



March 20, 2023

# MEMORANDUM

- TO: Jim Murdaugh, Ph.D. President
- **FROM:** Barbara Wills, Ph.D. Vice President for Administrative Services and Chief Business Officer

SUBJECT: Annual SREF Fire, Sanitation and Casualty Inspection

## Item Description

This item requests approval of the annual SREF Fire, Sanitation and Casualty Inspection reports.

# **Overview and Background**

The State Requirements for Educational Facilities (SREF) and Florida Statutes mandate that the College perform annual safety inspections for all TCC sites and facilities. During the current FY 2022/23 the following deficiencies were noted for each site.

Main Campus had 14 minor deficiencies in the Fire and Life Safety category and four deficiencies in the Casualty section. All deficiencies have been resolved.

Florida Public Safety Institute had three minor deficiencies noted in the Fire section and one deficiency in the Casualty section. All deficiencies have been resolved.

TCC Satellites had four minor Fire and Life Safety deficiencies, two at the Ghazvini Center for Healthcare Education and two at the Center for Innovation, which all have been resolved.

# **Funding/ Financial Implications**

All costs incurred to correct deficiencies are funded from the Facilities operating budget and Capital Improvement fees as needed.

# Past Actions by the Board

The District Board of Trustees last approved the annual SREF report at the January 18, 2022 meeting.

### **Recommended Action**

Approve the annual SREF Fire, Sanitation and Casualty Inspection reports in accordance with Florida Statutes.

#### ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT STATE BOARD OF EDUCATION ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58 **FISCAL YEAR 2022-2023** FIRE DISTRICT: Tallahassee College Facility: Tallahassee Community College SCHOOL / FACILITY: Main Campus & Off Site Facilities # OF SERIOUS FIRE SAFETY VIOLATIONS 0 ADDRESS: 444 Appleyard Drive, Tallahassee, FL 32304 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 18 Jeb W. Bynum (Municipal Fire Safety Inspector) October 18, 2022 COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) INSPECTION DATE Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) INSPECTOR ADDRESS & PHONE NUMBER 10/24/2022 133209

#### SIGNATURE DATE

#### LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Tallahassee Community College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_\_NO

FIRE INSPECTOR CERTIFICATION NUMBER

Approval of Reports by Board (Including Letter) \_\_\_\_YES \_\_\_NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED

FACILITY ADMINISTRATOR SIGNATURE

AFE Y INSPECTOR SIGNATURE / DATE

FIRE INSPECTOR CERTIFICATION NUMBER

FACILITY ADMINISTRATOR TITLE

SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2022/2023 Fire Safety Deficiencies - Tallahassee Main Campus & Off Site Facilities	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				<u> </u>
	JB	01 Building: No deficiencies noted				1
	JB	02 Building: No deficiencies noted				2
FFPC 1, 4.5.8.1	JB	03 Building: FACP in trouble x2		WAITESST	2-17-23	3
	JB	04-Building: No deficiencies noted				4
FFPC 1, 4.5.8.1	JB	05-Mezzanine: Smoke duct detector not installed	0	WAITESST	2-17-23	5
	JB	06 Building: No deficiencies noted				6
FFPC 1, 4.5.8.1	JB	08 Building: FACP in trouble x 1	0	WAITESST	10-25-22	7
	JB	09 Building: No deficiencies noted				8
FFPC 1, 4.5.8.1	JB	11-Building: FACP in trouble x2	0	WAITESST	11-28-22	9
FFPC 1, 4.5.8.1	JB	11-Mezzanine: Smoke duct detector not installed	0	WAITESST	10-24-22	10
NFPA 80, 20.9.1	JB	12-Stage: Stage rigging inspection required - ANSI E1.47	0	SUTTONJ	02-01-23	11
FFPC 1, 4.5.8.1	JB	15-Gym: Magnetic door hardware broken - south gym	0	HOLLEMAC	10-24-22	12
FFPC 1, 4.5.8.1	JB	15-182: Double exit door leaf not opening - check access system	0	HOLLEMAC	01-24-23	13
FFPC 1, 4.5.8.1	JB	15-Gym: FACP in trouble x2	0	WAITESST	10-24-22	14
FFPC 1, 14.3.3	JB	15 Building: Storage in exit corridor - near offices - display cabinets, etc - remove all	0	CHARLES.MOORE	10-27-22	15
	JB	16 Building: No deficiencies noted				16
FFPC 1, 4.5.8.1	JB	17 Building: FACP in trouble x1	0	WAITESST	10-24-22	17
	JB	18 Building: No deficiencies noted				18
	JB	19 Building: No deficiencies noted				19
	JB	20 Building: No deficiencies noted				20
	JB	21 Building: No deficiencies noted				21
	JB	22 Building: No deficiencies noted - leased				22
	JB	23 Building: No deficiencies noted				23
FFPC 1, 14.5.2.3	JB	27-194: Exit door with lockset - required exit - remove close function - suggest egress evaluation	0	HOLLEMAC	10-22-22	24
FFPC 1, 4.5.8.1	JB	27-234: Rated double doors missing upper hardware - doors must latch closed	0	HOLLEMAC	10-24-22	25
FFPC 1, 4.5.8.1	JB	27-288: Stairwell door not closing - 2nd floor	0	HOLLEMAC	11-02-22	26
	JB	28 Building: No deficiencies noted				27
FFPC 1, 4.5.8.1	JB	30-172: Rated door not latching - 2nd floor southwest stair door not latching	0	HOLLEMAC	10-24-22	28
FFPC 1, 14.5.1.1	JB	31 Building: Leased storage bay without egress walk door - roll up doors only - temporary metal stairs only egress/access	0	WAITESST	01-24-23	29
		32 Building: No deficiencies noted				30

CODE NUMBER	Insp. Initials	SREF 2022/2023 Fire Safety Deficiencies - Tallahassee Main Campus & Off Site Facilities	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				
	JB	33-Building: No deficiencies noted				31
	JB	34-Building: No deficiencies noted				32
	JB	35-Building: No deficiencies noted				33
	JB	36-Building: No deficiencies noted				34
	JB	37 Building: No deficiencies noted				35
	JB	38-Building: No deficiencies noted				36
	JB	39-Building: No deficiencies noted				37
	JB	41-Building: No deficiencies noted				38
	JB	42 Building: No deficiencies noted				39
	JB	43 Building: No deficiencies noted - leased				40
	JB	44-Building: No deficiencies noted - storage				41
	JB	45-Building: No deficiencies noted - leased				42
	JB	46-Building: No deficiencies noted - leased				43
	JB	47-Building: No deficiencies noted - leased				44
	JB	48-Building: No deficiencies noted				45
	JB	49-Building: Demo complete - empty lot				46
	JB	50-Building: No deficiencies noted				47
	JB	52-Building: No deficiencies noted - leased				48
	JB	53-Building: No deficiencies noted - leased				49
FPC 1, 4.5.8.1	JB	54-Building: Fire alarm magnetic holders not working	0	HOLLEMAC	11-04-22	50
FPC 1, 14.3.3	JB	54-Storage: Storage in stair - remove all materials from 2nd floor exit - carpet and materials	0	BURKEJ	10-28-22	51
	JB	54-Storage: Cardboard boxes stored very high - boxes leaning into exit pathway - POSS products	0	POSS	10-24-22	52
	JB	55-Building: No deficiencies noted - paint / welding				53
	JB	56-Building: No deficiencies noted - storage				54
	JB	57-Building: No deficiencies noted				55
	JB	58-Building: No deficiencies noted - potting shop				56
NFPA 25, 5.1	JB	General: All fire sprinkler risers have annual inspections - quarterly inspections required - no quarterly tags in place	0	х	х	57
		Note: Rated doors should be checked campus wide for function and ensure all hardware in place / good repair		х	х	58
						59
						60

CODE NUMBER SREF Ch. 5	Insp. Initials	SREF 2022/2023 Casualty/Sanitation Deficiencies - Tallahassee Main Campus & Off Site Facilities Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line Number
5(3)(a)		11-North: Concrete spalling - North exterior walkway	0	A.Stewart	02-27-23	1
5(3)(a)		Parking Garage: Spalling concrete in several locations - suggest having structure surveyed	0	B.Kever	01-12-23	2
5(2)(f)5		31-Parking Lot: Broken asphalt and pot-hole - rear paved area - check entire paved area and repair as required	0	HERRD	10-25-22	3
		46-North Bay: Red iron structure with corrision - metal beams and siding with heavy rust - have surveyed for safety -		Lewis	01-30-2023	4
		Red iron beams on site for replacement		Х	Х	5
5(13)(q)5	JB	42:ASTM safety zones in mechanical lab to be established	0	Landum	10-25-22	6
		Note: Grandstand and Bleacher inspection required biennually Kever Engineering Contracted				7 8
		Building 46 Survey and Engineering Report- Lewis & Whitlock Architects & Johnson/Milner Structural Engineers.				0

### ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT STATE BOARD OF EDUCATION ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58 FISCAL YEAR 2022-2023

College Facility:	Tallahassee Community College	FIRE DISTRICT: Various		
SCHOOL / FACILITY:	Satellite Facilities and Leased Facilities		# OF	SERIOUS FIRE SAFETY VIOLATIONS 0_
ADDRESS:	444 Appleyard Drive, Tallahassee, FL 32	304		
			# OF	NON-SERIOUS FIRE SAFETY VIOLATIONS 4
		Jeb W. Bynum	(Municipal Fire Safety Inspector)	October 18, 2022
FIRE DISTRICT FIRE SAFETY I	NSPECTOR NAME PRINTED (IF JOINT INSPECTION)	SCHOOL BOARD FIRES	AFETY INSPECTOR NAME PRINTED	INSPECTION DATE
				/lelbourne, FL 32940 321-757-7205
FIRE DISTRICT FIRE SAFETY II	NSPECTOR SIGNATURE (IF JOINT INSPECTION)	INSPECTOR ADDRESS	10/24/2022	133209
SIGNATURE DATE	FIRE INSPECTOR CERTIFICATION NUMBER		D FIFE SAFETY INSPECTOR SIGNATURE / DATE	FIRE INSPECTOR CERTIFICATION NUMBER
			4	
<u>LOCATION:</u>	il be identified by a building group of allow			
•	Ill be identified by a building number follow		,	antion will be
	leading into that particular room. Or if the	•	i identifiable room number, the area in que	estion will be
specifically identified.	For example: Pressbox, Field House, Pav	illion, etc.		

Tallahassee Community College has met the requirements of F.S.S. 1013.12(2)(d): X YES NO

Approval of Reports by Board (Including Letter) \_\_\_\_YES \_\_\_NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED

FACILITY ADMINISTRATOR SIGNATURE

FACILITY ADMINISTRATOR TITLE

SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2022/2023 Fire Safety Deficiencies - TCC Satellite & Leased Facilities	Prior Times Cited		Date Deficiency Corrected	Line No.
		Brogan Museum				1
	JB	Note: 2nd floor under renovations				2
FFPC 1, 4.5.8.1	JB	116: FACP in trouble - renovation project may have influence on condition	0	WAITESST	11/28/22	3
NFPA 70, Art. 110.26	JB	Coffee House: Blocked electrical panel with cooler - storage room	0	LIPPLYJ	11-04-22	4
						5
						6
	JB	Gadsden Center: No deficiencies noted				7
						8
		Ghazvini Center				9
FFPC 1, 4.5.8.1	JB	101: Smoke door not latching	0	HOLLEMAC	11-7-22	10
FFPC 1, 14.3.3	JB	101: Storage in stairway - remove cabinet	0	ROBERT.LANDEN	2-27-23	11
						12
		Wakulla Center				13
	JB	No deficiencies noted				14
						15
		Wakulla Environmental Institute				16
	JB	No deficiencies noted				17

CODE NUMBER SREF Ch. 5	Insp. Initials	SREF 2022/2023 Casualty/Sanitation Deficiencies - TCC Satellite & Leased Facilities Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line Number
	JB	Brogan Museum: No deficiencies noted				1
	00	brogen medocennico notod				2
	JB	Gahzvini Center: No deficiencies noted				3
	30					
						4
	ID	Onde day Caretar Na defining inconstant				5
	JB	Gadsden Center: No deficiencies noted				6
						7
	JB	Wakulla Environmental Institute: No deficiencies noted				8
						ļ

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT STATE BOARD OF EDUCATION ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58 FISCAL YEAR 2022-2023						
College Facility:	Tallahassee Community College	FIRE DISTRICT: Gadsden County	1			
SCHOOL / FACILITY:	TCC Florida Public Safety Institute		# OF \$	SERIOUS FIRE SAFETY VIOLATIONS <u>0</u>		
ADDRESS:	Hwy 90, Quincy, FL 32333		- # OF I	NON-SERIOUS FIRE SAFETY VIOLATIONS <u>3</u>		
		leh W. Bynum (M	unicipal Fire Safety Inspector)	October 19, 2022		
FIRE DISTRICT FIRE SAFETY IN	NSPECTOR NAME PRINTED (IF JOINT INSPECTION)	SCHOOL BOARD FIRESAFE	TY INSPECTOR NAME PRINTED	INSPECTION DATE		
		Fire Prevention Sr	pecialists (nc. 609 Gina Lane Me	lbourne, FL 32940 321-757-7205		
FIRE DISTRICT FIRE SAFETY IN	SPECTOR SIGNATURE (IF JOINT INSPECTION)		ME NUMBER	1000mc, 1 2 0 20 40 0 2 1-101-1200		
		Leb W I	10/24/2022	133209		
SIGNATURE DATE	FIRE INSPECTOR CERTIFICATION NUMBER	COMM. COLLEGE BOARD FI	E SAFETY INSPECTOR SIGNATURE / DATE	FIRE INSPECTOR CERTIFICATION NUMBER		
Tallahassee Community	y College has met the requirements of F.S	.S. 1013.12(2)(d): <u>X</u> YESNO				
Approval of Reports by	Board (Including Letter)YESNO					
THE UNDERSIGNED AT DEFICIENCIES.	TESTS TO THE REVIEW OF THIS REPOR	T IN ITS ENTIRETY AND ACKNOWLE	EDGES AWARENESS OF THE DISCOVE	RED		
FACILITY ADMINISTRATOR NAM	ME PRINTED		FACILITY ADMINISTRATOR SIGNATURE			
FACILITY ADMINISTRATOR TITI	LE		SIGNATURE DATE			

CODE NUMBER	Insp. Initials		Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				
		Bldg.1 Def. Tactics				1
	JB	North Hall: No deficiencies noted				2
						3
		Bldg. 2 Range Bldg.				4
	JB	No deficiencies noted				5
						6
		Bldg. 3 Classroom Bldg.				7
	JB	No deficiencies noted				8
						9
		Bldg. 4 Administration				10
FFPC 1, 4.5.8.1		Elevator: No communications - car alarm and no voice working at time of inspection	0	THOMAS.BEVIS	10-27-22	11
						12
		Bldg. 5 Portable				13
		No deficiencies noted				14
						15
		Bldg. 8 Cafeteria				16
FFPC 1, 4.5.8.1		Lobby: FACP in trouble x1	0	EASTMANG	2-1-23	17
FFFC 1, 4.3.0.1			0			
	JB	Kitchen: Check ventilation on hood #1 - low flow observed at time of inspection		EASTMANG	2-1-23	18
						19
		Bldg. 9 Dorm Annex				20
	JB	No deficiencies noted				21
						22
		Bldg. 10 South Dorm				23
	JB	No deficiencies noted				24
						25
		Bldg. 11 North Dorm	_			26
	JB	No deficiencies noted				27
						28
		Bldg. 12 Ammo Mechanical Storage	_			29
	JB	No deficiencies noted				30