanimously.

14. RFQ 2022-10 Award Recommendation

Approve the recommended construction manager at risk, Cook Brothers, Inc., for the TCC Center for Innovation (CFI) Stair Tower Improvements project.

MOTION: Trustee Stevens **SECOND:** Trustee Messersmith

Motion passed unanimously.

15. RFQ 2022-11 Award Recommendation

Approve the recommended list of Architects as presented.

MOTION: Trustee Moore **SECOND:** Trustee Stevens

Motion passed unanimously.

16. Roof Restoration Mailroom (MR) Bldg. 57

Approve the attached proposal no. 25-FL-221099 from Garland/DBS, Inc. as presented.

MOTION: Trustee Stevens **SECOND:** Trustee Moore

Motion passed unanimously.

17. Replace Chillers, Pumps and Install VFD's at FPSI Administration Bldg. 4
Approve the attached proposal no. H7-183136-22-001 from TRANE as presented.
MOTION: Trustee Moore **SECOND:** Trustee Stevens
Motion passed unanimously.
18. Roof Restoration TPP 11, DH 6, AP 3, MLH 4 – Four Bldgs. with One Contiguous Roof.
Approve the attached proposal no. 25-FL-221099 from Garland/DBS, Inc. as presented.
MOTION: Vice Chair Kilpatrick **SECOND:** Trustee Stevens
Motion passed unanimously.
19. Disposal of Real Property
Approve the disposal of real property identified as building 16 on TCC's Main Campus Site 1, located at 444 Appleyard Drive, Tallahassee 323-4.
MOTION: Trustee Stevens **SECOND:** Trustee Moore
Motion passed unanimously.
20. Spot Survey 2.6.
Approve the attached Educational Plant Spot survey 2.6. 221099 from
MOTION: Trustee Stevens **SECOND:** Trustee Moore
Motion passed unanimously.

PUBLIC COMMENT

None

WORKSHOP

None

PRESIDENT'S REPORT

President Murdaugh mentioned that Commissioner Diaz will soon announce the approval of TCC as a Charter Authorizer. Also, that Student Government Association President Tommy McCall will be attending the Achieving the Dream conference in Chicago in February as he was chosen as a Dream Scholar.

NEXT MEETING DATE

February 20, 2023

Location: **Ghazvini Center for Healthcare Education**

ADJOURNMENT

Chair Lamb called for adjournment at 3:32 pm

Minutes approved at the regular meeting of the District Board of Trustees on February 20, 2023.

Eugene Lamb Jr.
Chair President

Jim Murdaugh, Ph.D.



February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoice – Bryant Miller Olive (December 2022)

Item Description

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the October 17, 2022 Board Meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$225.00 for December 2022.

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
 Chief Business Officer, Vice President for Administrative
 Services
 Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: January 9, 2023
 Invoice No. 79793
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-015825

Statement of Legal Services

			Hours	
12/06/2022	DMH	Review and reply to email	0.10	
12/06/2022	DMH	Prepare for and attend zoom call / surgical technology	0.80	
Current Services			0.90	\$225.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	0.90	\$250.00	\$225.00

Total Current Work	\$225.00
Previous Balance Due	\$825.00
Balance Due	\$1,050.00

Tallahassee Community College

Invoice Date: January 09, 2023
Invoice No. 79793
Client No. 25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resource Report

Item Description

This item request Board approval for personnel actions.

Overview and Background

The College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2022-2023 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Classified Staff

Name	Position	Department	Effective Date
Kara Hash	Information Specialist	Admissions and Records	January 3, 2023
Bobbie Hammond	Student Support Specialist	Admissions and Records	January 3, 2023
Jennifer Rodriguez	Student Financial Advisor	Financial Aid	January 3, 2023
Michael Ritter	Campus Police Officer	Campus Police	January 3, 2023
Kelvin Marcelli	Professional Counselor	Mental Health Counseling	January 3, 2023
Daniel Delimont	Landscape Services Supervisor	Facilities	January 4, 2023
Ronnie Johnson	Environmental Services Supervisor	Facilities	January 9, 2023
Chuck Hash	Landscaper	Facilities	January 10, 2023
Racquel Wyatt	Call Center Representative	Student Affairs	February 2, 2023

Original Appointments - Faculty

Name	Position	Department	Effective Date
Brendan Gressel	Cybersecurity Assistant Professor	Computer Programming Faculty	January 3, 2023
Jasun Burdick	Building Automation Faculty	Business and Industry	January 3, 2023
Jeremy Wortham	Surgical Technology Assistant Professor	Health Care Professions	January 5, 2023

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date
Sarah Beading	Career and Technical Education Advisor	Workforce Development	January 3, 2023
Jillian Cumbo	Success Coach, Project Anchor	DJJ - Project Anchor	January 4, 2023
Sydney Campagna	Lead Career Navigator	DJJ - Project Anchor	January 16, 2023
Gregory Conterio	Career Development Specialist	Compass 100 DOC - Homestead C.I.	January 27, 2023

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
Tina Workman	Help Desk Manager	Information Technology	March 1, 2023	February 28, 2028

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Candice Mills	Career Development Specialist	Compass 100 DOC - Gulf C.I.	December 16, 2022	Resigned
Kristina Mae Lynch Wiggins	Workday Operations Director	Workday Operations	December 18, 2022	Deceased

Karines Musgrove	Professional Development Coordinator	DJJ - Professional Development & Succession Planning	December 19, 2022	Resigned
Yachen Luo	Psychometrician	DOE - Test Development Center	December 28, 2022	Resigned
Linda Jolly	Career Development Specialist	Compass 100 DOC - Okeechobee C.I.	December 30, 2022	Resigned
Virginia Wagner Marsters	Dental Hygiene Faculty	Dental Health Programs	December 31, 2022	Retired
Kimberly Howell	Staff Assistant	Health Care Professions	January 3, 2023	Resigned
Ryan Weaver	Performance Innovation Institute Manager	Workforce Development	January 13, 2023	Resigned
Serina Marie Montijo	Career and Academic Advisor	Advising	January 16, 2023	Resigned
Michael Ray	Developmental Math Faculty	Transitional Studies	January 17, 2023	Dismissal
Amanda Warren	Eagle Connections Program Coordinator	Student Support Services	January 27, 2023	Resigned

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
Logan Lane	Director, Continuing Education	Florida Public Safety Institute	Friendly Real Estate Group	Licensed Real Estate Agent
Reshana Washington	Program Specialist	DOE-IEPC	City Beauty	Sales Associate
Lucinda Vickers	English Faculty	Communications and Humanities	Florida Humanities Council	Speaker
Donya Samara	English Faculty	Communications and Humanities	Visual Concepts	Marketing Content Editor

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Office	Position
<i>None to Report</i>				

Personnel Changes (Promotions, Demotions - All Employees)

Name	Position	Department	Effective Date	Prior Position
Shawanza Turner	Office Manager	Science and Math	January 3, 2023	OPS Staff Assistant
Sila Lott	Library Services Director	Academic Affairs/Library Services	January 3, 2023	Library Faculty
Tawanna Carter	Budget Cost Analysis Manager	Financial Services	January 3, 2023	Office Manager
Rachel Tola	Dental Hygiene Faculty	Dental Health Faculty	January 5, 2023	Adjunct
Glenn Alston	Director, Certificate Programs	FL Public Safety Institute	January 5, 2023	CJ Instructional Coordinator, Corrections
Logan Lane	Director, Continuing Education Programs	FL Public Safety Institute	January 5, 2023	CJ Instructional Coordinator, Law Enforcement
Alexander Love	Testing Specialist	Testing Services	January 17, 2023	OPS Staff Assistant
Victor Carrasquilla	Business Analyst	Advising	February 1, 2023	Information Specialist
Kara Hash	Business Analyst	Admissions and Records	February 1, 2023	Information Specialist
Deidre Dume	Admissions Navigator	Admissions and Records	February 1, 2023	OPS
Dyllyn Griffin	Admissions Navigator	Admissions and Records	February 1, 2023	OPS
Curtis Miller	Business Analyst	Admissions and Records	February 1, 2023	Information Specialist



February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Sponsored Programs – Provider

Item Description

This item requests that the Board approve the receipt of funding for the listed projects.

Overview and Background

The following are recommended for approval.

I. Receipt, Amendment, Extension of Resources

Seminole State College of Florida - Subrecipient Agreement - CRRSA GEER II-Workforce Education Initiatives - Registered Apprenticeships and Pre-apprenticeship 2022-2023 - Amendment 1

This amendment reallocates funds from Salary (1FTE) to Equipment, OPS salary, and Fringe Benefits for Program Specialist in the amount of \$9,864.20. The award amount remains the same.

Florida Department of Transportation – Florida Teen Traffic Safety Program - Amendment 2

This amendment increased the award in the amount of \$330,000. The new award amount is \$995,000.

Florida Department of Education - ESSER II AND GEER II - Workforce Development Augment Positions - TCC - Amendment 2

This amendment reallocated funds from the Travel to Software in the amount of \$136. The award amount remains the same.

Florida Department of Corrections - Compass 100 22 -23 - Amendment 1

This amendment included salary adjustments for CDS and Navigator positions, adjustments to vacancy rates to reflect actual, and fringe benefits costs increase effective January 1, 2023 resulting in a decrease to the award by \$14,749.23. New award amount is \$2,276,715.66.

Florida Department of Juvenile Justice - Project Anchor FY 22 - 25 - Amendment 2

This amendment updates the Deliverable language, adjust salaries and placement services to reflect actuals, updates the inventory for the Youth Academy sites, and other administrative updates to the Attachments and Exhibits of the contract. The award amount remains the same.

Florida Department of Education - Linking Industry to Nursing Education (LINE) Fund

This award provides funding to purchase Sim Lab equipment to increase capacity of high-capacity nursing education programs and increase number of nursing graduates who are prepared to enter the workforce. The amount of this award is \$145,000 with an indirect cost of 0%. The funding period is from 7/1/2022 through 6/30/2023.

Florida Department of Education – Support for Implementation of K – 12 Scholarships Program for ESE Students

Formerly known as McKay program. To provide contracted staff responsible for the implementation of the K -12 Scholarship Program for Students with Disabilities at the FDOE. The amount of this award is \$292,500 with an indirect cost rate of 8%. The funding period is from 9/1/22 through 8/31/23.

Florida Department of Education - Best Practices of Implementing Mathematics Standards

This award provides funding to help obtain the project goals of developing strategies for implementing Florida's B.E.S.T. Standards; design training and coaching activities organized around Florida's B.E.S.T. Standards, and review, realign and develop resources specific to Florida's B.E.S.T. Standards. The amount of this award is \$1,983,604 with an indirect cost rate of 8%. The funding period is from 12/9/2022 through 9/30/2024.

Florida Department of Education - State Standards for Computer Science

This award provides funding to revise the Computer Science State Standards. The amount of this award is \$500,000 with an indirect cost rate of 8%. The funding period is from 12/9/2022 through 9/30/2024.

Florida Department of Economic Opportunity - Florida Job Growth

This award provides funding to provide the training for Dental Assistants, Dental Hygienist and Surgical Technology. The amount of this award is \$1,599,814 with an indirect cost rate of 0%. The funding period is from 1/25/2023 through 6/30/2026.

National Association for Community College Entrepreneurship

This award provides funding for the 2022 Pitch for the Foundation funds. The award amount is \$90,000, \$50,000 Oyster Seed Nursery and \$40,000 Breaker-Breaker One-Nine with an indirect cost rate of 0%. The funding period is from 10/1/22 through 9/30/23.

Florida Department of Transportation - Speed Measurement Training

This award provides funding to cover the training cost (tuition, room and board) for qualified law enforcement personnel. The amount of this award is \$55,000 with an indirect cost rate of 5%. The funding period is from 1/10/2023 through 9/30/2023.

Florida Department of Transportation - Basic Traffic Homicide Investigation Training

This award provides funding to cover the training cost (tuition, room and board) for qualified law enforcement personnel. The amount of this award is \$85,000 with an indirect cost rate of 5%. The funding period is from 1/10/2023 through 9/30/2023.

Florida Department of Transportation - Crash Scene Mapping with Speed Lasers Training
This award provides funding to cover the training cost (tuition, room and board) for qualified law enforcement personnel. The amount of this award is \$35,000 with an indirect cost rate of 5%. The funding period is from 1/10/2023 through 9/30/2023.

Florida Department of Transportation - Speed Measurement Instructor Training
This award provides funding to cover the training cost (tuition, room and board) for qualified law enforcement personnel. The amount of this award is \$35,000 with an indirect cost rate of 5%. The funding period is from 1/10/2023 through 9/30/2023.

Florida Department of Transportation - Traffic Crash Reconstruction Training
This award provides funding to cover the training cost (tuition, room and board) for qualified law enforcement personnel. The amount of this award is \$75,000 with an indirect cost rate of 5%. The funding period is from 1/10/2023 through 9/30/2023.

Florida Department of Transportation - Advanced Traffic Homicide Investigation Training
This award provides funding to cover the training cost (tuition, room and board) for qualified law enforcement personnel. The amount of this award is \$80,000 with an indirect cost rate of 5%. The funding period is from 1/10/2023 through 9/30/2023.

II. Commitments, Expenditures, Contracts for Service

None at this time.

Past Actions by the Board

Seminole State College of Florida - Subrecipient Agreement - CRRSA GEER II-Workforce Education Initiatives - Registered Apprenticeships and Pre-apprenticeship 2022-2023
Initial award was approved at the August 2022 Board of Trustees meeting.

Florida Department of Transportation – Florida Teen Traffic Safety Program
Amendment 1 was approved at the November 2022 Board of Trustees meeting.

Florida Department of Education - ESSER II AND GEER II - Workforce Development Augment Positions - TCC
Amendment 1 was approved at the April 2022 Board of Trustees meeting.

Florida Department of Corrections - Compass 100 22 -23
Initial award was approved at the September 2022 Board of Trustees meeting.

Florida Department of Juvenile Justice - Project Anchor FY 22 – 25
Amendment 1 was approved at the January 2023 Board of Trustees meeting.

Florida Department of Education – Support for Implementation of K – 12 Scholarships Program for ESE Students
This award is an annual renewal.

Florida Department of Transportation - Speed Measurement Training
This award is an annual renewal.

Florida Department of Transportation - Basic Traffic Homicide Investigation Training
This award is an annual renewal.

Florida Department of Transportation - Crash Scene Mapping with Speed Lasers Training
This award is an annual renewal.

Florida Department of Transportation - Speed Measurement Instructor Training
This award is an annual renewal.

Florida Department of Transportation - Traffic Crash Reconstruction Training
This award is an annual renewal.

Florida Department of Transportation - Advanced Traffic Homicide Investigation Training
This award is an annual renewal.

Funding/ Financial Implications

The above projects are established in Fund 2, Restricted Accounts. The total indirect anticipated from the new awards is \$31,309.

Recommended Action

Authorize funding for the awards and contracts as presented.



February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Heather Mitchell
Vice President for Institutional Advancement and Executive Director of the TCC
Foundation

SUBJECT: TCC Foundation Update

Item Description

The following is an update of the events planned and initiatives & activities undertaken by the TCC Foundation.

Overview and Background

Attached is a report of funds raised by the TCC Foundation to date for the current fiscal year. The report includes a summary of total funds received, giving summary by designated area, number of donors and number of gifts.

The Foundation would also like to extend an invitation to DBOT members to the following event(s):

- February 27 – Visits with a VP, ZOOM, 12:00 – 12:30 p.m.

Past Actions by the Board

The District Board of Trustees receives a Foundation update at every Board Meeting.

Funding/ Financial Implications

There are no Funding/Financial implications arising from this standard monthly report.

Recommended Action

Presented as an information item only.

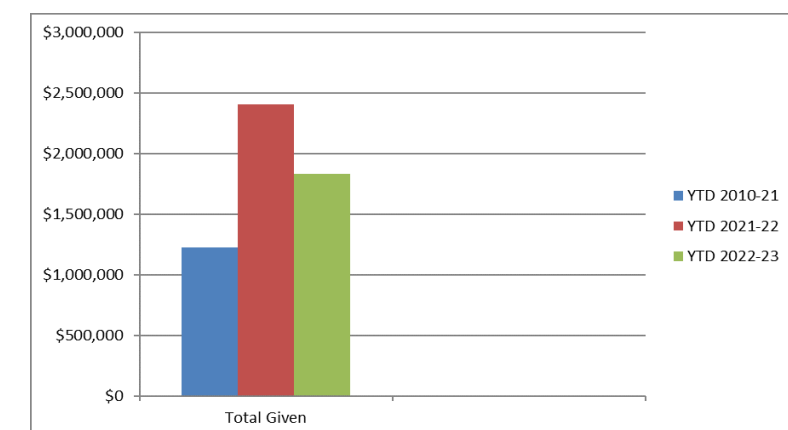
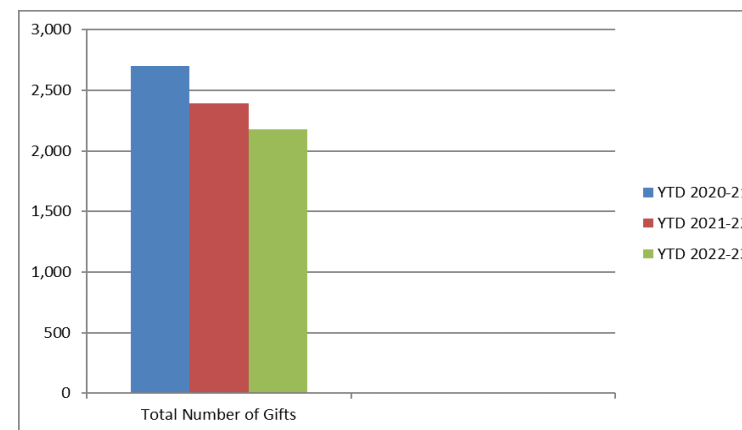
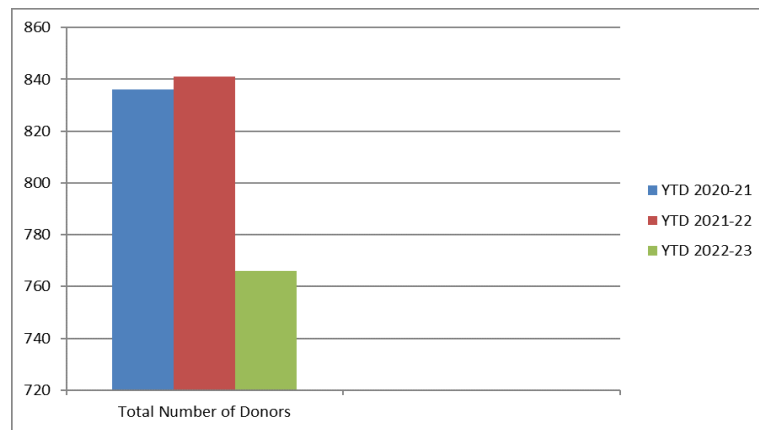
TCC Foundation - Financial Update FY 22/23

July 20 - January

TCC Foundation		YTD 20/21	YTD 21/22	YTD 22/23
		Total Received	\$1,229,443	\$2,404,333
	Scholarship amount	\$640,076	\$504,390	\$672,741
	Program support amount	\$360,914	\$697,179	\$742,451
	Facility support amount	\$96,671	\$76,163	\$147,534
	Unrestricted support amount	\$131,782	\$126,601	\$267,958
	Number of Donors	836	841	766
	Number of Gifts	2,701	2,389	2,180
	Blueprint Donation		1,000,000	
	Net assets of the TCC Foundation	\$20,738,312	\$22,756,326	\$19,585,047

TCC Foundation		YTD 20/21	YTD 21/22	YTD 22/23
		Total Received for Alumni	\$107,532	\$136,219
	Number of Donors	152	125	110
	Number of Gifts	662	560	466

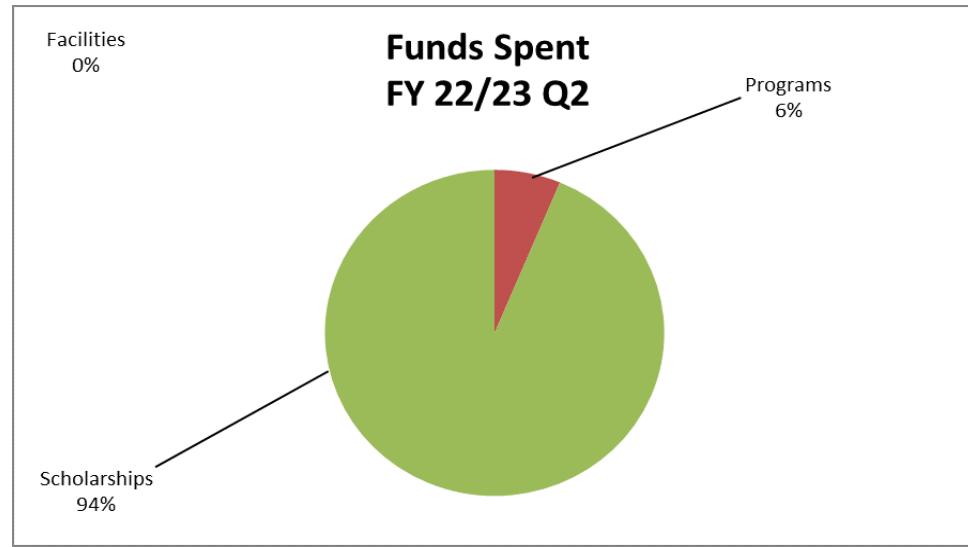
TCC Foundation		YTD 20/21	YTD 21/22	YTD 22/23
		Cash	\$1,229,443	\$2,399,105
	Gift in Kind	\$0	\$5,228	\$0
	Number of Planned Gifts Confirmed	3	4	4
	Total Raised - Pledges Received	\$191,514	\$393,858	\$669,090
	Grants Received			26 grants total \$8,194,500
	Grants Applied For			17 grants total \$8,949,609
	Pledges Expected by 6/30/2023			\$309,578



TCC Foundation - Funds Spent FY 22/23

Funds Spent FY 2022-2023 Second Quarter

Fund Category	Amount Spent
Facilities	\$0
Programs	\$34,889.29
Scholarships	\$518,158.20
Total	\$553,047.49





February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Calandra Stringer, Ph.D.
Vice President and Provost

SUBJECT: 2023-2024 Early College Program Agreements

Item Description

This item requests board approval for the 23-24 Early College Program Agreements between the College and the public school districts in TCC's service area.

Overview and Background

In compliance with Florida Statute 1007.273, the members of the Articulation Councils of TCC and the three public school districts met for the annual review of the early college agreements. The agreements identify College and School District responsibilities for maintaining the Early College program.

The Early College program is another option for dual enrollment, which allows high school students who are college ready in all subject areas and have a 3.5 or better unweighted high school GPA to enroll in at least 12 hours each semester at TCC to earn industry certifications and to complete 30 credit hours through dual enrollment successfully. Students can take classes on the high school campus, at TCC's main campus, and online. Students are advised regarding their educational major and transfer institution. TCC works with the high school guidance counselors to ensure that students are on track for success at both institutions.

Funding/ Financial Implications

Dual enrollment students pay no tuition, fees, lab, or online course fees. The school districts pay the standard rate per credit hour, \$71.98, for students taking courses on TCC's campus during the fall and spring semesters. This also includes online courses. No tuition or fees are collected during the June Express term. However, schools pay for the cost of the instructor if the course is taught at the school site by a TCC instructor.

Past Actions by the Board

The Board approved the agreements annually.

Recommended Action

Approve the Early College Program agreements.

EARLY COLLEGE PROGRAM

Tallahassee Community College and Gadsden County School Board

Introduction

The Early College Program Contract, as required by Section 1007.273(3), Florida Statutes, is made by and between the District Board of Trustees of Tallahassee Community College, hereinafter referred to as TCC, and the District School Board of Gadsden County, hereinafter referred to as the School Board.

The term of this Agreement shall be June 1, 2023 until May 31, 2024. Students may enroll in the Summer 2023 B Session.

The local Articulation Committee shall consist of the following: Committee members from the School Board will be appointed by the Superintendent of the School Board or designee. Committee members from TCC will be appointed by the President of TCC or designee.

I. A ratification or modification of all existing early college agreements

This agreement replaces any existing agreement with TCC and the School Board regarding the Early College Program Contract.

II. Identify grade levels to be included in the early college program

Eligible grades 11 and 12 students shall have access to the **Early College Program**. Qualified students may begin taking courses during the Summer B term immediately following the conclusion of their sophomore year. Other grade levels would need written permission from the Deputy Superintendent.

III. Description of the early college program, including the delineation of courses and industry certifications offered, including online course availability; high school and college credits earned for each postsecondary course completed and industry certifications earned; student eligibility criteria; and the enrollment process and relevant deadlines

The program will allow eligible students to complete a minimum of 30 credit hours. All TCC courses listed on the 2022-2023 State Board of Education Dual Enrollment Equivalency List are available to students. [Florida Department of Education](#) lists all the courses available to students, high school credit, and college credit earned for each course. Students may take courses on the main campus of TCC, on the High School campus, and/or online.

Student Eligibility

- Students must have a 3.5 unweighted high school GPA at the completion of their sophomore year. A GPA waiver will be given to students with a 3.25 to 3.49 unweighted high school GPA at the discretion of the high school principal or designee. The GPA waiver form must be completed and signed by the high school principal or designee at the time the **Early College** Program application is submitted.
- Students must be college ready in reading, writing, and mathematics based on eligible scores on the PERT, ACT, or SAT. Scores must be less than two years old at the time of enrollment.
- Students must maintain a 3.5 unweighted high school GPA to remain in the program. Students with a GPA waiver form must maintain an unweighted high school GPA between 3.25 and 3.49 to remain eligible. A waiver form is required each semester a student's high school GPA falls below 3.5.
- Students must maintain a 3.0 TCC GPA and a 75% successful completion rate in order to remain in the program. There are no exceptions.

Enrollment Process

- Students must submit a TCC College Application.
- Students must submit a TCC **Early College** Program Application.
- Students must submit an official high school transcript.
- Students must submit official PERT, ACT, or SAT test scores.
- Students must submit a signed student performance contract.
- Students and parents must complete an advising session.

Deadline

- Applications and supporting documents are due by May 31, 2023.

IV. Description of the methods, medium, and process by which students and their parents are annually informed about the availability of the early college program, the return on investment associated with participation in the program, and the information described in paragraphs (I) and (II)

TCC will work collaboratively with the School Board to jointly provide information to students and their parents through information sessions. TCC will also provide information via the TCC website and through flyers. TCC shall work with the high school to communicate directly with parents and students about the **Early College Program**.

The return on investment associated with participation in the program will be listed in a flyer. The flyer will show that students have the opportunity to earn 30 credit hours at no cost to the student. Traditional college students pay \$100.83 per credit hour which is \$3,024.90 for a total of 30 credit hours. The average cost of textbooks is \$150.00 per course which is covered by the high school for fall and spring courses, the College covers textbook costs during Summer B session.

V. Identification of the delivery methods for instruction and the instructors for all courses

All online courses and main campus courses that are included in Appendix A are available to the **Early College Program** students. All TCC instructors teaching online and main campus courses will be eligible to deliver instruction to the **Early College Program** students.

Courses that are offered on the high school campus will be taught by high school instructors who meet TCC's faculty credentials for teaching college level courses and have been interviewed by and approved by the appropriate TCC Dean or in some cases by TCC instructors. Specific instructors may not be established at the time of this Agreement. Thus, an addendum to this Agreement will be added for each semester to specify high school course instructors.

VI. Identification of student advising services and progress monitoring mechanisms

TCC shall provide advising services to students participating in the **Early College Program**. TCC will designate a specific advisor to work with each student in the **Early College Program**. TCC will also work collaboratively with high school guidance counselors to provide guidance to students. TCC and the high school guidance counselors will jointly work to monitor the progress of students. TCC will use-its Pathways to Persistence (P2P) early alert system to provide early alerts and progress surveys for students in the **Early College Program**. Both TCC and the School Board will ensure that students and their parents understand the amount of work necessary to succeed in college courses.

VII. Description of a program review and reporting mechanism regarding student performance outcomes

TCC's Office of Institutional Effectiveness will provide an annual program review. TCC's Office of Institutional Effectiveness will also provide relevant data regarding student performance outcomes annually to appropriate college and high school personnel. TCC's Office of Academic Affairs will monitor and ensure quality and consistency.

TCC's Office of Academic Affairs will ensure that all faculty are evaluated during the academic year. An academic dean or designee will make a classroom visit after which a written evaluation will be provided to the **Early College** Program faculty member for his/her signature. The evaluation will be maintained on file by TCC.

VIII. Terms of funding arrangements to implement the early college program

Early College Program students shall be exempt from paying registration, matriculation, and laboratory fees.

Textbook Costs & ADA Accommodation Costs

Textbooks will be provided to students by the School Board during both the Fall and Spring semester. Textbooks will be provided by the College during the Summer June Express term. Textbooks purchased by the School Board shall remain the property of the School Board as specified in Section 1007.271 (17), F.S. TCC will continue its efforts to reduce the cost of textbooks and materials to the School Board. The costs of ADA accommodations for dual enrollment students with disabilities taking courses on TCC's campus will be covered by TCC. The costs of ADA accommodations for dual enrollment students with disabilities taking courses on the high school campus will be covered by the School Board.

Standard Tuition Rate

According to 1007.273(6) and 1007.271, F.S., the School Board is required to pay the standard tuition rate per credit hour to TCC for instruction taking place on the college campus for dual enrolled students. The approved standard tuition for FY 2022-2023 is \$71.98 per credit hour and \$2.33 per contact hour for career certificate programs. The rate will be charged for courses taking place on TCC's main campus, TCC's educational centers, and distance learning courses.

TCC will not charge tuition to the School Board for Summer dual enrollment students. TCC also will not limit participation based upon capacity, F.S. 1007.271(4) in any term.

TCC will use the fees collected to enhance the **Early College** Program. TCC will promote **Early College** Program participation, increase capacity, and enrich the quality of services associated with the **Early College** Program. The School Board's payment of tuition to TCC will increase the number of counselors available to the **Early College** Program in order to help prepare students for transition to college, to counsel students in

meta-majors and programs of study, and to track and provide feedback to students on their progress. TCC will also provide high school faculty and counselor training for dual enrollment.

Instructional Costs

It is the responsibility of the School Board to provide full instructional costs for **Early College Program** courses occurring on the high school site. For instruction occurring on the high school sites by college faculty, the School Board must reimburse TCC for the costs associated with the proportion of salary and benefits.

TCC cannot guarantee the availability of instructors for **Early College Program** offered at the high school. Schools can assist TCC by recommending qualified School Board instructors for consideration for teaching **Early College Program** courses offered at the high school.

TCC regularly uses high school faculty to teach both dual enrollment and regular TCC courses and incorporates training, mentoring, and assessment of these faculty into its regular adjunct program. Therefore, TCC's costs associated with instruction occurring on the high school site by TCC approved high school faculty who are paid by the School Board will be considered a normal part of TCC's obligation to its faculty for training and mentoring; no costs will be assessed.

Invoicing for Financial Obligations

TCC will invoice the School Board for financial obligations within 10 business days of TCC's Census date which is normally the 5th day of class each semester.

IN WITNESS WHEREOF, the School Board of Gadsden County, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers, in accordance with Section 1007.273, F.S., **Early College** Program Contract.

Date

Chair, The District Board of Trustees,
Tallahassee Community College, Florida

Date

President, Tallahassee Community College

Date

Chair, Gadsden County School Board

Date

Superintendent, Gadsden County School District

Appendix A

2023-2024 Dual Enrollment Course – High School Subject Area Equivalency List for Tallahassee Community College Courses

***** Students will choose courses based on their graduation requirements which will be different for various cohorts.*****

This list should not be interpreted as the total number of dual enrollment courses available. Current law allows for any course in the Statewide Course Numbering System, with the exception of remedial courses and Physical Education skills courses, to be offered as dual enrollment. Three-credit (or equivalent) postsecondary courses taken through dual enrollment that are not listed below shall be awarded at least 0.5 high school credits (postsecondary courses offered for fewer than three (3) credits may earn less than 0.5 high school credit), either as an elective or subject area credit as designated in the local dual enrollment articulation agreement.

Any upper-level (3000-4000) postsecondary course that uses as a prerequisite one of the courses on this list that are awarded 1.0 high school credit shall also receive 1.0 high school credit.

ENGLISH

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
AML2301	Major American Writers	3	English	1.0
ENC1101	College Composition	3	English	1.0
ENC1101C	College Composition w/Corequisite	3	English	1.0
ENC1102	Argument and Persuasion	3	English	1.0
ENC2210	Technical Communications	3	English	0.5
ENL2000	British Literature	3	English	1.0
LIT2100	Masterpieces of World Literature	3	English	1.0

FOREIGN LANGUAGE

Foreign Language Courses: All four-credit foreign language courses (including American Sign Language), shall be awarded one full high school elective credit. Courses offered for three credits are awarded at least 0.5 high school elective credit.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
FRE1120	Elementary French I	4	Elective: Foreign Language	1.0
FRE1121	Elementary French II	4	Elective: Foreign Language	1.0
GER1120	Elementary German I	4	Elective: Foreign Language	1.0
GER1121	Elementary German II	4	Elective: Foreign Language	1.0
ITA1120	Beginning Italian I	4	Elective: Foreign Language	1.0
ITA1121	Beginning Italian II	4	Elective: Foreign Language	1.0
LAT1120	Beginning Latin I	4	Elective: Foreign Language	1.0
LAT1121	Beginning Latin II	4	Elective: Foreign Language	1.0
SPN1120	Elementary Spanish I	4	Elective: Foreign Language	1.0
SPN1121	Elementary Spanish II	4	Elective: Foreign Language	1.0
SPN2220	Intermediate Spanish	4	Elective: Foreign Language	1.0
SPN2240	Intermediate Conversational Spanish I	3	Elective: Foreign Language	1.0

MATHEMATICS

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
MAC1105	College Algebra	3	Mathematics	1.0
MAC1105C	College Algebra w/corequisite	3	Mathematics	1.0
MAC1114	Precalculus Trigonometry	3	Mathematics	1.0
MAC1140	Precalculus Algebra	3	Mathematics	1.0
MAC1147	Precalculus Algebra and Trigonometry	5	Mathematics	1.0
MAC2233	Calculus for Management	3	Mathematics	1.0
MAC2311	Calculus with Analytic Geometry I	5	Mathematics	1.0

MAC2312	Calculus with Analytic Geometry I	5	Mathematics	1.0
MAC2313	Calculus with Analytic Geometry I	4	Mathematics	1.0
MAP2302	Differential Equations	3	Mathematics	1.0
MGF1106	Mathematics for Liberal Arts I	3	Mathematics	1.0
MGF1107	Mathematics for Liberal Arts II	3	Mathematics	1.0
STA2023	Introductory Statistics	3	Mathematics	1.0
STA2122	Introduction to Applied Statistics	4	Mathematics	1.0

PERFORMING AND FINE ARTS

Subject area credit in Performing/Fine Arts is awarded for approved courses regardless of whether a lab is taken with the course.

All performing fine arts courses must be taken for 3.0 or more college credit hours in order to be guaranteed 0.5 high school credits.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
ARH2050	Introduction to Art History and Art Criticism I	3	Performing/Fine Arts	0.5
ARH2051	Introduction to Art History and Art Criticism II	3	Performing/Fine Arts	0.5
ARH2500	Non-Western Art History	3	Performing/Fine Arts	0.5
ART1150C	Introduction to Jewelry Making	3	Performing/Fine Arts	0.5
ART1202C	Design I	3	Performing/Fine Arts	0.5
ART2203C	Introduction to Design II	3	Performing/Fine Arts	0.5
ART1205C	Color: Theory and Practice	3	Performing/Fine Arts	0.5
ART1300C	Drawing I	3	Performing/Fine Arts	0.5
ART2301C	Drawing II	3	Performing/Fine Arts	0.5
ART1330C	Figure Drawing	3	Performing/Fine Arts	0.5

ART1340C	Beginning Illustration	3	Performing/Fine Arts	0.5
ART2400C	Introduction to Printmaking	3	Performing/Fine Arts	0.5
ART2500C	Painting I	3	Performing/Fine Arts	0.5
ART2501C	Painting II	3	Performing/Fine Arts	0.5
FIL2000	Film Appreciation	3	Performing/Fine Arts	0.5
FIL1031	History of Film I	3	Performing/Fine Arts	0.5
GRA1103C	Computer Based Design I	3	Performing/Fine Arts	0.5
MUH2011	Introduction to Music History	3	Performing/Fine Arts	0.5
MUL1110	Music Appreciation	3	Performing/Fine Arts	0.5
PGY2401C	Darkroom Photography	3	Performing/Fine Arts	0.5
PGY2801C	Photoshop	3	Performing/Fine Arts	0.5
SPC1017	Fundamentals of Interpersonal Communication	3	Performing/Fine Arts	0.5
SPC1062	Business and Professional Speaking	3	Performing/Fine Arts	0.5
SPC2608	Public Speaking	3	Performing/Fine Arts	0.5
THE1000	Introduction to the Theatre	3	Performing/Fine Arts	0.5
TPP2110	Fundamentals of Acting	3	Performing/Fine Arts	0.5
TPP2111	Advanced Acting	3	Performing/Fine Arts	0.5
DAA1100	Contemporary Dance	1	Performing/Fine Arts	0.5
DAA1101	Contemporary Dance II	1	Performing/Fine Arts	0.5
DAA1200	Ballet I	1	Performing/Fine Arts	0.5
DAA01201	Ballet II	1	Performing/Fine Arts	0.5
MUN1310	College Choral	1	Performing/Fine Arts	0.5
MUN1340	Vocal Ensemble	1	Performing/Fine Arts	0.5

SCIENCE

Criteria for Awarding High School Subject Area Credit in Science:

- Since all high school science courses (with lab) are awarded 1.0 high school science credits, then all college-level dual enrollment science courses (with lab) will be awarded 1.0 high school science credits.

- College-level dual enrollment science course **taken without a lab component** will be awarded 0.5 high school science credits.

- Note: Section 1003.428(2)(a)3, Florida Statutes, states that high school graduation requirements include successful completion of “Three credits in science, two of which must have a laboratory component.” Regardless of the number of science credits earned through dual enrollment, the requirement of two sciences **with a lab component** must be met to graduate.

Section 1003.428, Florida Statutes, requires three credits in science. One of the three credits must be Biology I or a series of courses equivalent to Biology I, one credit must be chemistry or physics or a series of courses equivalent to chemistry or physics, and one credit must be an equally rigorous course.

Biology I. Faculty reviewers have determined that the content in the sequence of BSCx010 and BSCx011 is comparable to the standards for Biology I and therefore may be used as preparation for the associated End-of-Course (EOC) assessment. BSCx010 and BSCx011 each may be assigned as an “equally rigorous” science course, but both must be completed for equivalency to Biology I and as preparation for Biology I EOC.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
AST1002	Introduction to Astronomy	3	Equally Rigorous	0.5
BOT1000	Plant Science	3	Equally Rigorous	0.5
AST1002	Introduction to Astronomy	3	Equally Rigorous	0.5
BSC1005	Introduction to the Biological Sciences	3	Equally Rigorous	0.5
BSC1005/ BSC1005L	Introduction to the Biological Sciences plus Lab	4	Equally Rigorous	1.0
BSC2010	Biology for Science Majors I	3	Biology I (with BSCX011) or Equally Rigorous	0.5

BSC2010/ BSC2010L	Biology for Science Majors I plus Lab	4	Biology I (with BSCX011) or Equally Rigorous	1.0
BSC2011	Biology for Science Majors II	3	Biology I (with BSCX010) or Equally Rigorous	0.5
BSC2011/ BSC2011L	Biology for Science Majors II plus Lab	4	Biology I (with BSCX010) or Equally Rigorous	1.0
BSC1020	Introduction to Human Biological Sciences	3	Equally Rigorous	0.5
BSC1050	Environmental Systems	3	Equally Rigorous	0.5
BSC1084C	Human Biology: Essentials of Anatomy and Physiology	4	Equally Rigorous	1.0
BSC2085	Anatomy and Physiology I	3	Equally Rigorous	0.5
BSC2085/ BSC2085L	Anatomy and Physiology I plus Lab	4	Equally Rigorous	1.0
BSC2086	Anatomy and Physiology II	3	Equally Rigorous	0.5
BSC2086/ BSC2086L	Anatomy and Physiology II plus Lab	4	Equally Rigorous	1.0
BSC2250C	Field Biology of Florida with Lab	4	Equally Rigorous	1.0
CHM1020	Chemistry for General Education	3	Equally Rigorous	0.5
CHM1030	General Chemistry for Allied Health	3	Equally Rigorous	0.5
CHM1030/ CHM1030L	General Chemistry for Allied Health plus Lab	4	Equally Rigorous	1.0
CHM1045	General Chemistry I	3	Equally Rigorous	0.5
CHM1045/ CHM1045L	General Chemistry I plus Lab	4	Equally Rigorous	1.0
CHM1046	General Chemistry II	3	Equally Rigorous	0.5
CHM1046/ CHM1046L	General Chemistry II plus Lab	4	Equally Rigorous	1.0
CHM2210	Organic Chemistry I	3	Equally Rigorous	0.5
CHM2210/ CHM2210L	Organic Chemistry I plus Lab	4	Equally Rigorous	1.0
CHM2211	Organic Chemistry II	3	Equally Rigorous	0.5
CHM2211/ CHM2211L	Organic Chemistry II plus Lab	4	Equally Rigorous	1.0
ESC1000	Earth and Its Environment	3	Equally Rigorous	0.5
ESC1000/ ESC1000L	Earth and Its Environment plus Lab	4	Equally Rigorous	1.0

EVR1001	Introduction to Environmental Sciences	3	Equally Rigorous	0.5
GLY1030	Environmental Geology	3	Equally Rigorous	0.5
GLY2010	Physical Geology	3	Equally Rigorous	0.5
GLY2010/ GLY2010L	Physical Geology plus Lab	4	Equally Rigorous	1.0
MCB2004	General Microbiology	3	Equally Rigorous	0.5
MCB2004/ MCB2004L	General Microbiology plus Lab	4	Equally Rigorous	1.0
MET1010	Meteorology	3	Equally Rigorous	0.5
OCE1001	Introduction to Oceanography	3	Equally Rigorous	0.5
PHY1020	Energy and Its Environmental Effects	3	Equally Rigorous	0.5
PHY1053	Elementary College Physics	3	Equally Rigorous	0.5
PHY1053/ PHY1053L	Elementary College Physics plus Lab	4	Equally Rigorous	1.0
PHY1054	Elementary College Physics II	3	Equally Rigorous	0.5
PHY1054/ PHY1054L	Elementary College Physics II plus Lab	4	Equally Rigorous	1.0
PHY2048	General Physics I	4	Equally Rigorous	0.5
PHY2048/ PHY2048L	General Physics I plus Lab	5	Equally Rigorous	1.0
PHY2049	General Physics II	4	Equally Rigorous	0.5
PHY2049/ PHY2049L	General Physics II plus Lab	5	Equally Rigorous	1.0
PSC1121	Introduction to Physical Sciences	3	Equally Rigorous	0.5

SOCIAL STUDIES

Social studies requirements for high school graduation in Florida are prescribed by statute. Unless indicated on the list below, **all college social science courses taken through dual enrollment receive elective credit.**

United States History. Faculty reviewers have determined that the content in the sequence of AMHx010 and AMHx020 is comparable to the standards for United States History and, therefore, may be used as preparation for the associated End-Of-Course (EOC) assessment. For any other AMH course or set of courses taken through dual enrollment, the school district and postsecondary institution may determine if that course or set of courses may be used as preparation for the U.S. History EOC. The AMH courses on this list, or those designated by the school district, may each satisfy 0.5 U.S. History credits toward high school graduation.

Economics. Section 1003(4282(3)(d), FS, requires one-half credit in economics, which must include financial literacy. The district and college will determine if the local postsecondary economics course meets this requirement.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
AMH2010	History of the United States I	3	Social Studies: United States History (EOC)	0.5
AMH2020	History of the United States II	3	Social Studies: United States History (EOC)	0.5
AMH1041	American Experience I	3	Social Studies: United States History	0.5
AMH1050	American Experience II	3	Social Studies: United States History	0.5
POS1041	National Government	3	Social Studies: United States Government	0.5
WHO2012	History of Civilization I	3	Social Studies: World History	0.5
WHO2022	History of Civilization II	3	Social Studies: World History	0.5

EARLY COLLEGE PROGRAM

Tallahassee Community College and Leon County School Board

Introduction

The Early College Program Contract, as required by Section 1007.273(3), Florida Statutes, is made by and between the District Board of Trustees of Tallahassee Community College, hereinafter referred to as TCC, and the District School Board of Leon County, hereinafter referred to as the School Board.

The term of this Agreement shall be June 1, 2023 until May 31, 2024. Students may enroll in the Summer 2023 B Session.

The local Articulation Committee shall consist of the following: Committee members from the School Board will be appointed by the Superintendent of the School Board or designee. Committee members from TCC will be appointed by the President of TCC or designee.

IX. A ratification or modification of all existing early college agreements

This agreement replaces any existing agreement with TCC and the School Board regarding the Early College Program Contract.

X. Identify grade levels to be included in the early college program

Eligible grades 11 and 12 students shall have access to the **Early College Program**. Qualified students may begin taking courses during the Summer B term immediately following the conclusion of their sophomore year. Other grade levels would need written permission from the Deputy Superintendent.

XI. Description of the early college program, including the delineation of courses and industry certifications offered, including online course availability; high school and college credits earned for each postsecondary course completed and industry certifications earned; student eligibility criteria; and the enrollment process and relevant deadlines

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Student Eligibility

- Students must have a 3.5 unweighted high school GPA at the completion of their sophomore year. A GPA waiver will be given to students with a 3.25 to 3.49 unweighted high school GPA at the discretion of the high school principal or designee. The GPA waiver form must be completed and signed by the high school principal or designee at the time the **Early College** Program application is submitted.
- Students must be college ready in reading, writing, and mathematics based on eligible scores on the PERT, ACT, or SAT. Scores must be less than two years old at the time of enrollment.
- Students must maintain a 3.5 unweighted high school GPA to remain in the program. Students with a GPA waiver form must maintain an unweighted high school GPA between 3.25 and 3.49 to remain eligible. A waiver form is required each semester a student's high school GPA falls below 3.5.
- Students must maintain a 3.0 TCC GPA and a 75% successful completion rate in order to remain in the program. There are no exceptions.

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- Students must submit a TCC **Early College** Program Application.
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- Applications and supporting documents are due by May 31, 2023.

XII. Description of the methods, medium, and process by which students and their parents are annually informed about the availability of the early college program, the return on investment associated with participation in the program, and the information described in paragraphs (I) and (II)

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All online courses and main campus courses that are included in Appendix A are available to the **Early College Program** students. All TCC instructors teaching online and main campus courses will be eligible to deliver instruction to the **Early College Program** students.

Courses that are offered on the high school campus will be taught by high school instructors who meet TCC's faculty credentials for teaching college level courses and have been interviewed by and approved by the appropriate TCC Dean or in some cases by TCC instructors. Specific instructors may not be established at the time of this Agreement. Thus, an addendum to this Agreement will be added for each semester to specify high school course instructors.

XIV. Identification of student advising services and progress monitoring mechanisms

TCC shall provide advising services to students participating in the **Early College Program**. TCC will designate a specific advisor to work with each student in the **Early College Program**. TCC will also work collaboratively with high school guidance counselors to provide guidance to students. TCC and the high school guidance counselors will jointly work to monitor the progress of students. TCC will use-its Pathways to Persistence (P2P) early alert system to provide early alerts and progress surveys for students in the **Early College Program**. Both TCC and the School Board will ensure that students and their parents understand the amount of work necessary to succeed in college courses.

XV. Description of a program review and reporting mechanism regarding student performance outcomes

TCC's Office of Institutional Effectiveness will provide an annual program review. TCC's Office of Institutional Effectiveness will also provide relevant data regarding student performance outcomes annually to appropriate college and high school personnel. TCC's Office of Academic Affairs will monitor and ensure quality and consistency.

TCC's Office of Academic Affairs will ensure that all faculty are evaluated during the academic year. An academic dean or designee will make a classroom visit after which a written evaluation will be provided to the **Early College** Program faculty member for his/her signature. The evaluation will be maintained on file by TCC.

XVI. Terms of funding arrangements to implement the early college program

Early College Program students shall be exempt from paying registration, matriculation, and laboratory fees.

Textbook Costs & ADA Accommodation Costs

Textbooks will be provided to students by the School Board during both the Fall and Spring semester. Textbooks will be provided by the College during the Summer June Express term. Textbooks purchased by the School Board shall remain the property of the School Board as specified in Section 1007.271 (17), F.S. TCC will continue its efforts to reduce the cost of textbooks and materials to the School Board. The costs of ADA accommodations for dual enrollment students with disabilities taking courses on TCC's campus will be covered by TCC. The costs of ADA accommodations for dual enrollment students with disabilities taking courses on the high school campus will be covered by the School Board.

Standard Tuition Rate

According to 1007.273(6) and 1007.271, F.S., the School Board is required to pay the standard tuition rate per credit hour to TCC for instruction taking place on the college campus for dual enrolled students. The approved standard tuition for FY 2022-2023 is \$71.98 per credit hour and \$2.33 per contact hour for career certificate programs. The rate will be charged for courses taking place on TCC's main campus, TCC's educational centers, and distance learning courses.

TCC will not charge tuition to the School Board for Summer dual enrollment students. TCC also will not limit participation based upon capacity, F.S. 1007.271(4) in any term.

TCC will use the fees collected to enhance the **Early College** Program. TCC will promote **Early College** Program participation, increase capacity, and enrich the quality of services associated with the **Early College** Program. The School Board's payment of tuition to TCC will increase the number of counselors available to the **Early College**

Program in order to help prepare students for transition to college, to counsel students in meta-majors and programs of study, and to track and provide feedback to students on their progress. TCC will also provide high school faculty and counselor training for dual enrollment.

Instructional Costs

It is the responsibility of the School Board to provide full instructional costs for **Early College** Program courses occurring on the high school site. For instruction occurring on the high school sites by college faculty, the School Board must reimburse TCC for the costs associated with the proportion of salary and benefits.

TCC cannot guarantee the availability of instructors for **Early College** Program offered at the high school. Schools can assist TCC by recommending qualified School Board instructors for consideration for teaching **Early College** Program courses offered at the high school.

TCC regularly uses high school faculty to teach both dual enrollment and regular TCC courses and incorporates training, mentoring, and assessment of these faculty into its regular adjunct program. Therefore, TCC's costs associated with instruction occurring on the high school site by TCC approved high school faculty who are paid by the School Board will be considered a normal part of TCC's obligation to its faculty for training and mentoring; no costs will be assessed.

Invoicing for Financial Obligations

TCC will invoice the School Board for financial obligations within 10 business days of TCC's Census date which is normally the 5th day of class each semester.

IN WITNESS WHEREOF, the School Board of Leon County, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers, in accordance with Section 1007.273, F.S., **Early College** Program Contract.

Date

Chair, The District Board of Trustees,
Tallahassee Community College, Florida

Date

President, Tallahassee Community College

Date

Chair, Leon County School Board

Date

Superintendent, Leon County School District

Appendix A

2023-2024 Dual Enrollment Course – High School Subject Area Equivalency List for Tallahassee Community College Courses

***** Students will choose courses based on their graduation requirements which will be different for various cohorts.*****

This list should not be interpreted as the total number of dual enrollment courses available. Current law allows for any course in the Statewide Course Numbering System, with the exception of remedial courses and Physical Education skills courses, to be offered as dual enrollment. Three-credit (or equivalent) postsecondary courses taken through dual enrollment that are not listed below shall be awarded at least 0.5 high school credits (postsecondary courses offered for fewer than three (3) credits may earn less than 0.5 high school credit), either as an elective or subject area credit as designated in the local dual enrollment articulation agreement.

Any upper-level (3000-4000) postsecondary course that uses as a prerequisite one of the courses on this list that are awarded 1.0 high school credit shall also receive 1.0 high school credit.

ENGLISH

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
AML2301	Major American Writers	3	English	1.0
ENC1101	College Composition	3	English	1.0
ENC1101C	College Composition w/Corequisite	3	English	1.0
ENC1102	Argument and Persuasion	3	English	1.0
ENC2210	Technical Communications	3	English	0.5
ENL2000	British Literature	3	English	1.0
LIT2100	Masterpieces of World Literature	3	English	1.0

FOREIGN LANGUAGE

Foreign Language Courses: All four-credit foreign language courses (including American Sign Language), shall be awarded one full high school elective credit. Courses offered for three credits are awarded at least 0.5 high school elective credit.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
FRE1120	Elementary French I	4	Elective: Foreign Language	1.0
FRE1121	Elementary French II	4	Elective: Foreign Language	1.0
GER1120	Elementary German I	4	Elective: Foreign Language	1.0
GER1121	Elementary German II	4	Elective: Foreign Language	1.0
ITA1120	Beginning Italian I	4	Elective: Foreign Language	1.0
ITA1121	Beginning Italian II	4	Elective: Foreign Language	1.0
LAT1120	Beginning Latin I	4	Elective: Foreign Language	1.0
LAT1121	Beginning Latin II	4	Elective: Foreign Language	1.0
SPN1120	Elementary Spanish I	4	Elective: Foreign Language	1.0
SPN1121	Elementary Spanish II	4	Elective: Foreign Language	1.0
SPN2220	Intermediate Spanish	4	Elective: Foreign Language	1.0
SPN2240	Intermediate Conversational Spanish I	3	Elective: Foreign Language	1.0

MATHEMATICS

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
MAC1105	College Algebra	3	Mathematics	1.0
MAC1105C	College Algebra w/corequisite	3	Mathematics	1.0
MAC1114	Precalculus Trigonometry	3	Mathematics	1.0
MAC1140	Precalculus Algebra	3	Mathematics	1.0
MAC1147	Precalculus Algebra and Trigonometry	5	Mathematics	1.0
MAC2233	Calculus for Management	3	Mathematics	1.0
MAC2311	Calculus with Analytic Geometry I	5	Mathematics	1.0

MAC2312	Calculus with Analytic Geometry I	5	Mathematics	1.0
MAC2313	Calculus with Analytic Geometry I	4	Mathematics	1.0
MAP2302	Differential Equations	3	Mathematics	1.0
MGF1106	Mathematics for Liberal Arts I	3	Mathematics	1.0
MGF1107	Mathematics for Liberal Arts II	3	Mathematics	1.0
STA2023	Introductory Statistics	3	Mathematics	1.0
STA2122	Introduction to Applied Statistics	4	Mathematics	1.0

PERFORMING AND FINE ARTS

Subject area credit in Performing/Fine Arts is awarded for approved courses regardless of whether a lab is taken with the course.

All performing fine arts courses must be taken for 3.0 or more college credit hours in order to be guaranteed 0.5 high school credits.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
ARH2050	Introduction to Art History and Art Criticism I	3	Performing/Fine Arts	0.5
ARH2051	Introduction to Art History and Art Criticism II	3	Performing/Fine Arts	0.5
ARH2500	Non-Western Art History	3	Performing/Fine Arts	0.5
ART1150C	Introduction to Jewelry Making	3	Performing/Fine Arts	0.5
ART1202C	Design I	3	Performing/Fine Arts	0.5
ART2203C	Introduction to Design II	3	Performing/Fine Arts	0.5
ART1205C	Color: Theory and Practice	3	Performing/Fine Arts	0.5
ART1300C	Drawing I	3	Performing/Fine Arts	0.5
ART2301C	Drawing II	3	Performing/Fine Arts	0.5
ART1330C	Figure Drawing	3	Performing/Fine Arts	0.5

ART1340C	Beginning Illustration	3	Performing/Fine Arts	0.5
ART2400C	Introduction to Printmaking	3	Performing/Fine Arts	0.5
ART2500C	Painting I	3	Performing/Fine Arts	0.5
ART2501C	Painting II	3	Performing/Fine Arts	0.5
FIL2000	Film Appreciation	3	Performing/Fine Arts	0.5
FIL1031	History of Film I	3	Performing/Fine Arts	0.5
GRA1103C	Computer Based Design I	3	Performing/Fine Arts	0.5
MUH2011	Introduction to Music History	3	Performing/Fine Arts	0.5
MUL1110	Music Appreciation	3	Performing/Fine Arts	0.5
PGY2401C	Darkroom Photography	3	Performing/Fine Arts	0.5
PGY2801C	Photoshop	3	Performing/Fine Arts	0.5
SPC1017	Fundamentals of Interpersonal Communication	3	Performing/Fine Arts	0.5
SPC1062	Business and Professional Speaking	3	Performing/Fine Arts	0.5
SPC2608	Public Speaking	3	Performing/Fine Arts	0.5
THE1000	Introduction to the Theatre	3	Performing/Fine Arts	0.5
TPP2110	Fundamentals of Acting	3	Performing/Fine Arts	0.5
TPP2111	Advanced Acting	3	Performing/Fine Arts	0.5
DAA1100	Contemporary Dance	1	Performing/Fine Arts	0.5
DAA1101	Contemporary Dance II	1	Performing/Fine Arts	0.5
DAA1200	Ballet I	1	Performing/Fine Arts	0.5
DAA01201	Ballet II	1	Performing/Fine Arts	0.5
MUN1310	College Choral	1	Performing/Fine Arts	0.5
MUN1340	Vocal Ensemble	1	Performing/Fine Arts	0.5

SCIENCE

Criteria for Awarding High School Subject Area Credit in Science:

- Since all high school science courses (with lab) are awarded 1.0 high school science credits, then all college-level dual enrollment science courses (with lab) will be awarded 1.0 high school science credits.

- College-level dual enrollment science course **taken without a lab component** will be awarded 0.5 high school science credits.

- Note: Section 1003.428(2)(a)3, Florida Statutes, states that high school graduation requirements include successful completion of “Three credits in science, two of which must have a laboratory component.” Regardless of the number of science credits earned through dual enrollment, the requirement of two sciences **with a lab component** must be met to graduate.

Section 1003.428, Florida Statutes, requires three credits in science. One of the three credits must be Biology I or a series of courses equivalent to Biology I, one credit must be chemistry or physics or a series of courses equivalent to chemistry or physics, and one credit must be an equally rigorous course.

Biology I. Faculty reviewers have determined that the content in the sequence of BSCx010 and BSCx011 is comparable to the standards for Biology I and therefore may be used as preparation for the associated End-of-Course (EOC) assessment. BSCx010 and BSCx011 each may be assigned as an “equally rigorous” science course, but both must be completed for equivalency to Biology I and as preparation for Biology I EOC.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
AST1002	Introduction to Astronomy	3	Equally Rigorous	0.5
BOT1000	Plant Science	3	Equally Rigorous	0.5
AST1002	Introduction to Astronomy	3	Equally Rigorous	0.5
BSC1005	Introduction to the Biological Sciences	3	Equally Rigorous	0.5
BSC1005/ BSC1005L	Introduction to the Biological Sciences plus Lab	4	Equally Rigorous	1.0
BSC2010	Biology for Science Majors I	3	Biology I (with BSCX011) or Equally Rigorous	0.5

BSC2010/ BSC2010L	Biology for Science Majors I plus Lab	4	Biology I (with BSCX011) or Equally Rigorous	1.0
BSC2011	Biology for Science Majors II	3	Biology I (with BSCX010) or Equally Rigorous	0.5
BSC2011/ BSC2011L	Biology for Science Majors II plus Lab	4	Biology I (with BSCX010) or Equally Rigorous	1.0
BSC1020	Introduction to Human Biological Sciences	3	Equally Rigorous	0.5
BSC1050	Environmental Systems	3	Equally Rigorous	0.5
BSC1084C	Human Biology: Essentials of Anatomy and Physiology	4	Equally Rigorous	1.0
BSC2085	Anatomy and Physiology I	3	Equally Rigorous	0.5
BSC2085/ BSC2085L	Anatomy and Physiology I plus Lab	4	Equally Rigorous	1.0
BSC2086	Anatomy and Physiology II	3	Equally Rigorous	0.5
BSC2086/ BSC2086L	Anatomy and Physiology II plus Lab	4	Equally Rigorous	1.0
BSC2250C	Field Biology of Florida with Lab	4	Equally Rigorous	1.0
CHM1020	Chemistry for General Education	3	Equally Rigorous	0.5
CHM1030	General Chemistry for Allied Health	3	Equally Rigorous	0.5
CHM1030/ CHM1030L	General Chemistry for Allied Health plus Lab	4	Equally Rigorous	1.0
CHM1045	General Chemistry I	3	Equally Rigorous	0.5
CHM1045/ CHM1045L	General Chemistry I plus Lab	4	Equally Rigorous	1.0
CHM1046	General Chemistry II	3	Equally Rigorous	0.5
CHM1046/ CHM1046L	General Chemistry II plus Lab	4	Equally Rigorous	1.0
CHM2210	Organic Chemistry I	3	Equally Rigorous	0.5
CHM2210/ CHM2210L	Organic Chemistry I plus Lab	4	Equally Rigorous	1.0
CHM2211	Organic Chemistry II	3	Equally Rigorous	0.5
CHM2211/ CHM2211L	Organic Chemistry II plus Lab	4	Equally Rigorous	1.0
ESC1000	Earth and Its Environment	3	Equally Rigorous	0.5
ESC1000/ ESC1000L	Earth and Its Environment plus Lab	4	Equally Rigorous	1.0

EVR1001	Introduction to Environmental Sciences	3	Equally Rigorous	0.5
GLY1030	Environmental Geology	3	Equally Rigorous	0.5
GLY2010	Physical Geology	3	Equally Rigorous	0.5
GLY2010/ GLY2010L	Physical Geology plus Lab	4	Equally Rigorous	1.0
MCB2004	General Microbiology	3	Equally Rigorous	0.5
MCB2004/ MCB2004L	General Microbiology plus Lab	4	Equally Rigorous	1.0
MET1010	Meteorology	3	Equally Rigorous	0.5
OCE1001	Introduction to Oceanography	3	Equally Rigorous	0.5
PHY1020	Energy and Its Environmental Effects	3	Equally Rigorous	0.5
PHY1053	Elementary College Physics	3	Equally Rigorous	0.5
PHY1053/ PHY1053L	Elementary College Physics plus Lab	4	Equally Rigorous	1.0
PHY1054	Elementary College Physics II	3	Equally Rigorous	0.5
PHY1054/ PHY1054L	Elementary College Physics II plus Lab	4	Equally Rigorous	1.0
PHY2048	General Physics I	4	Equally Rigorous	0.5
PHY2048/ PHY2048L	General Physics I plus Lab	5	Equally Rigorous	1.0
PHY2049	General Physics II	4	Equally Rigorous	0.5
PHY2049/ PHY2049L	General Physics II plus Lab	5	Equally Rigorous	1.0
PSC1121	Introduction to Physical Sciences	3	Equally Rigorous	0.5

SOCIAL STUDIES

Social studies requirements for high school graduation in Florida are prescribed by statute. Unless indicated on the list below, **all college social science courses taken through dual enrollment receive elective credit.**

United States History. Faculty reviewers have determined that the content in the sequence of AMHx010 and AMHx020 is comparable to the standards for United States History and, therefore, may be used as preparation for the associated End-Of-Course (EOC) assessment. For any other AMH course or set of courses taken through dual enrollment, the school district and postsecondary institution may determine if that course or set of courses may be used as preparation for the U.S. History EOC. The AMH courses on this list, or those designated by the school district, may each satisfy 0.5 U.S. History credits toward high school graduation.

Economics. Section 1003(4282(3)(d), FS, requires one-half credit in economics, which must include financial literacy. The district and college will determine if the local postsecondary economics course meets this requirement.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
AMH2010	History of the United States I	3	Social Studies: United States History (EOC)	0.5
AMH2020	History of the United States II	3	Social Studies: United States History (EOC)	0.5
AMH1041	American Experience I	3	Social Studies: United States History	0.5
AMH1050	American Experience II	3	Social Studies: United States History	0.5
POS1041	National Government	3	Social Studies: United States Government	0.5
WHO2012	History of Civilization I	3	Social Studies: World History	0.5
WHO2022	History of Civilization II	3	Social Studies: World History	0.5

EARLY COLLEGE PROGRAM

Tallahassee Community College and Wakulla County School Board

Introduction

The Early College Program Contract, as required by Section 1007.273(3), Florida Statutes, is made by and between the District Board of Trustees of Tallahassee Community College, hereinafter referred to as TCC, and the District School Board of Wakulla County, hereinafter referred to as the School Board.

The term of this Agreement shall be June 1, 2023 until May 31, 2024. Students may enroll in the Summer 2023 B Session.

The local Articulation Committee shall consist of the following: Committee members from the School Board will be appointed by the Superintendent of the School Board or designee. Committee members from TCC will be appointed by the President of TCC or designee.

XVII. A ratification or modification of all existing early college agreements

This agreement replaces any existing agreement with TCC and the School Board regarding the Early College Program Contract.

XVIII. Identify grade levels to be included in the early college program

Eligible grades 11 and 12 students shall have access to the **Early College Program**. Qualified students may begin taking courses during the Summer B term immediately following the conclusion of their sophomore year. Other grade levels would need written permission from the Deputy Superintendent.

XIX. Description of the early college program, including the delineation of courses and industry certifications offered, including online course availability; high school and college credits earned for each postsecondary course completed and industry certifications earned; student eligibility criteria; and the enrollment process and relevant deadlines

The program will allow eligible students to complete a minimum of 30 credit hours. All TCC courses listed on the 2022-2023 State Board of Education Dual Enrollment Equivalency List are available to students. [Florida Department of Education](#) lists all the courses available to students, high school credit, and college credit earned for each course. Students may take courses on the main campus of TCC, on the High School campus, and/or online. If the course is offered at Wakulla High School the student would be required to attend the course on the high school campus.

Student Eligibility

- Students must have a 3.5 unweighted high school GPA at the completion of their sophomore year. A GPA waiver may be given to students with a 3.25 to 3.49 unweighted high school GPA at the discretion of the high school principal or designee. The GPA waiver form must be completed and signed by the high school principal or designee at the time the **Early College** Program application is submitted.
- Students must be college ready in reading, writing, and mathematics based on eligible scores on the PERT, ACT, or SAT. Scores must be less than two years old at the time of enrollment.
- Students must maintain a 3.5 unweighted high school GPA to remain in the program. Students with a GPA waiver form must maintain an unweighted high school GPA between 3.25 and 3.49 to remain eligible. A waiver form is required each semester a student's high school GPA falls below 3.5.
- Students must maintain a 3.0 TCC GPA and a 75% successful completion rate in order to remain in the program. There are no exceptions.
- All high school graduation testing requirements must be completed prior to participating in the **Early College** Program.
- If in the future students admitted in the program are required to test for state mandated high school progress monitoring, they must do so on campus during the testing window.

Enrollment Process

- Students must submit a TCC College Application.
- Students must submit a TCC **Early College** Program Application.
- Students must submit an official high school transcript.
- Students must submit official PERT, ACT, or SAT test scores.
- Students must submit a signed student performance contract.
- Students and parents must complete an advising session.

Deadline

- Applications and supporting documents are due by May 31, 2023.

XX. Description of the methods, medium, and process by which students and their parents are annually informed about the availability of the early college program, the return on investment associated with participation in the program, and the information described in paragraphs (I) and (II)

TCC will work collaboratively with the School Board to jointly provide information to students and their parents through information sessions. TCC will also provide information via the TCC website and through flyers. TCC shall work with the high school to communicate directly with parents and students about the **Early College Program**.

The return on investment associated with participation in the program will be listed in a flyer. The flyer will show that students have the opportunity to earn 30 credit hours at no cost to the student. Traditional college students pay \$100.83 per credit hour which is \$3,024.90 for a total of 30 credit hours. The average cost of textbooks is \$150.00 per course which is covered by the high school for fall and spring courses, the College covers textbook costs during Summer B session.

XXI. Identification of the delivery methods for instruction and the instructors for all courses

All online courses and main campus courses that are included in Appendix A are available to the **Early College Program** students. All TCC instructors teaching online and main campus courses will be eligible to deliver instruction to the **Early College Program** students.

Courses that are offered on the high school campus will be taught by high school instructors who meet TCC's faculty credentials for teaching college level courses and have been interviewed by and approved by the appropriate TCC Dean or in some cases by TCC instructors. Specific instructors may not be established at the time of this Agreement. Thus, an addendum to this Agreement will be added for each semester to specify high school course instructors.

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XXIII. Description of a program review and reporting mechanism regarding student performance outcomes

TCC's Office of Institutional Effectiveness will provide an annual program review. TCC's Office of Institutional Effectiveness will also provide relevant data regarding student performance outcomes annually to appropriate college and high school personnel. TCC's Office of Academic Affairs will monitor and ensure quality and consistency.

TCC's Office of Academic Affairs will ensure that all faculty are evaluated during the academic year. An academic dean or designee will make a classroom visit after which a written evaluation will be provided to the **Early College** Program faculty member for his/her signature. The evaluation will be maintained on file by TCC.

XXIV. Terms of funding arrangements to implement the early college program

Early College Program students shall be exempt from paying registration, matriculation, and laboratory fees.

Textbook Costs & ADA Accommodation Costs

Textbooks will be provided to students by the School Board during both the Fall and Spring semester. Textbooks will be provided by the College during the Summer June Express term. Textbooks purchased by the School Board shall remain the property of the School Board as specified in Section 1007.271 (17), F.S. TCC will continue its efforts to reduce the cost of textbooks and materials to the School Board. The costs of ADA accommodations for dual enrollment students with disabilities taking courses on TCC's campus will be covered by TCC. The costs of ADA accommodations for dual enrollment students with disabilities taking courses on the high school campus will be covered by the School Board.

Standard Tuition Rate

According to 1007.273(6) and 1007.271, F.S., the School Board is required to pay the standard tuition rate per credit hour to TCC for instruction taking place on the college campus for dual enrolled students. The approved standard tuition for FY 2022-2023 is \$71.98 per credit hour and \$2.33 per contact hour for career certificate programs. The rate will be charged for courses taking place on TCC's main campus, TCC's educational centers, and distance learning courses.

TCC will not charge tuition to the School Board for Summer dual enrollment students. TCC also will not limit participation based upon capacity, F.S. 1007.271(4) in any term.

TCC will use the fees collected to enhance the **Early College** Program. TCC will

promote **Early College** Program participation, increase capacity, and enrich the quality of services associated with the **Early College** Program. The School Board's payment of tuition to TCC will increase the number of counselors available to the **Early College** Program in order to help prepare students for transition to college, to counsel students in meta-majors and programs of study, and to track and provide feedback to students on their progress. TCC will also provide high school faculty and counselor training for dual enrollment.

Instructional Costs

It is the responsibility of the School Board to provide full instructional costs for **Early College** Program courses occurring on the high school site. For instruction occurring on the high school sites by college faculty, the School Board must reimburse TCC for the costs associated with the proportion of salary and benefits.

TCC cannot guarantee the availability of instructors for **Early College** Program offered at the high school. Schools can assist TCC by recommending qualified School Board instructors for consideration for teaching **Early College** Program courses offered at the high school.

TCC regularly uses high school faculty to teach both dual enrollment and regular TCC courses and incorporates training, mentoring, and assessment of these faculty into its regular adjunct program. Therefore, TCC's costs associated with instruction occurring on the high school site by TCC approved high school faculty who are paid by the School Board will be considered a normal part of TCC's obligation to its faculty for training and mentoring; no costs will be assessed.

Invoicing for Financial Obligations

TCC will invoice the School Board for financial obligations within 10 business days of TCC's Census date which is normally the 5th day of class each semester.

IN WITNESS WHEREOF, the School Board of Wakulla County, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers, in accordance with Section 1007.273, F.S., **Early College** Program Contract.

Date

Chair, The District Board of Trustees,
Tallahassee Community College, Florida

Date

President, Tallahassee Community College

Date

Chair, Wakulla County School Board

Date

Superintendent, Wakulla County School District

Appendix A

2023-2024 Dual Enrollment Course – High School Subject Area Equivalency List for Tallahassee Community College Courses

***** Students will choose courses based on their graduation requirements which will be different for various cohorts.*****

This list should not be interpreted as the total number of dual enrollment courses available. Current law allows for any course in the Statewide Course Numbering System, with the exception of remedial courses and Physical Education skills courses, to be offered as dual enrollment. Three-credit (or equivalent) postsecondary courses taken through dual enrollment that are not listed below shall be awarded at least 0.5 high school credits (postsecondary courses offered for fewer than three (3) credits may earn less than 0.5 high school credit), either as an elective or subject area credit as designated in the local dual enrollment articulation agreement.

Any upper-level (3000-4000) postsecondary course that uses as a prerequisite one of the courses on this list that are awarded 1.0 high school credit shall also receive 1.0 high school credit.

ENGLISH

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
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ENC1101	College Composition	3	English	1.0
ENC1101C	College Composition w/Corequisite	3	English	1.0
ENC1102	Argument and Persuasion	3	English	1.0
ENC2210	Technical Communications	3	English	0.5
ENL2000	British Literature	3	English	1.0
LIT2100	Masterpieces of World Literature	3	English	1.0

FOREIGN LANGUAGE

Foreign Language Courses: All four-credit foreign language courses (including American Sign Language), shall be awarded one full high school elective credit. Courses offered for three credits are awarded at least 0.5 high school elective credit.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
FRE1120	Elementary French I	4	Elective: Foreign Language	1.0
FRE1121	Elementary French II	4	Elective: Foreign Language	1.0
GER1120	Elementary German I	4	Elective: Foreign Language	1.0
GER1121	Elementary German II	4	Elective: Foreign Language	1.0
ITA1120	Beginning Italian I	4	Elective: Foreign Language	1.0
ITA1121	Beginning Italian II	4	Elective: Foreign Language	1.0
LAT1120	Beginning Latin I	4	Elective: Foreign Language	1.0
LAT1121	Beginning Latin II	4	Elective: Foreign Language	1.0
SPN1120	Elementary Spanish I	4	Elective: Foreign Language	1.0
SPN1121	Elementary Spanish II	4	Elective: Foreign Language	1.0
SPN2220	Intermediate Spanish	4	Elective: Foreign Language	1.0
SPN2240	Intermediate Conversational Spanish I	3	Elective: Foreign Language	1.0

MATHEMATICS

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
MAC1105	College Algebra	3	Mathematics	1.0
MAC1105C	College Algebra w/corequisite	3	Mathematics	1.0
MAC1114	Precalculus Trigonometry	3	Mathematics	1.0
MAC1140	Precalculus Algebra	3	Mathematics	1.0
MAC1147	Precalculus Algebra and Trigonometry	5	Mathematics	1.0
MAC2233	Calculus for Management	3	Mathematics	1.0
MAC2311	Calculus with Analytic Geometry I	5	Mathematics	1.0

MAC2312	Calculus with Analytic Geometry I	5	Mathematics	1.0
MAC2313	Calculus with Analytic Geometry I	4	Mathematics	1.0
MAP2302	Differential Equations	3	Mathematics	1.0
MGF1106	Mathematics for Liberal Arts I	3	Mathematics	1.0
MGF1107	Mathematics for Liberal Arts II	3	Mathematics	1.0
STA2023	Introductory Statistics	3	Mathematics	1.0
STA2122	Introduction to Applied Statistics	4	Mathematics	1.0

PERFORMING AND FINE ARTS

Subject area credit in Performing/Fine Arts is awarded for approved courses regardless of whether a lab is taken with the course.

All performing fine arts courses must be taken for 3.0 or more college credit hours in order to be guaranteed 0.5 high school credits.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
ARH2050	Introduction to Art History and Art Criticism I	3	Performing/Fine Arts	0.5
ARH2051	Introduction to Art History and Art Criticism II	3	Performing/Fine Arts	0.5
ARH2500	Non-Western Art History	3	Performing/Fine Arts	0.5
ART1150C	Introduction to Jewelry Making	3	Performing/Fine Arts	0.5
ART1202C	Design I	3	Performing/Fine Arts	0.5
ART2203C	Introduction to Design II	3	Performing/Fine Arts	0.5
ART1205C	Color: Theory and Practice	3	Performing/Fine Arts	0.5
ART1300C	Drawing I	3	Performing/Fine Arts	0.5
ART2301C	Drawing II	3	Performing/Fine Arts	0.5
ART1330C	Figure Drawing	3	Performing/Fine Arts	0.5

ART1340C	Beginning Illustration	3	Performing/Fine Arts	0.5
ART2400C	Introduction to Printmaking	3	Performing/Fine Arts	0.5
ART2500C	Painting I	3	Performing/Fine Arts	0.5
ART2501C	Painting II	3	Performing/Fine Arts	0.5
FIL2000	Film Appreciation	3	Performing/Fine Arts	0.5
FIL1031	History of Film I	3	Performing/Fine Arts	0.5
GRA1103C	Computer Based Design I	3	Performing/Fine Arts	0.5
MUH2011	Introduction to Music History	3	Performing/Fine Arts	0.5
MUL1110	Music Appreciation	3	Performing/Fine Arts	0.5
PGY2401C	Darkroom Photography	3	Performing/Fine Arts	0.5
PGY2801C	Photoshop	3	Performing/Fine Arts	0.5
SPC1017	Fundamentals of Interpersonal Communication	3	Performing/Fine Arts	0.5
SPC1062	Business and Professional Speaking	3	Performing/Fine Arts	0.5
SPC2608	Public Speaking	3	Performing/Fine Arts	0.5
THE1000	Introduction to the Theatre	3	Performing/Fine Arts	0.5
TPP2110	Fundamentals of Acting	3	Performing/Fine Arts	0.5
TPP2111	Advanced Acting	3	Performing/Fine Arts	0.5
DAA1100	Contemporary Dance	1	Performing/Fine Arts	0.5
DAA1101	Contemporary Dance II	1	Performing/Fine Arts	0.5
DAA1200	Ballet I	1	Performing/Fine Arts	0.5
DAA01201	Ballet II	1	Performing/Fine Arts	0.5
MUN1310	College Choral	1	Performing/Fine Arts	0.5
MUN1340	Vocal Ensemble	1	Performing/Fine Arts	0.5

SCIENCE

Criteria for Awarding High School Subject Area Credit in Science:

- Since all high school science courses (with lab) are awarded 1.0 high school science credits, then all college-level dual enrollment science courses (with lab) will be awarded 1.0 high school science credits.

- College-level dual enrollment science course **taken without a lab component** will be awarded 0.5 high school science credits.

- Note: Section 1003.428(2)(a)3, Florida Statutes, states that high school graduation requirements include successful completion of “Three credits in science, two of which must have a laboratory component.” Regardless of the number of science credits earned through dual enrollment, the requirement of two sciences **with a lab component** must be met to graduate.

Section 1003.428, Florida Statutes, requires three credits in science. One of the three credits must be Biology I or a series of courses equivalent to Biology I, one credit must be chemistry or physics or a series of courses equivalent to chemistry or physics, and one credit must be an equally rigorous course.

Biology I. Faculty reviewers have determined that the content in the sequence of BSCx010 and BSCx011 is comparable to the standards for Biology I and therefore may be used as preparation for the associated End-of-Course (EOC) assessment. BSCx010 and BSCx011 each may be assigned as an “equally rigorous” science course, but both must be completed for equivalency to Biology I and as preparation for Biology I EOC.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
AST1002	Introduction to Astronomy	3	Equally Rigorous	0.5
BOT1000	Plant Science	3	Equally Rigorous	0.5
AST1002	Introduction to Astronomy	3	Equally Rigorous	0.5
BSC1005	Introduction to the Biological Sciences	3	Equally Rigorous	0.5
BSC1005/ BSC1005L	Introduction to the Biological Sciences plus Lab	4	Equally Rigorous	1.0
BSC2010	Biology for Science Majors I	3	Biology I (with BSCX011) or Equally Rigorous	0.5

BSC2010/ BSC2010L	Biology for Science Majors I plus Lab	4	Biology I (with BSCX011) or Equally Rigorous	1.0
BSC2011	Biology for Science Majors II	3	Biology I (with BSCX010) or Equally Rigorous	0.5
BSC2011/ BSC2011L	Biology for Science Majors II plus Lab	4	Biology I (with BSCX010) or Equally Rigorous	1.0
BSC1020	Introduction to Human Biological Sciences	3	Equally Rigorous	0.5
BSC1050	Environmental Systems	3	Equally Rigorous	0.5
BSC1084C	Human Biology: Essentials of Anatomy and Physiology	4	Equally Rigorous	1.0
BSC2085	Anatomy and Physiology I	3	Equally Rigorous	0.5
BSC2085/ BSC2085L	Anatomy and Physiology I plus Lab	4	Equally Rigorous	1.0
BSC2086	Anatomy and Physiology II	3	Equally Rigorous	0.5
BSC2086/ BSC2086L	Anatomy and Physiology II plus Lab	4	Equally Rigorous	1.0
BSC2250C	Field Biology of Florida with Lab	4	Equally Rigorous	1.0
CHM1020	Chemistry for General Education	3	Equally Rigorous	0.5
CHM1030	General Chemistry for Allied Health	3	Equally Rigorous	0.5
CHM1030/ CHM1030L	General Chemistry for Allied Health plus Lab	4	Equally Rigorous	1.0
CHM1045	General Chemistry I	3	Equally Rigorous	0.5
CHM1045/ CHM1045L	General Chemistry I plus Lab	4	Equally Rigorous	1.0
CHM1046	General Chemistry II	3	Equally Rigorous	0.5
CHM1046/ CHM1046L	General Chemistry II plus Lab	4	Equally Rigorous	1.0
CHM2210	Organic Chemistry I	3	Equally Rigorous	0.5
CHM2210/ CHM2210L	Organic Chemistry I plus Lab	4	Equally Rigorous	1.0
CHM2211	Organic Chemistry II	3	Equally Rigorous	0.5
CHM2211/ CHM2211L	Organic Chemistry II plus Lab	4	Equally Rigorous	1.0
ESC1000	Earth and Its Environment	3	Equally Rigorous	0.5
ESC1000/ ESC1000L	Earth and Its Environment plus Lab	4	Equally Rigorous	1.0

EVR1001	Introduction to Environmental Sciences	3	Equally Rigorous	0.5
GLY1030	Environmental Geology	3	Equally Rigorous	0.5
GLY2010	Physical Geology	3	Equally Rigorous	0.5
GLY2010/ GLY2010L	Physical Geology plus Lab	4	Equally Rigorous	1.0
MCB2004	General Microbiology	3	Equally Rigorous	0.5
MCB2004/ MCB2004L	General Microbiology plus Lab	4	Equally Rigorous	1.0
MET1010	Meteorology	3	Equally Rigorous	0.5
OCE1001	Introduction to Oceanography	3	Equally Rigorous	0.5
PHY1020	Energy and Its Environmental Effects	3	Equally Rigorous	0.5
PHY1053	Elementary College Physics	3	Equally Rigorous	0.5
PHY1053/ PHY1053L	Elementary College Physics plus Lab	4	Equally Rigorous	1.0
PHY1054	Elementary College Physics II	3	Equally Rigorous	0.5
PHY1054/ PHY1054L	Elementary College Physics II plus Lab	4	Equally Rigorous	1.0
PHY2048	General Physics I	4	Equally Rigorous	0.5
PHY2048/ PHY2048L	General Physics I plus Lab	5	Equally Rigorous	1.0
PHY2049	General Physics II	4	Equally Rigorous	0.5
PHY2049/ PHY2049L	General Physics II plus Lab	5	Equally Rigorous	1.0
PSC1121	Introduction to Physical Sciences	3	Equally Rigorous	0.5

SOCIAL STUDIES

Social studies requirements for high school graduation in Florida are prescribed by statute. Unless indicated on the list below, **all college social science courses taken through dual enrollment receive elective credit.**

United States History. Faculty reviewers have determined that the content in the sequence of AMHx010 and AMHx020 is comparable to the standards for United States History and, therefore, may be used as preparation for the associated End-Of-Course (EOC) assessment. For any other AMH course or set of courses taken through dual enrollment, the school district and postsecondary institution may determine if that course or set of courses may be used as preparation for the U.S. History EOC. The AMH courses on this list, or those designated by the school district, may each satisfy 0.5 U.S. History credits toward high school graduation.

Economics. Section 1003(4282(3)(d), FS, requires one-half credit in economics, which must include financial literacy. The district and college will determine if the local postsecondary economics course meets this requirement.

TCC Course	TCC Course Title	TCC Credit Hours	High School Graduation Subject Requirement Satisfied	High School Credit Awarded
AMH2010	History of the United States I	3	Social Studies: United States History (EOC)	0.5
AMH2020	History of the United States II	3	Social Studies: United States History (EOC)	0.5
AMH1041	American Experience I	3	Social Studies: United States History	0.5
AMH1050	American Experience II	3	Social Studies: United States History	0.5
POS1041	National Government	3	Social Studies: United States Government	0.5
WHO2012	History of Civilization I	3	Social Studies: World History	0.5
WHO2022	History of Civilization II	3	Social Studies: World History	0.5



February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Calandra Stringer, Ph.D.
Vice President and Provost

SUBJECT: Academic Curriculum Changes

Item Description

This item presents a new program, program revisions, and course revisions.

Overview and Background

The Academic Planning Committee members review and make recommendations for Board approval for new and revised curriculum. One change involves creating a new accelerated program for the Heating, Ventilation, Air Conditioning/Refrigeration (HVAC/R) program. The proposed program would reduce the total program length from 1,350 to 750 clock hours. More than 400 jobs are projected by 2030 across the college's three-county district, and students earn an hourly median wage of \$20.61.

The College is also proposing to revise the License Practicing Nursing (LPN) Bridge to Registered Nursing (RN) program. This program is designed for LPN students who are interested in acquiring an RN degree. This change increases the program length from two to three semesters. This change is proposed to help increase the National Council Licensure Exam (NCLEX) passage rate among the students completing the accelerated program.

Funding/ Financial Implications

None

Past Actions by the Board

The Board approved these agreements annually.

Recommended Action

Approve the proposed curriculum changes.

NEW PROGRAM

Heating, Ventilation, Air-Conditioning/Refrigeration (HVAC/R) 1 (750 clock hours)

This proposed option provides students the opportunity to complete the program in a year. The current program is a 1,350-clock hour training program which takes two years to complete and that program will remain as an option for students to complete.

Program Courses:

ACR0000	Introduction to HVAC/R (250 clock hours)
ACR0001	HVAC/R Fundamentals (250 clock hours)
ACR0012	HVAC/R Service Practices (250 clock hours)

PROGRAM CHANGES

Computer Programming and Web Development, A.S. (60 credit hours)

The proposed changes were recommended by the advisory board to remove the optional offerings and provide required courses that all students in the program must complete. The length of the program is not changing.

Add Program courses:

- CGS1000 Introduction to Computer Technology (3)
- CTS2351 Network Administration (3)
- CET2620 Internet of Things (3)
- GRA2140 Web Page Design (3)
- COP2805 Java Programming II (3)
- COP2373 Programming Concepts II (3)

Delete program courses:

- CNT2401 Network Security (3)
- CTS2401C Microsoft Specialty: Access (3)

Delete program electives:

- COP2805 Java Programming II (3)
- CGS1520 Introduction to Multimedia Design (3)
- GRA2140 Web Page Design (3)
- PGY2801C Photoshop (3)
- Any college-level courses (12)

Nursing, RN, A.S. (Bridge for Healthcare Professionals to Nursing) (72 credit hours)

The proposed changes provide additional time and assistance to LPN students as they accelerate through the RN program. The new courses also provide more opportunities for the students to practice their skills as they prepare to take the NCLEX exam.

Add Program courses:

- NUR2004C Transition to RN 1 (7)
- NUR2007C Transition to RN 2 (10)
- NUR2036C Transition to RN 3 (15)

Delete program courses:

- NUR1022C Essentials of Nursing Process 1 (7)
- NUR1231C Essentials of Nursing Process 2 (7)
- NUR2244C Essentials of Nursing Process 3 (7)
- NUR2823C Essentials of Nursing Process 4 (7)
- NUR1422C Essentials of Reproductive Health (2)
- NUR2310C Essentials of Pediatric Health (2)

NEW COURSES

Course ID	Course Name	Rationale for New Course	Proposed Lab Fee
COP2373	Programming Concepts II	Enhance the Computer Programming and Web Development, A.S.	\$25
NUR2004C	Transition to RN 1	Course is part of the Nursing, RN, A.S.	\$659
NUR2007C	Transition to RN 2	Course is part of the Nursing, RN, A.S.	\$396
NUR2036C	Transition to RN 3	Course is part of the Nursing, RN, A.S.	\$406



February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Fund Analysis - January

Item Description

This item is to provide the Board a summary of the College's operating revenues and expenses as of 1/31/2023.

Overview and Background

As directed in the Florida Public Community College Accounting Manual, revenues from state appropriations, student tuition and fees, interest earned, and other contributions are recorded and monitored in the College's operating fund (fund 1). Expenditures for direct instruction expenses are also recorded in the operating fund.

In accordance with Florida Statutes (1011.01), the Board of Trustees must approve the College's operating fund budget each fiscal year. The College monitors the operating fund activity to ensure approved budget limits are maintained. Additionally, the Board has requested a report of all purchases over \$100,000, but less than \$325,000. The report for the month of January is attached to this item.

Past Actions by the Board

N/A.

Funding/ Financial Implications

The College continues to be in sound financial condition.

Recommended Action

Presented as an information item only.

Tallahassee Community College Fund Analysis
Unrestricted Current Fund
As of January 31, 2023

REVENUE	January	Month	YTD	YTD	Annual	% of YTD
	Actual	Budget	Actual	Budget	Budget	Budget
Student Fees	\$ 1,764,928	\$ 2,070,228	\$ 20,768,650	\$ 14,491,595	\$ 24,842,734	84%
State Support	2,554,776	3,080,652	18,455,145	21,564,567	36,967,829	50%
Federal Support	115,346	41,667	825,181	291,667	500,000	165%
Other Revenue	51,209	47,917	1,095,240	335,417	575,000	190%
Non-Revenue Sources	-	83,333	-	583,333	1,000,000	0%
TOTAL REVENUE	4,486,259	5,323,797	41,144,216	37,266,578	63,885,563	64%
EXPENSES	January	Month	YTD	YTD	Annual	% of YTD
	Actual	Budget	Actual	Budget	Budget	Expenses
<u>PERSONNEL COSTS</u>						
Administrative	290,825	317,146	2,073,276	2,220,024	3,805,756	54%
Instructional	995,461	1,133,698	7,490,839	7,935,889	13,604,381	55%
Non-Instructional	1,324,697	1,342,102	8,707,606	9,394,714	16,105,224	54%
OPS	427,914	508,165	3,369,566	3,557,155	6,097,979	55%
Personnel Benefits	945,780	897,685	6,292,966	6,283,797	10,772,223	58%
TOTAL PERSONNEL COSTS	3,984,677	4,198,797	27,934,253	29,391,578	50,385,563	55%
<u>CURRENT EXPENSES</u>						
Services	357,289	364,752	2,354,062	2,553,266	4,377,027	54%
Material & Supplies	118,597	236,344	1,495,770	1,654,411	2,836,133	53%
Other Current Charges	436,076	503,070	3,976,462	3,521,490	6,036,840	66%
TOTAL CURRENT EXPENSES	911,962	1,104,167	7,826,294	7,729,167	13,250,000	59%
CAPITAL OUTLAY	-	20,833	208,415	145,833	250,000	83%
TOTAL EXPENSES	\$ 4,896,639	\$ 5,323,797	\$ 35,968,962	\$ 37,266,578	\$ 63,885,563	56%

Purchase Orders from \$100,000 to \$324,999 +

Issued in Jan 2023

Purchase Order	Purchase Order Date	Supplier	Total PO Amount	Description	Approval/Exemption
PO-016774	1/3/2023	NASCAR Enterprises / Daytona International Speedway LLC	100,000.00	Advertising and promotional benefits with Miami Dolphins	Exempt from the solicitation process, per 2CFR 200.320 (c)(2) for federal awards - Services or commodities available only from a single or sole source.
PO-016788	1/5/2023	Frazier Consulting	218,000.00	The development of a Standard Operating Procedure Guide for the creation of an Alternative Career and Technical (ACTE) Teacher Certification Program (TCP) on behalf of the Florida Department of Corrections	Exempt from the solicitation process, per FAC 6A-14.0734 (2)(f) - Professional services, including, but not limited to, artistic services, instructional services, health services, academic program reviews, lectures by individuals, attorneys, legal services, auditors, and management consultants.
PO-016901	1/19/2023	VSG Enterprises LLC	225,000.00	Advertising and promotional benefits with Vinik Sports Group	Exempt from the solicitation process, per 2CFR 200.320 (c)(2) for federal awards - Services or commodities available only from a single or sole source.
PO-016902	1/19/2023	Miami Dolphins LLC	175,000.00	Advertising and promotional benefits with Miami Dolphins	Exempt from the solicitation process, per 2CFR 200.320 (c)(2) for federal awards - Services or commodities available only from a single or sole source.
PO-016903	1/19/2023	Legends Sales & Marketing LLC	120,000.00	Advertising and promotional benefits with Legends Sales & Marketing	Exempt from the solicitation process, per 2CFR 200.320 (c)(2) for federal awards - Services or commodities available only from a single or sole source.
PO-016908	1/20/2023	Florida Panthers Hockey Club LTD	175,000.00	Advertising and promotional benefits with Florida Panthers Hockey Club	Exempt from the solicitation process, per 2CFR 200.320 (c)(2) for federal awards - Services or commodities available only from a single or sole source.
PO-016911	1/20/2023	Miami Heat Limited Partnership	175,000.00	Advertising and promotional benefits with Miami Heat	Exempt from the solicitation process, per 2CFR 200.320 (c)(2) for federal awards - Services or commodities available only from a single or sole source.
PO-016912	1/20/2023	Jacksonville Jaguars LLC	178,250.00	Advertising and promotional benefits with Jacksonville Jaguars	Exempt from the solicitation process, per 2CFR 200.320 (c)(2) for federal awards - Services or commodities available only from a single or sole source.
PO-016918	1/20/2023	Seminole Sports Properties	120,000.00	Advertising and promotional benefits with Seminole Sports Properties	Exempt from the solicitation process, per 2CFR 200.320 (c)(2) for federal awards - Services or commodities available only from a single or sole source.
PO-016920	1/20/2023	IMG College LLC	120,000.00	Advertising and promotional benefits with IMG College for Univ of Florida	Exempt from the solicitation process, per 2CFR 200.320 (c)(2) for federal awards - Services or commodities available only from a single or sole source.

Purchase Order	Purchase Order Date	Supplier	Total PO Amount	Description	Approval/Exemption
PO-016938	1/23/2023	Orlando Magic d/b/a Orlando Events Center Enterprises LLC	175,000.00	Advertising and promotional benefits with Orlando Magic	Exempt from the solicitation process, per 2CFR 200.320 (c)(2) for federal awards - Services or commodities available only from a single or sole source.
PO-016946	1/24/2023	Tampa Bay Rays Baseball, LTD	175,000.00	Advertising and promotional benefits with Tampa Bay Rays	Exempt from the solicitation process, per 2CFR 200.320 (c)(2) for federal awards - Services or commodities available only from a single or sole source.



February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Construction Status Report

Item Description

This item describes the status of various construction, renovation, remodeling and site improvement projects at all TCC locations for the Board of Trustees.

Overview and Background

The attached Construction Status report details the noteworthy construction and renovation projects being undertaken to support the educational mission of the College.

Past Actions by the Board

None.

Funding/ Financial Implications

All construction and renovation projects are funded prior to approval, with most being funded from capital improvement fees.

Recommended Action

Presented as an information item only.

CONSTRUCTION STATUS REPORT – AS OF *FEBRUARY 2023*

MAIN CAMPUS (SITE 1)

TASK	% COMPLETE	DUE DATE	NOTES
5 Year Educational Plant Survey	25%	June 2023	In progress – Finalizing Inventory
Master Plan – Main Campus	20%	June 2023	In progress – DAG Architects
Student Union Office Renovation - Transfer Services	30%	April 2023	In progress
TCC COVID Air Quality Upgrades to HVAC	98%	February 2023	Scope includes multiple technologies that will best integrate with the existing campus HVAC equipment to provide the maximum air quality improvements
AP 160 Classroom Renovation	15%	TBD	Converting to a Dental Sim Lab. Design and development underway; Initial design complete; MEP Underway
CH 141,144,145 Foreign Language Labs Conversion to new Classroom	10%	TBD	Design and development underway
Student Union Bldg#35 1 st Floor/Food Court Renovation	95%	March 2023	Pending A/V
Administration Bldg#27 Lobby	15%	TBD	Further design and development underway
Sidewalk Repairs, Elimination of Trip Hazards	Continuous	On-going	Repaired 1,645 Trip Hazards and Replaced 48 sections of Sidewalk
State DM - Elevator Door Lock Monitoring Systems Bldg#1,2,5,6,8,9,11N,11S, 12,18,27,30,35,39,41	5%	12/31/2023	See individual building updates below
Elevator Upgrades at SU Bldg#35	10%	TBD	PO issued; materials on order
Elevator Upgrades at DH Bldg#06	10%	TBD	PO issued; materials on order
Elevator Upgrades at AC Bldg#08	10%	TBD	PO issued; materials on order
Athletics – LS Interior Renovation	10%	TBD	CM Awarded to Southern Standard Construction, GMP in progress

Athletics –Softball / Baseball Complex Improvements	10%	TBD	CM Awarded to Southern Standard Construction, GMP in progress
Baseball Fieldhouse Window Replacement	20%	TBD	Drawings received; Receiving updated quotes; Contractor mobilizing
Athlete Weight Room	50%	March 2023	Construction in progress
Flagpole Memorial Garden	100%	January 2023	Complete
CUP Renovation and Infrastructure	50%	TBD	Work in progress
CUP Control Room and ADA Restrooms	15%	TBD	100% drawings expected February
Desigo Server/VLAN Migration	100%	January 2023	Complete
State DM - Roof Restorations TPP 11, DH 6, AP 3, MLH 4 - Four Buildings with One Contiguous Roof	10%	TBD	Materials ordered
State DM - Roof Restoration Mailroom (MR) Bldg#57	10%	TBD	Materials ordered
State DM - 15KV Electrical Underground Infrastructure	10%	TBD	100% CD's expected in February
Carpet/LVT Replacements	I/P	Phases	AC Bldg#8, Floors 1-3 - <i>Complete</i> AP Bldg#3, 1 st Floor – <i>Complete</i>
Northside Driveway Extension	10%	TBD	Survey and Storm Water Runoff being reviewed, gates being relocated and drive modified
Truck Driving Testing Course Striping	10%	March 2023	Course being updated per FDOT requirements
Transfer of Electrical Bldg#16 to Leon County School Board	25%	March 2023	Environmental Survey Phase I complete; Correcting survey discrepancies; Pending LCS and TCC BOT approval
Annual Bleacher Inspections – Baseball, Softball and Lifetime Sports	10%	February 2023	PO issued
Parking Garage Bldg#37 Inspection/Survey	10%	March 2023	PO issued
Rain Gutter Repairs – SU Bldg#35 and AD Bldg#27	15%	January 2023	In progress
Dale Mabry Museum	5%	TBD	Dale Mabry Museum Foundation received Grant for relocation of Quonset Hut and Site Improvement

LSC – Metal Coping	5%	TBD	Design and costing in progress
LSC – Metal Roofing	5%	TBD	Costing in progress
Truck Driving Program Expansion	5%	TBD	Renovation of the TT Bldg#31, MR Bldg#57 and Truck Driving Testing Areas
AC Bldg#08 Soffit Repairs	5%	TBD	Investigating
AC Bldg#08 Charter School Life Safety Evaluation and Code Review	5%	TBD	Underway
SUSTAINABILITY	% COMPLETE	DUE DATE	NOTES
Hydration Stations	Continuous	On-going	Prevented 385,000 Plastic Bottles from going to landfills
Recycled Plastic Lumber/Furniture	Continuous	On-going	Prevented 1,883,000 Plastic Bags from going to landfills
CO2 Avoidance	Continuous	On-going	Prevented 19,250 lbs. of CO2 from being released into the atmosphere

GADSDEN SERVICE CENTER (SITE 2)

TASK	% COMPLETE	DUE DATE	NOTES
Master Plan	15%	June 2023	In Progress – DAG Architects
Disposal of Gadsden Modular Building GTC	50%	March 2023	Disposing of excess property; Pending Board approval

FLORIDA PUBLIC SAFETY INSTITUTE (SITE 3)

TASK	% COMPLETE	DUE DATE	NOTES
Master Plan	15%	June 2023	In Progress – DAG Architects
Dining Facility Bldg#8 (IAQ)	100%	January 2023	Complete
State DM - Elevator Door Lock Monitoring Systems Bldg#3	5%	April 2023	PO Issued
State DM - Replace Chillers, Pumps and Install VFD's at Bldg#4	5%	January 2024	PO Issued
Range Building Erosion Control	10%	TBD	A/E Services underway

CENTER FOR INNOVATION (SITE 4)

TASK	% COMPLETE	DUE DATE	NOTES
Master Plan	15%	June 2023	In Progress – DAG Architects
CFI 2 nd Floor Renovation	99%	December 2022	Furniture on order, Estimated Ship Date March 2023
State DM - CFI Exterior Envelope (Walls & Windows)	5%	TBD	CM Awarded; DD's in progress
State DM - CFI Exterior Staircases	5%	TBD	CM Awarded; DD's in progress
CFI – Lower Level Improvements	5%	TBD	Contractor Reviewing existing modular cubicles.

GHAZVINI CENTER FOR HEALTHCARE EDUCATION (SITE 5)

TASK	% COMPLETE	DUE DATE	NOTES
Master Plan	15%	June 2023	In Progress – DAG Architects
Ghazvini Simulator Expansion	99%	December 2022	Door locks, misc. items and punch list being finalized
Ghazvini Patio Solar Panel System	20%	April 2023	Construction underway
DAS System	10%	April 2023	Pending completion of Solar Panels
Install Walkway to TMH Lower Parking Area	0%	TBD	Obtaining quote and MOU with TMH
Ghazvini Nursing Program Expansion	5%	TBD	Conceptual drawings being prepared – FCG Architects

WAKULLA ENVIRONMENTAL INSTITUTE (SITE 6)

TASK	% COMPLETE	DUE DATE	NOTES
WEI Master Plan	15%	April 2023	In progress
Infrastructure	10%	TBD	In progress
Irrigation Well	10%	TBD	In progress
Sink Hole Remediation	50%	TBD	Pending results of Boring and Survey analysis

FOUNDATION CLASSROOM RENOVATION SUMMARY

Renovated Classroom(s)	Cost to Date
SM 118 - Classroom Renovations	\$ 42,419.96
CH 233 - Classroom Renovations	\$ 19,166.32
CH 234 - Classroom Renovations	\$ 19,151.32
SM 114 - Classroom Renovations	\$ 21,744.29
SM 211 - Classroom Renovations	\$ 27,774.36
SM 129 – Classroom Renovations	\$ 42,569.77



February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the month of January 2023.

Overview and Background

The College is now under contract with six architectural firms; Architects | Lewis + Whitlock PA, BKJ, Inc. Architecture, Clemons, Rutherford & Associates, Inc., DAG Architects Inc., EMI Architects and Fitzgerald Collaborative Group, LLC to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the six firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects | Lewis + Whitlock, PA - \$19,624.00
BKJ, Inc. Architecture - \$5,646.00
Clemons, Rutherford & Associates, Inc. - \$0.00
DAG Architects, Inc. - \$5,731.25
EMI Architects - \$0.00
Fitzgerald Collaborative Group, LLC - \$2,006.00

Past Actions by the Board

The Board last authorized architect invoices at the January 17, 2023 meeting.

Funding/ Financial Implications

Funds for minor projects and Master Plans are available from the Capital Improvement fees.

Recommended Action

Authorize payment of architectural invoices as presented.



TO: Tallahassee Community College Attn: Accounts Payable 444 Appleyard Drive Tallahassee, Florida 32304	Page <u>1</u> of <u>1</u> Pages Federal I.D. No: 59-3616761
FROM: <u>Architects: Lewis + Whitlock, P.A.</u> 206 W. Virginia St. Tallahassee, Florida 32301	Purchase Order No: PO-013324-3 Project Name: TCC Innovation Center Phase 1 - 2nd Floor Renovation DATE: 1/9/2023

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:

Service Lines	DESCRIPTION	TOTAL FEE	PERCENT COMPLETE	AMOUNT REMAINING	LESS PREVIOUSLY BILLED	AMOUNT DUE THIS INVOICE
#1	Advanced Schematic	\$7,778.00	100%	\$0.00	\$7,778.00	\$0.00
	Design Development	\$23,333.00	100%	\$0.00	\$23,333.00	\$0.00
	Construction Documents	\$27,222.00	100%	\$0.00	\$27,222.00	\$0.00
	Bid / Permitting	\$3,889.00	100%	\$0.00	\$3,889.00	\$0.00
	Construction Administration	\$15,556.00	100%	\$0.00	\$7,778.00	\$7,778.00
#2	Printing	\$760.00	100%	\$0.00	\$760.00	\$0.00
#4	Additional Design Changes per Owner	\$11,365.00	100%	\$0.00	\$11,365.00	\$0.00
	Engineering Services					
#3	FL Model Energy Code Compliance	\$750.00	0%	\$750.00	\$0.00	\$0.00
	Telecommunications Design	\$6,600.00	100%	\$0.00	\$6,600.00	\$0.00
	Intrusion Detection/Access Control/Surveillance	\$3,600.00	0%	\$3,600.00	\$0.00	\$0.00
	Audio / Visual Design	\$4,900.00	100%	\$0.00	\$4,900.00	\$0.00
	Record Drawings	\$1,000.00	0%	\$1,000.00	\$0.00	\$0.00
	Special Inspections - 2 way radio comms	\$2,000.00	0%	\$2,000.00	\$0.00	\$0.00
	Two-way RF Radio DAS Design	\$1,300.00	100%	\$0.00	\$1,300.00	\$0.00
#5	Additional Services #4 - commissioning	\$7,376.00	100%	\$0.00	\$0.00	\$7,376.00
GRAND TOTALS		\$117,429.00		\$7,350.00	\$94,925.00	\$15,154.00
Invoice Total						\$15,154.00
* Amount payable directly to:				()		
* Amount payable directly to:				()		*

CERTIFIED TRUE AND CORRECT BY:

Rodney L. Lewis, Principal

(Signature of Principal)

(Typed Name and Title)

Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, FL 32304
 United States of America
 Federal ID: 59-1141270
 Tax Exemption ID: 85-80-125307-72C8



Change Order

Purchase Order Number	PO-013324 - 3
Purchase Order Date	02/09/2021
Payment Terms	Net 30
Requestor	Cindy Wommack
Phone Number	(850) 201-6200

Supplier:
Architects: Lewis + Whitlock, PA 206 W Virginia Street Tallahassee, FL 32301 United States of America

Ship To:
Tallahassee Community College 444 Appleyard Drive Tallahassee, FL 32304 United States of America

Comments:
PJ-0267 CFI - Phase 1 - 2nd Floor Renovation – A/E Services Contact: Trey Kimbrel, kimbrelt@tcc.fl.edu 850-201-8750
OFFICIAL Change Order No. 2 (INTERNAL CO3) Adding new Line 5 in the amount of \$7,376.00 for Additional Services #4. New PO total is \$117,429.00
OFFICIAL Change Order No. 1 (INTERNAL CO2) Adding new Line 4 in the amount of \$11,365.00 for Additional Services #1. New PO total is \$110,053.00
INTERNAL CO1 - Correction to RFQ# in item description: ** REF: TCC RFQ 2020-02; Recommendation for Architectural Services**

Bill To:
Tallahassee Community College ATTN: Accounts Payable 444 Appleyard Drive Tallahassee, FL 32304-2895 United States of America (850) 201-8525

Currency	Total Lines Amount	Total Tax Amount	Total PO Amount
USD	117,429.00	0.00	117,429.00

Purchasing & General Services Director

Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, FL 32304
 United States of America
 Federal ID: 59-1141270
 Tax Exemption ID: 85-80-125307-72C8

Change Order

Purchase Order Number	PO-013324 - 3
Purchase Order Date	02/09/2021
Payment Terms	Net 30
Requestor	Cindy Wommack
Phone Number	(850) 201-6200

Service Lines						
Line Number	Item Name	Description	Start Date	End Date	Due Date	Amount
1		Basic A/E services for the design development, documentation, permitting and construction administration of new infrastructure, general spaces and tenant build-outs within the Center for Innovation 2nd floor; and are based on preliminary design concepts previously developed by ALW and will include the following: 1. New infrastructure for telecom and security on each floor (see attached H2 proposal for further clarity) 2. Improvements and finishes to existing restrooms and other walls scheduled to remain. 3. New accessible restroom 4. New second floor tenant arrangements 5. New meeting and common spaces 6. New furnishings Specifics per attached proposal dated February 2, 2021. **REF: TCC RFQ 2020-02; Recommendation for Architectural Services**				77,778.00
2		Printing as needed.				760.00
3		Engineering services as needed.				20,150.00
4		Additional services #1 to revise documents in accordance with Owner-requested floor plan modifications. Per attached proposal dated September 22, 2021.				11,365.00

Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, FL 32304
 United States of America
 Federal ID: 59-1141270
 Tax Exemption ID: 85-80-125307-72C8

Change Order

Purchase Order Number	PO-013324 - 3
Purchase Order Date	02/09/2021
Payment Terms	Net 30
Requestor	Cindy Wommack
Phone Number	(850) 201-6200

Service Lines						
Line Number	Item Name	Description	Start Date	End Date	Due Date	Amount
5		Additional Services #4 - provide construction level commissioning services and administrative oversight for project. Per attached proposal dated February 23, 2022.				7,376.00

Messages
<p>Tallahassee Community College does not discriminate against any person on the basis of age, color, disability, ethnicity, gender identity, genetic information, marital status, national origin, pregnancy, race, religion, sex, sexual orientation, or veteran status in its programs and activities</p> <p>VERIFICATION OF EMPLOYMENT: In accordance with State of Florida Office of the Governor Executive Order Number 11-02, the firm shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all persons employed during the contract term by the firm to perform employment duties within Florida and all persons (including sub-consultants) assigned by the firm to perform work pursuant to the contract with Tallahassee Community College.</p> <p>Please send all Invoices to Accounts Payable - "AcctPay@tcc.fl.edu"</p> <p>To ensure timely payments, TCC requires the College's purchase order number to be included on all invoices submitted for payment.</p> <p>Any questions related to payment of supplier invoices should be directed to the TCC Accounts Payable Office at (850) 201-8565.</p>



TO: Tallahassee Community College Attn: Accounts Payable 444 Appleyard Drive Tallahassee, Florida 32304	Page <u>1</u> of <u>1</u> Pages Federal I.D. No: 59-3616761
FROM: <u>Architects: Lewis + Whitlock, P.A.</u> 206 W. Virginia St. Tallahassee, Florida 32301	Purchase Order N PO-013623-1 Project Name: TCC Innovation Center 2nd Floor Tenant Fit Out DATE: 1/9/2023

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:

TCC Service Line Items	DESCRIPTION	TOTAL FEE	PERCENT COMPLETE	AMOUNT REMAINING	LESS PREVIOUSLY BILLED	AMOUNT DUE THIS INVOICE
#1	Design Documents	\$17,880.00	100%	\$0.00	\$17,880.00	\$0.00
	100% Construction Documents	\$15,645.00	100%	\$0.00	\$15,645.00	\$0.00
	Bid / Permitting	\$2,235.00	100%	\$0.00	\$2,235.00	\$0.00
	Construction Administration	\$8,940.00	100%	\$0.00	\$4,470.00	\$4,470.00
	Engineering Services					
#2	Telecommunications Design	\$1,800.00	100%	\$0.00	\$1,800.00	\$0.00
	Audio / Visual Design	\$1,600.00	100%	\$0.00	\$1,600.00	\$0.00
	Additional Services					
#3	Owner req'd Design Changes	\$9,540.00	100%	\$0.00	\$9,540.00	\$0.00
	GRAND TOTALS	\$57,640.00		\$0.00	\$53,170.00	\$4,470.00
Invoice Total						\$4,470.00
				* Amount payable directly to:	()	
				* Amount payable directly to:	()	*

CERTIFIED TRUE AND CORRECT BY:

Rodney L. Lewis, Principal

(Signature of Principal)

(Typed Name and Title)

Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, FL 32304
 United States of America
 Federal ID: 59-1141270
 Tax Exemption ID: 85-80-125307-72C8



Change Order

Purchase Order Number	PO-013623 - 1
Purchase Order Date	05/11/2021
Payment Terms	Net 30
Requestor	CARL ROSS
Phone Number	(850) 201-6200

Supplier:
Architects: Lewis + Whitlock, PA 206 W Virginia Street Tallahassee, FL 32301 United States of America

Ship To:
Tallahassee Community College 444 Appleyard Drive Tallahassee, FL 32304 United States of America

Comments:
PJ-0267 CFI - Phase 1 - 2nd Floor Renovation – A/E Add Services - Full Tenant Fit-Out Contact: Trey Kimbrel, kimbrelt@tcc.fl.edu , 850-201-8750 ** REF: TCC RFQ 2020-02; Recommendation for Architectural Services** Change Order No. 1 - Adding a new Line 3 in the amount of \$9,540.00 for Additional Services #1. New PO total is \$57,640.00

Bill To:
Tallahassee Community College ATTN: Accounts Payable 444 Appleyard Drive Tallahassee, FL 32304-2895 United States of America (850) 201-8525

Currency	Total Lines Amount	Total Tax Amount	Total PO Amount
USD	57,640.00	0.00	57,640.00

Purchasing & General Services Director

Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, FL 32304
 United States of America
 Federal ID: 59-1141270
 Tax Exemption ID: 85-80-125307-72C8

Change Order

Purchase Order Number	PO-013623 - 1
Purchase Order Date	05/11/2021
Payment Terms	Net 30
Requestor	CARL ROSS
Phone Number	(850) 201-6200

Service Lines

Line Number	Item Name	Description	Start Date	End Date	Due Date	Amount
1		Additional A/E services to include all tenant space in the project area. ALW previously received authorization to complete the design and documentation of the renovation to several shared spaces and Neighborhood 1. This proposal adds approximately 3,700 sq. ft. to the project area and includes additional shared spaces as well as Neighborhoods 2 and 3 for the Center for Innovation 2nd floor improvements. Specifics per attached proposal dated April 22, 2021. ** REF: TCC RFQ 2020-02; Recommendation for Architectural Services**				44,700.00
2		Engineering services for Telecommunications and Audio/Visual Design as needed.				3,400.00
3		Additional services #1 to revise documents in accordance with Owner-requested floor plan modifications. Per attached proposal dated December 10, 2021.				9,540.00

Messages

Tallahassee Community College does not discriminate against any person on the basis of age, color, disability, ethnicity, gender identity, genetic information, marital status, national origin, pregnancy, race, religion, sex, sexual orientation, or veteran status in its programs and activities

VERIFICATION OF EMPLOYMENT: In accordance with State of Florida Office of the Governor Executive Order Number 11-02, the firm shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all persons employed during the contract term by the firm to perform employment duties within Florida and all persons (including sub-consultants) assigned by the firm to perform work pursuant to the contract with Tallahassee Community College.

Please send all Invoices to Accounts Payable - "AcctPay@tcc.fl.edu"

To ensure timely payments, TCC requires the College's purchase order number to be included on all invoices submitted for payment.

Any questions related to payment of supplier invoices should be directed to the TCC Accounts Payable Office at (850) 201-8565.

INVOICE NO. 11



TO: Tallahassee Community College
 ATTN: Accounts Payable
 444 Appleyard Drive
 Tallahassee, Florida 32304-2895

Page: 1 of 1 Pages

TCC Purchase Order No.: PO-014007

FROM: BKJ Inc. Architecture
 1621 Physicians Drive
 Tallahassee, Florida 32308

Project Name:
 Student Union (SU- bldg #35)
 Lobby/1st Floor Renovations
 2/2/2023

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:

SERVICE	TOTAL FEE	PERCENT COMPLETE	AMOUNT DUE	LESS PREVIOUSLY BILLED	AMOUNT DUE THIS INVOICE
BASIC SERVICES					
Phase 3- Advanced Schematic Design	\$ 12,955.00	100%	\$ 12,955.00	\$ 12,955.00	\$ -
Phase 4- Design Development	\$ 47,520.00	100%	\$ 47,520.00	\$ 47,520.00	\$ -
Phase 5- 50% Construction Documents	\$ 38,020.00	100%	\$ 38,020.00	\$ 38,020.00	\$ -
Phase 6- 100% Construction Documents	\$ 44,260.00	100%	\$ 44,260.00	\$ 44,260.00	\$ -
Phase 7- Permitting/Bid	\$ 13,905.00	100%	\$ 13,905.00	\$ 13,905.00	\$ -
Phase 8- Construction Administration	\$ 32,460.00	100%	\$ 32,460.00	\$ 29,214.00	\$ 3,246.00
Reimbursable Expenses	\$ 250.00	100%	\$ 250.00	\$ 250.00	\$ -
ADDITIONAL SERVICES					
Energy Forms (required)	\$ 800.00	100%	\$ 800.00	\$ 800.00	\$ -
Existing Conditions Drawings (required)	\$ 3,300.00	100%	\$ 3,300.00	\$ 3,300.00	\$ -
Commissioning- Lighting (required)	\$ 3,000.00	30%	\$ 900.00	\$ -	\$ 900.00
Commissioning- Mechanical (TBD)	\$ 5,000.00	30%	\$ 1,500.00	\$ -	\$ 1,500.00
Record Drawings (optional)	\$ 1,500.00	0%	\$ -	\$ -	\$ -
ADDITIONAL SERVICES No. 1					
Pre-Tab Services	\$ 10,505.00	100%	\$ 10,505.00	\$ 10,505.00	\$ -
ADDITIONAL SERVICES No. 2					
IT/ AV/ Security	\$ 20,330.00	100%	\$ 20,330.00	\$ 20,330.00	\$ -
ADDITIONAL SERVICES No. 3					
2nd Floor additional scope of work	\$ 8,930.00	100%	\$ 8,930.00	\$ 8,930.00	\$ -
ADDITIONAL SERVICES No. 4					
Graphics and Wayfinding	\$ 5,737.50	100%	\$ 5,737.50	\$ 5,737.50	\$ -
ADDITIONAL SERVICES No. 5					
Stair Design	\$ 6,965.00	100%	\$ 6,965.00	\$ 6,965.00	\$ -
ADDITIONAL SERVICES No. 6					
Renderings & Construction Boards	\$ 3,695.00	100%	\$ 3,695.00	\$ 3,695.00	\$ -
GRAND TOTALS	\$ 259,132.50		\$ 252,032.50	\$ 246,386.50	\$ 5,646.00
Total due Architect/Engineer					\$5,646.00

Please remit payment to the following address:

BKJ, Inc. Architecture
1621 Physicians Drive
Tallahassee, FL 32308

Thank you for your business. Please do not hesitate to call me if you have any questions. We appreciate the opportunity to provide architectural services to your organization.

CERTIFIED TRUE AND CORRECT BY:



(Signature of Principal)

Bonnie Davenport AIA, President

(Typed Name and Title)

Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, FL 32304
 United States of America
 Federal ID: 59-1141270
 Tax Exemption ID: 85-80-125307-72C8



Change Order

Purchase Order Number	PO-014007 - 5
Purchase Order Date	07/09/2021
Payment Terms	Net 30
Requestor	Cindy Wommack
Phone Number	(850) 201-6200

Supplier:
BKJ, Inc. 1621 Physicians Drive Tallahassee, FL 32308 United States of America

Ship To:
Tallahassee Community College 444 Appleyard Drive Tallahassee, FL 32304 United States of America

Comments:
Student Union (SU - bldg#35) Lobby/1ST Floor Renovations – Architect & Engineering Professional Service Fees Contact: Don.Herr@tcc.fl.edu , 850-201-6168
Change Order#1 - Increasing PO by \$30,835.00 for Additional Services #1 & #2. New PO total is \$233,805.00.
Change Order#2 - Increasing PO by \$8,930.00 for Additional Services #3. New PO total is \$242,735.00
Change Order#3 - Increasing PO by \$5,737.50 for Additional Services #4. New PO total is \$248,472.50
Change Order#4 - Increasing PO by \$6,965.50 for Additional Services #5. New PO total is \$255,437.50
Change Order#5 - Increasing PO by \$3,695.00 for Additional Services #6. New PO total is \$259,132.50

Bill To:
Tallahassee Community College ATTN: Accounts Payable 444 Appleyard Drive Tallahassee, FL 32304-2895 United States of America (850) 201-8525

Currency	Total Lines Amount	Total Tax Amount	Total PO Amount
USD	259,132.50	0.00	259,132.50

Purchasing & General Services Director

Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, FL 32304
 United States of America
 Federal ID: 59-1141270
 Tax Exemption ID: 85-80-125307-72C8

Change Order

Purchase Order Number	PO-014007 - 5
Purchase Order Date	07/09/2021
Payment Terms	Net 30
Requestor	Cindy Wommack
Phone Number	(850) 201-6200

Service Lines

Line Number	Item Name	Description	Start Date	End Date	Due Date	Amount
1		For the full architectural/ engineering (A/E) services from advanced schematic design through construction administration services for the proposed renovation to a portion of the 1st floor/ Lobby in the existing Student Union building#35. The scope of work for the subject project includes developing the previously approved preliminary schematic design through advanced schematic design, design development, construction documents, permit submittal and construction administration services. Specifics per attached proposal dated June 29, 2021. **REF: TCC RFQ 2020-02 Recommendation for Architectural Services; Approved at 2/17/20 BOT Meeting**				259,132.50

Messages

Tallahassee Community College does not discriminate against any person on the basis of age, color, disability, ethnicity, gender identity, genetic information, marital status, national origin, pregnancy, race, religion, sex, sexual orientation, or veteran status in its programs and activities

VERIFICATION OF EMPLOYMENT: In accordance with State of Florida Office of the Governor Executive Order Number 11-02, the firm shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all persons employed during the contract term by the firm to perform employment duties within Florida and all persons (including sub-consultants) assigned by the firm to perform work pursuant to the contract with Tallahassee Community College.

Please send all Invoices to Accounts Payable - "AcctPay@tcc.fl.edu"

To ensure timely payments, TCC requires the College's purchase order number to be included on all invoices submitted for payment.

Any questions related to payment of supplier invoices should be directed to the TCC Accounts Payable Office at (850) 201-8565.



Tallahassee Community College
 Don Herr
 444 Appleyard Drive
 Tallahassee, FL 32304

Invoice number 20086_0123
 Date 01/31/2023
 Project 20086 TCC STAIRWELL DESIGN
 UPDATES

Professional Architectural Services

PO- 013582

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Task 1 - 75% Construction Documents	4,790.00	100.00	4,790.00	4,790.00	0.00
Task 2 - 100% Construction Documents	3,530.00	100.00	3,530.00	3,530.00	0.00
Tasks 3 & 4 - Bidding & Negotiations & Construction Administration	2,930.00	100.00	2,563.75	2,930.00	366.25
Total	11,250.00	100.00	10,883.75	11,250.00	366.25

Invoice total **366.25**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
20086_0123	01/31/2023	366.25	366.25				
	Total	366.25	366.25	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.



Destin
 Atlanta
 Pensacola
 Melbourne
 Tallahassee
 Panama City

Tallahassee Community College
 Don Herr
 444 Appleyard Drive
 Tallahassee, FL 32304

Invoice number 22114_1222
 Date 12/22/2022
 Project **22114 TCC WEI Sinkhole**

Professional Architectural Services

Hourly Professional Architectural Services

Professional Fees

	Hours	Rate	Billed Amount
Project Manager	14.00	125.00	1,750.00
		Invoice total	1,750.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
22114_1222	12/22/2022	1,750.00	1,750.00				
	Total	1,750.00	1,750.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.



Tallahassee Community College
 Don Herr
 444 Appleyard Drive
 Tallahassee, FL 32304

Invoice number 21094_1222
 Date 12/22/2022
 Project 21094 WEI MASTER PLAN UPDATE

Professional Architectural Services

PHASE 1 - Site 6 (WEI)
 PO-014617

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Task 1 - Overview	1,500.00	0.00	0.00	0.00	0.00
Task 2 - Executive Summary	69,400.00	5.04	3,500.00	3,500.00	0.00
Task 3 - Existing Conditions	54,500.00	8.39	4,575.00	4,575.00	0.00
Task 4 - Planning Elements	163,200.00	3.15	5,137.50	5,137.50	0.00
Task 5 - Decision Themes	31,600.00	0.00	0.00	0.00	0.00
Task 6 - Master Plan & Graphics	39,900.00	13.10	4,822.50	5,227.50	405.00
Task 7 - Conclusion	1,933.00	0.00	0.00	0.00	0.00
Total	362,033.00	5.09	18,035.00	18,440.00	405.00

Invoice total **405.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
21094_1122	12/01/2022	6,635.00	6,635.00				
21094_1222	12/22/2022	405.00	405.00				
	Total	7,040.00	7,040.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.



Tallahassee Community College
 Don Herr
 444 Appleyard Drive
 Tallahassee, FL 32304

Invoice number 21094_0123
 Date 01/26/2023
 Project 21094 WEI MASTER PLAN UPDATE

Professional Architectural Services

PHASE 1 - Site 6 (WEI)
 PO-014617

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Task 1 - Overview	1,500.00	0.00	0.00	0.00	0.00
Task 2 - Executive Summary	69,400.00	5.04	3,500.00	3,500.00	0.00
Task 3 - Existing Conditions	54,500.00	8.39	4,575.00	4,575.00	0.00
Task 4 - Planning Elements	163,200.00	3.15	5,137.50	5,137.50	0.00
Task 5 - Decision Themes	31,600.00	0.00	0.00	0.00	0.00
Task 6 - Master Plan & Graphics	39,900.00	21.15	5,227.50	8,437.50	3,210.00
Task 7 - Conclusion	1,933.00	0.00	0.00	0.00	0.00
Total	362,033.00	5.98	18,440.00	21,650.00	3,210.00

Invoice total **3,210.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
21094_1222	12/22/2022	405.00		405.00			
21094_0123	01/26/2023	3,210.00	3,210.00				
	Total	3,615.00	3,210.00	405.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.



TALLAHASSEE • ATLANTA

Fitzgerald Collaborative Group, LLC

850 S Gadsden, Suite 140
Tallahassee, FL 32301
850.350.3500

Tallahassee Community College
Jenny Shuler
444 Appleyard Drive
Tallahassee, FL 32304-2895

Invoice number 210224_0123
Date 01/31/2023

Project 210224 TCC - GHAZVINI SOLAR PANELS
PATIO

Purchase Order # 014731

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Basic Services					
Schematic Design	8,865.00	100.00	8,865.00	8,865.00	0.00
Schematic Design-Kever McKee	1,125.00	100.00	1,125.00	1,125.00	0.00
Schematic Design - H2 Engineers	2,200.00	100.00	2,200.00	2,200.00	0.00
Design Documents	3,722.00	100.00	3,722.00	3,722.00	0.00
Design Documents- Kever McKee	1,313.00	100.00	1,313.00	1,313.00	0.00
Design Documents-H2 Engineering	2,200.00	100.00	2,200.00	2,200.00	0.00
90% Construction Documents	10,350.00	100.00	10,350.00	10,350.00	0.00
90% Construction Documents-Kever McKee	750.00	100.00	750.00	750.00	0.00
90% Construction Documents-H2 Engineer	2,200.00	100.00	2,200.00	2,200.00	0.00
Permit Documents	3,363.00	100.00	3,363.00	3,363.00	0.00
Permit Documents-Kever McKee	562.00	0.00	0.00	0.00	0.00
Permit Documents-H2 Engineering	2,200.00	100.00	2,200.00	2,200.00	0.00
Bidding	4,440.00	100.00	4,440.00	4,440.00	0.00
Construction Administration	9,260.00	39.90	2,194.50	3,694.50	1,500.00
Construction Administration-Kever McKee	750.00	0.00	0.00	0.00	0.00
Construction Administration-H2 Engineering	2,200.00	23.00	0.00	506.00	506.00
Subtotal	55,500.00	84.56	44,922.50	46,928.50	2,006.00
Additional Required Services					
Measured Drawings	2,400.00	100.00	2,400.00	2,400.00	0.00
Programming	7,500.00	100.00	7,500.00	7,500.00	0.00
Independent Green Technologies (IGT Solar)	5,400.00	60.00	3,240.00	3,240.00	0.00
Structural Investigation, Analysis and Report-FCG	500.00	100.00	500.00	500.00	0.00
Structural Investigation, Analysis and Report-Kever McKee	2,850.00	100.00	2,850.00	2,850.00	0.00
Subtotal	18,650.00	88.42	16,490.00	16,490.00	0.00
Total	74,150.00	85.53	61,412.50	63,418.50	2,006.00



TALLAHASSEE • ATLANTA

Tallahassee Community College
Project 210224 TCC - GHAZVINI SOLAR PANELS PATIO

Invoice number 210224_0123
Date 01/31/2023

Invoice total 2,006.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
210224_0123	01/31/2023	2,006.00	2,006.00				
	Total	2,006.00	2,006.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to 850 S Gadsden St., Suite 140, Tallahassee, FL 32301. If you have any questions please contact Judith 832.331.9418, or judith@fc-grouppllc.com.



February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Disposal of Real Property

Item Description

This item requests Board of Trustees approval for the disposal of the following Building located under TCC's Gadsden Service Center, 223 Pat Thomas Pkwy, Quincy, FL. 32351; listed as Site 2 Campus, Building number 02 on the College's Educational Plant Survey.

Overview and Background

Pursuant to Section 1013.28, Florida Statutes, and Section 1.4(7), State Requirements for Educational Facilities, a Board may dispose of land or real property, which is determined by resolution of the Board to be unnecessary for educational purposes, and if recommended in an Educational Plant Survey.

The attached Educational Plant Spot Survey 2.7 requests approval to dispose of Building number 02, located under TCC's Gadsden Service Center, Site 2 Campus. Physical location of building is at the Gadsden Technical Center, 201 MLK Jr Blvd, Quincy, FL. 32351. This modular building has been determined to be unnecessary and unsatisfactory for educational purposes. The benefits to the college from disposal of the property would exceed any potential future educational use of facility.

Past Actions by the Board

None.

Funding/ Financial Implications

None.

Recommended Action

Approve the disposal of real property identified as Building 02, located at: 201 MLK Jr Blvd, under TCC's Gadsden Service Center Site 2 Campus, 223 Pat Thomas Pkwy, Quincy, FL. 32351.



February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Spot Survey 2.7

Item Description

This item requests the District Board of Trustees approval of Educational Plant Spot Survey 2.7.

Overview and Background

Pursuant to Section 1013.31 and 1013.35, Florida Statutes, and Section 3.1 State Requirements for Educational Facilities, Surveys shall be reviewed and approved by the board, and a file copy shall be submitted to the Department of Education. The attached Educational Plant Spot Survey 2.7 requests the following:

Site 2 Requested Changes:

Approval to dispose of Building number 02, located under TCC's Gadsden Service Center, Site 2 Campus. Physical location of building, 201 MLK Jr Blvd, Quincy, FL. 32351. This modular building has been determined to be unnecessary and unsatisfactory for educational purposes. The benefits to the college from disposal of the property would exceed any potential future educational use of facility.

Past Actions by the Board

None.

Funding/ Financial Implications

No costs will be incurred from the disposal of College properties.

Recommended Action

Approve the attached Educational Plant Spot Survey 2.7.

SUPPLEMENTAL EDUCATIONAL PLANT SURVEY REPORT

College: TALLAHASSEE COMMUNITY COLLEGE

Survey: Number 2 - Version 7

Survey Status: Active Pending

FOR DOE USE ONLY

Approved by:

Date: _____

SUPPLEMENTAL EDUCATIONAL PLANT SURVEY REPORT

College:

TALLAHASSEE COMMUNITY COLLEGE

Survey:

Survey : 2 Version : 7

Status:

Active Pending

Section 1: Survey Details

SUPPLEMENTAL EDUCATIONAL PLANT SURVEY REPORT

College:

TALLAHASSEE COMMUNITY COLLEGE

Survey:

Survey : 2 Version : 7

Status:

Active Pending



444 Appleyard Drive
Tallahassee, Florida 32304-2895
850.2016200 | www.tcc.fl.edu

February 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Spot Survey 2.7

Item Description

This item requests the District Board of Trustees approval of Educational Plant Spot Survey 2.7.

Overview and Background

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Past Actions by the Board

None.

Funding/ Financial Implications

No costs will be incurred from the disposal of College properties.

Recommended Action

Approve the attached Educational Plant Spot Survey 2.7.

SUPPLEMENTAL EDUCATIONAL PLANT SURVEY REPORT

College:

TALLAHASSEE COMMUNITY COLLEGE

Survey:

Survey : 2 Version : 7

Status:

Active Pending

College:

TALLAHASSEE COMMUNITY COLLEGE

Survey:

Number 2 - Version 7

Description:

Site 2 Recommendation, Property disposal

Survey Open Date:

2/7/2023

Board Approval Date:

2/20/2023

Survey Expiration Date:

6/30/2023

DVE768 Approval Date:

7/6/2010

Contact Name:Jenny Shuler, Facilities Administrator Jenny.Shuler@tcc.fl.edu**Contact Phone Number:**

850.201.8015

Survey Status	Status Time	User
Survey Created	2/7/2023	Jenny Shuler
Active Pending	2/7/2023	Anne Nyman ALN
Active Approved		Violet Brown

SUPPLEMENTAL EDUCATIONAL PLANT SURVEY REPORT

College:

TALLAHASSEE COMMUNITY COLLEGE

Survey:

Survey : 2 Version : 7

Status:

Active Pending

Section 2: Survey Cost Summary

RECOMMENDATIONS FOR EDUCATIONAL PLANTS

TALLAHASSEE COMMUNITY COLLEGE

Survey : 2 Version : 7

Date : 2/07/2023

The educational plant survey is a systematic study of present educational and ancillary plants and the determination of future needs. The survey is not directly concerned with the instructional program but the relationship of educational plants to the instructional program is such that judgments regarding the instructional program are necessarily a part of an educational plant survey.

The construction, remodeling, and renovation of educational facilities is a major undertaking. The educational plant survey aids in formulating plans for housing the educational activities of students and staff of the community college for the next several years and the survey considers the local comprehensive plan in its forecast strategies. This plan represents a careful study of all available data regarding the status of educational and ancillary facilities in relation to capital outlay full-time equivalency (COFTE) student membership and the projected changes in COFTE student membership. The intent of this educational plant survey is to ensure the thoughtful, orderly development of a program for providing educational and ancillary plants to house the educational and academic support activities of the college.

The recommendations in this educational plant survey furnish the foundation for a five-year plan for educational plants adopted by the Board of Trustees in accordance with §1013.31, Florida Statutes. Similarly, the recommendations serve as the basis for the proposed building program with projects listed in the order of priority submitted pursuant to State Requirements for Educational Facilities §2.1(5).

Educational plant survey cost estimates are determined based on cost factors that are 31 months (January, the midway point of the five-year survey period) from the official beginning of the survey period, which is July 1 of the first full year of the survey. The cost per square foot for new construction, remodeling, and renovation is based on actual statewide average construction cost data with a cost index increase applied to use the mid-point of the survey costs for planning purposes. The cost estimate process applies uniformly to all surveys in all colleges so that consistent planning can be made on a statewide basis.

Cost estimates for educational plant survey recommendations provide a general idea of anticipated costs and should not be interpreted as accurate estimates for particular projects. When educational plant survey recommendations become specific projects, professionals who can estimate the actual project costs based on current construction information must prepare the estimates.

The following table is a summary of square foot rates and cost estimates for the community college educational plant survey recommendations:

Recommendation Category	Cost per Square Foot	Estimated Cost
New Construction		
Remodeling		
Renovation		
Site Recommendations		\$1.00
Estimated Total Survey Recommendation Cost		\$1.00

In addition, the educational plant survey provides six standard recommendations for college-wide application, as needed. The standard survey recommendations address general categories of physical plant needs that are likely to occur over time. No cost estimates are included for the standard survey recommendations.

SUPPLEMENTAL EDUCATIONAL PLANT SURVEY REPORT

College:

TALLAHASSEE COMMUNITY COLLEGE

Survey:

Survey : 2 Version : 7

Status:

Active Pending

Section 3: Recommendation Details

SUPPLEMENTAL EDUCATIONAL PLANT SURVEY REPORT

College:

TALLAHASSEE COMMUNITY COLLEGE

Survey:

Survey : 2 Version : 7

Status:

Active Pending

COMMUNITY COLLEGE RECOMMENDATION DETAIL REPORT

SITE RECOMMENDATIONS

NUMBER	DESCRIPTION	ESTIMATED COST
--------	-------------	----------------

Site 2, TCC, Gadsden Service Center

2.010	Recommendation to dispose of Modular Building #02, as deemed unnecessary and unsatisfactory for educational purposes.	\$1.00
-------	-----------------------------------------------------------------------------------------------------------------------	--------

Survey Total :

\$1.00

SUPPLEMENTAL EDUCATIONAL PLANT SURVEY REPORT

College:

TALLAHASSEE COMMUNITY COLLEGE

Survey:

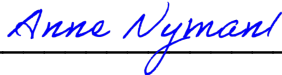
Survey : 2 Version : 7

Status:

Active Pending

Notes:

The Florida Department of Education, Office of Educational Facilities received Supplemental (SPOT) Survey 2.7 at a time and date when the functionality of the Educational Facilities Information System (EFIS) was not effectively working for Supplemental Surveys. When the EFIS application works effectively, SPOT Survey 2.7 will be input accordingly.

_____
Anne L. Nyman

Educational Consultant

Violet BrownSenior Educational Program
Director

SUPPLEMENTAL EDUCATIONAL PLANT SURVEY REPORT

College:

TALLAHASSEE COMMUNITY COLLEGE

Survey:

Survey : 2 Version : 7

Status:

Active Pending

