

January 26, 2009

MEMORANDUM

TO: District Board of Trustees

FROM: William D. Law, Jr., President

SUBJECT: Direct Support Organizations – Audit Reports

Financial audits have been completed for the three Direct Support Organizations affiliated with Tallahassee Community College. The audits were conducted in compliance with section 11.45(8), Florida Statutes. The following audit reports are presented for your review.

Tallahassee Community College Foundation, Inc.

Public Safety Academy Housing, Inc.

Tallahassee Community College Housing, Inc.

STAFF RESOURCE: TERESA SMITH

RECOMMENDED ACTION:

No action required.

TALLAHASSEE COMMUNITY COLLEGE FOUNDATION, INC. Tallahassee, Florida

FINANCIAL STATEMENTS
AND
SUPPLEMENTARY INFORMATION
Years Ended March 31, 2008 and 2007

CONTENTS

| INDEPENDENT AUDITORS' REPORT | 1 - 2 |
|--|---------|
| FINANCIAL STATEMENTS | |
| Statements of Financial Position | 3 |
| Statements of Activities | 4 |
| Statements of Cash Flows | 5 |
| Notes to Financial Statements | 6 - 11 |
| SUPPLEMENTARY INFORMATION | |
| INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION | 12 |
| Schedule of Functional Expenses | 13 |
| INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS | 14 - 15 |
| Schedule of Findings and Responses | 16 - 17 |

MEMBERS

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

FLORIDA INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS



Certified Public Accountants and Business Advisors

HAROLD A. BROCK, JR., C.P.A., MATTHEW R. HANSARD, C.P.A. FRED C. LUGER, C.P.A

ANN MARIE BACHMAN, C.P.A.

OF COUNSEL
W. FREDERICK THOMSON, C.P.A

INDEPENDENT AUDITORS' REPORT

The Board of Directors
Tallahassee Community College
Foundation, Inc.
Tallahassee, Florida

We have audited the accompanying statements of financial position of Tallahassee Community College Foundation, Inc. (a non-profit organization) as of March 31, 2008 and 2007, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Tallahassee Community College Foundation, Inc. as of March 31, 2008 and 2007, and the change in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.



In accordance with *Government Auditing Standards*, we have also issued our report dated August 21, 2008 on our consideration of Tallahassee Community College Foundation, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal controls over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the result of our audit.

Thomson Brock Lugee + Company August 21, 2008

TALLAHASSEE COMMUNITY COLLEGE FOUNDATION, INC. STATEMENTS OF FINANCIAL POSITION March 31, 2008 and 2007

| | | _ | 2008 | _ | 2007 |
|--------------------------------------|---------------|------|------------|------|------------|
| | ASSETS | | | | |
| Cash and cash equivalents | | \$ | 28,369 | \$ | 160,717 |
| Short-term investments | | | 4,872,809 | | 3,505,612 |
| Certificates of deposit | | | 100,000 | | 1,406,125 |
| Contributions receivable | | | 111,977 | | 142,139 |
| Long-term investments | | | 7,259,223 | | 7,211,365 |
| Furniture, fixtures & equipment, net | | | 526 | | 920 |
| Land held for investment | | | 1,700,000 | | 1,700,000 |
| Collectibles | | - | 1,360 | _ | 1,360 |
| | | | | | |
| | | \$ _ | 14,074,264 | \$ = | 14,128,238 |

LIABILITIES AND NET ASSETS

| Accounts payable | \$23,995 | \$22,390 |
|------------------------|----------------------|----------------------|
| Net Assets | | |
| Unrestricted | 442,896 | 287,647 |
| Temporarily restricted | 6,585,149 | 7,233,752 |
| Permanently restricted | _7,022,224 | 6,584,449 |
| · | 14,050,269 | 14,105,848 |
| | \$ <u>14,074,264</u> | \$ <u>14,128,238</u> |

TALLAHASSEE COMMUNITY COLLEGE FOUNDATION, INC.
STATEMENTS OF ACTIVITIES
Years Ended March 31, 2008 and 2007

| | | 20 | 2008 | | | 20 | 2007 | |
|--|-------------------------|--|-------------------------------|------------|---------------|--|---------------------------|---------------|
| | Unrestricted | Temporarily Permanently Restricted Restricted | Permanently Restricted | Total | Unrestricted | Temporarily Permanently Restricted Restricted | Permanently Restricted | Total |
| REVENUE, GAINS & OTHER SUPPORT | | | | | | | | |
| In-kind contributions | \$ 317,003 \$ | \$ | 9 | 317,003 | \$ 354,851 \$ | \$ | 9 | 354,851 |
| Investment income | 167,114 | (147,403) | ı | 19,711 | 107,130 | 490,642 | I | 597,772 |
| Private contributions | 169,658 | 597,239 | 64,014 | 830,911 | 117,007 | 3,335,501 | 922,104 | 4,374,612 |
| State matching contributions | 71,399 | 288,985 | 257,557 | 617,941 | 118,653 | 609,082 | 413,466 | 1,141,201 |
| Miscellaneous | 910 | 849 | I | 1,759 | 6,198 | 2,305 | 1 | 8,503 |
| Special events | 21,618 | 13,735 | ı | 35,353 | 35,625 | 780 | I | 36,405 |
| Net assets released from restrictions: | | | | | | | | |
| Satisfaction of program restrictions | 1,281,695 | (1,281,695) | I | I | 880,787 | (880, 787) | i | I |
| Satisfaction of time restrictions | 14,109 | (14,109) | I | I | 25,112 | (25,112) | I | I |
| Transfers | (10,000) | (106,204) | 116,204 | 1 | (45,438) | (16,101) | 61,539 | ı |
| | 2,033,506 | (648,603) | 437,775 | 1,822,678 | 1,599,925 | 3,516,310 | 1,397,109 | 6,513,344 |
| EXPENSES | | | | | | | | |
| Educational activities | 1,426,313 | I | I | 1,426,313 | 975,024 | I | • | 975,024 |
| General and administrative | | | | | | | | |
| expenses | 243,261 | ı | I | 243,261 | 307,762 | I | 1 | 307,762 |
| Fund raising expenses | 208,683 | 1 | ı | 208,683 | 230,285 | I | ı | 230,285 |
| | 1,878,257 | ı | 3 | 1,878,257 | 1,513,071 | 1 | J | 1,513,071 |
| CHANGE IN NET ASSETS | 155,249 | (648,603) | 437,775 | (55,579) | 86,854 | 3,516,310 | 1,397,109 | 5,000,273 |
| BEGINNING NET ASSETS, as reclassified | 287,647 | 7,233,752 | 6,584,449 | 14,105,848 | 200,793 | 3,717,442 | 5,187,340 | 9,105,575 |
| ENDING NET ASSETS | \$ 442,896 \$ 6,585,149 | 6,585,149 | \$ 7,022,224 \$ 14,050,269 \$ | 14,050,269 | | 287,647 \$ 7,233,752 \$ 6,584,449 | 6,584,449 \$ | \$ 14,105,848 |

See accompanying notes.

TALLAHASSEE COMMUNITY COLLEGE FOUNDATION, INC. STATEMENTS OF CASH FLOWS Years Ended March 31, 2008 and 2007

| OPERATING ACTIVITIES | 2008 | 2007 |
|--|--------------|---------------------|
| Support from private and public | \$ 1,516,126 | \$ 5,534,113 |
| Investments | 425,488 | 265,739 |
| | 1,941,614 | 5,799,852 |
| Payments for scholarships and suppliers | (1,559,255) | (_1,152,647) |
| CASH PROVIDED BY OPERATING ACTIVITIES | 382,359 | 4,647,205 |
| INVESTING ACTIVITIES | | |
| Purchase of equipment | - | (757) |
| Purchases of investments | (1,860,688) | (4,790,593) |
| Redemption of certificates of deposits | 1,306,125 | 168,862 |
| Proceeds from sale of investments | 39,856 | 45,436 |
| CASH USED IN INVESTING ACTIVITIES | (514,707) | (4,577,052) |
| (DECREASE) INCREASE IN CASH | (132,348) | 70,153 |
| CASH AT BEGINNING OF YEAR | 160,717 | 90,564 |
| CASH AT END OF YEAR | \$28,369 | \$160,717 |
| RECONCILIATION OF CHANGE IN NET ASSETS TO | | |
| CASH PROVIDED BY OPERATING ACTIVITIES: | Φ | Ф гооо 27 2 |
| Change in net assets | \$(55,579) | \$ 5,000,273 |
| Adjustments to reconcile increase in net assets to net | | |
| cash provided by operating activities: Unrealized (gain) loss on investments | 710,508 | (39,722) |
| Realized (gain) loss on sale of investments | (304,731) | (292,311) |
| Noncash contribution | (304,731) | (2,628) |
| Depreciation | 394 | 597 |
| (Increase) decrease in: | | |
| Pledges receivables | 30,162 | (23,980) |
| Receivables and advances | · - | 6,250 |
| Increase (decrease) in: | | |
| Accounts payable | 1,605 | (1,274) |
| CASH PROVIDED BY OPERATING ACTIVITIES | \$382,359 | \$ <u>4,647,205</u> |
| NONCASH DISCLOSURES: | | |
| Stock contribution | \$ | \$2,628 |
| | | |

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities - Tallahassee Community College Foundation, Inc. was incorporated on February 23, 1981 as a Florida non-profit corporation under the provisions of 240.331 Florida Statutes - Community College Direct Support Organizations. The Foundation was organized to aid the advancement of Tallahassee Community College and to support attending students by means of academic scholarships and student loans. The Foundation receives revenue primarily from private contributions, state matching contributions, donated services from the college, and fund raising events.

A summary of the Foundation's significant accounting policies consistently applied in the preparation of the accompanying financial statements follows:

Basis of Accounting - The financial statements for the Foundation have been prepared on the accrual basis of accounting and accordingly, reflect all significant receivables, payables and other liabilities.

<u>Contributions</u> - Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence or nature of any donor restrictions.

All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

Furniture, Fixtures and Equipment – Furniture, fixtures and equipment is recorded at cost or its fair market value at date donated to the Foundation. Depreciation is provided for over the assets estimated useful lives of seven to ten years on a straight-line basis.

<u>Collectibles</u> - Inexhaustible collectibles consist of silver trays and paintings, and are valued at their fair market value at the date of the gifts. Collectibles that are exhaustible are capitalized and included with property and equipment in the financial statements.

<u>Income Taxes</u> - The Foundation is a tax exempt organization as defined by the Internal Revenue Code under Section 501(c)(3) and is taxed only on unrelated business income. Accordingly, no provision has been made for income taxes.

Advertising Costs – The Foundation expenses advertising costs as incurred.

<u>Cash Equivalents</u> - For purposes of the statement of cash flows, the Foundation considers all highly liquid instruments with a maturity of three months or less to be cash equivalents.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Investment Income</u> - Unless stipulated by donor agreement, investment income earned on temporarily restricted assets is recognized as unrestricted investment income.

<u>Use of Estimates</u> - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

<u>Reclassification</u> - Certain reclassifications have been made to the prior year financial statements to conform to the current year presentation.

NOTE 2 - RELATED PARTY TRANSACTIONS

Personnel and certain facility costs are provided to the Foundation by the College. For years ended March 31, 2008 and 2007, the Foundation has recorded these donated services at \$288,173 and \$311,740 for personnel services and \$28,830 and \$43,111 for facility costs, respectively.

NOTE 3 - CONTRIBUTIONS RECEIVABLE

Contributions receivable consist of unconditional promises to give for the Foundation's Major Gifts Campaign and College Employee Giving Program. The present value of estimated future cash flows has been calculated using a discount rate of 6%, after providing for collection losses. A summary of contributions to be collected follows:

| | 2008 | | 2007 |
|---------------------------------|-------------------|-----|---------|
| 2008 | \$ | \$ | 60,829 |
| 2009 | 68,854 | | 39,576 |
| 2010 | 39,690 | | 27,819 |
| 2011 | 26,977 | | 21,640 |
| 2012 | 15,995 | | 11,646 |
| 2013 | 14,055 | _ | 20,000 |
| | 165,571 | | 181,510 |
| Less: | | | |
| Allowance for collection losses | (44,172) | (| 24,406) |
| Discounts for time-value money | (9,422) | (_ | 14,965) |
| | \$ <u>111,977</u> | \$_ | 142,139 |
| | | | |

2000

2007

NOTE 4 - INVESTMENTS

Investments are carried at market or appraised value, realized and unrealized gains and losses are reported in the statements of activities. Investment activity for the years ended March 31, 2008 and 2007 are summarized in the tables below:

| | | | Tempor | arily | Perma | anently | | |
|-----------------------------|---------|---------------|-----------------|---------------|--------|--------------|--------------|----------|
| | | | Restric | eted | Rest | ricted | | |
| | Unrestr | icted | Net As | ssets | Net | Assets | _ | Total |
| Investments, March 31, 2006 | \$ 316 | ,826 | \$ 1,775 | ,965 | \$ 5,1 | 19,355 | \$ 7 | ,212,146 |
| Purchases, net | 75 | ,352 | 2,887 | ,904 | 1,43 | 54,640 | 4 | ,417,896 |
| Dividends and interest | | 173 | 160 | ,854 | | - | | 161,027 |
| Realized gains/(losses) | | 522 | 291 | ,789 | | - | | 292,311 |
| Unrealized gains/(losses) | 1 | ,723 | 37 | ,999 | | - | | 39,722 |
| Investments, March 31, 2007 | 394 | ,596 | 5,154 | ,511 | 6,5 | 73,995 | 12 | ,123,102 |
| Purchases, net | 44 | ,880 | (357 | ,185) | 4. | 36,613 | | 124,308 |
| Dividends and interest | 181 | ,612 | 208 | ,787 | | - | | 390,399 |
| Realized gains/(losses) | | - | 304 | ,731 | | - | | 304,731 |
| Unrealized gains/(losses) | (48 | <u>,587</u>) | (_661 | <u>,921</u>) | | <u>-</u> | (| 710,508) |
| Investments, March 31, 2008 | \$572 | ,501 | \$ <u>4,648</u> | ,923 | \$ 7,0 | 10,608 | \$ <u>12</u> | ,232,032 |

As of March 31, 2008 and 2007, investments are held in the following financial instruments:

| March 31, 2008 | Adjusted Basis | Market Value | | nrealized Losses |
|-------------------------------|----------------------|----------------------|------|---------------------|
| Smith Barney investment pool | \$ 7,921,143 | \$ 7,259,222 | \$(| 661,921) |
| SuperNow Money Market account | 4,237,092 | 4,237,092 | | - |
| SBA - LGIP Fund A | 13,231 | 13,231 | | - |
| SBA - LGIP Fund B | 413,023 | 364,436 | (| 48,587) |
| Money market account | 258,051 | 258,051 | | - |
| Certificates of deposit | 100,000 | 100,000 | | _ |
| | \$ <u>12,942,540</u> | \$ <u>12,232,032</u> | \$(_ | 710,508) |

Smith Barney investment pool consists of fifty-one percent (51%) of certificates of deposit, thirty-two percent (32%) of marketable equity securities, ten percent (10%) of corporate and government bonds and seven percent (7%) of demand deposits as of March 31, 2008.

SBA - LGIP Fund A consists of forty-nine percent (49%) of corporate variable rate notes, thirty-three percent (33%) of repurchase agreements, ten percent (10%) of various variable rate notes, and eight percent (8%) of commercial paper as of March 31, 2008.

SBA - LGIP Fund B consists of forty-nine percent (49%) of money market variable rate liquidity notes, twenty-one percent (21%) of corporate variable rate notes, seventeen percent (17%) of money market variable rate certificates, and thirteen percent (13%) of commercial paper as of March 31, 2008.

NOTE 4 - INVESTMENTS (Continued)

| | Adjusted | Market | Unrealized |
|------------------------------|----------------------|----------------------|--------------|
| March 31, 2007 | Basis | Value | <u>Gains</u> |
| SBA investment pool | \$ 3,505,612 | \$ 3,505,612 | \$ - |
| Certificates of deposit | 1,406,125 | 1,406,125 | - |
| Smith Barney investment pool | 7,171,593 | 7,211,365 | 39,772 |
| | \$ <u>12,083,330</u> | \$ <u>12,123,102</u> | \$39,772 |

Smith Barney investment pool consists of sixty-three percent (63%) of marketable equity securities, twenty percent (20%) of corporate and government bonds and seventeen percent (17%) of demand deposits as of March 31, 2007.

State Board of Administration (SBA) investment pool consists of fifty percent (50%) of commercial paper and fifty percent (50%) of fixed income securities as of March 31, 2007.

Investment income consists of the following:

| | 200 |)8 | | 2007 |
|---------------------------------|-------|--------|----|---------|
| Certificate of deposit interest | \$ 3: | 5,089 | \$ | 104,712 |
| Dividends and interest | 39 | 0,399 | | 161,027 |
| Realized gains/(losses) | 30- | 4,731 | | 292,311 |
| Unrealized gains/(losses) | (71) | 0,508) | _ | 39,722 |
| | \$1 | 9,711 | \$ | 597,772 |

NOTE 5 - FURNITURE, FIXTURES AND EQUIPMENT

The amount of furniture, fixtures and equipment at March 31, 2008 and 2007 consists of the following:

| | | 2008 | | 2007 |
|-----------------------------------|----|--------|----|--------|
| Furniture, fixtures and equipment | \$ | 5,380 | \$ | 5,380 |
| Less accumulated depreciation | (| 4,854) | (| 4,460) |
| | \$ | 526 | \$ | 920 |

Depreciation expense for the years ended March 31, 2008 and 2007 amounted to \$394 and \$597, respectively.

NOTE 6 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets as of March 31, 2008 and 2007 consists of the following:

| Time Restricted: | 2008 | 2007 |
|--|---------------------|---------------------|
| Contributions receivable | \$ 111,977 | \$ 134,084 |
| Land contribution | 1,700,000 | 1,700,000 |
| Restricted Contributions for Scholarships | | |
| and Academic Support | 4,524,559 | 4,762,519 |
| Restricted Endowment Earnings for Scholarships | | |
| and Academic Support | 248,615 | 637,149 |
| | | |
| | \$ <u>6,585,149</u> | \$ <u>7,233,752</u> |

NOTE 7 - PERMANENTLY RESTRICTED NET ASSETS

Permanently restricted net assets as of March 31, 2008 and 2007 are restricted to investments in perpetuity, the income from which is expendable to support academic scholarships and support to the Tallahassee Community College:

| | 2008 | 2007 |
|---|---------------------|---------------------|
| Restricted Contributions for Endowed Scholarships | , | |
| and Academic Support | \$ <u>7,022,224</u> | \$ <u>6,584,449</u> |

NOTE 8 - RECLASSIFICATION

As of July 1, 2006, beginning temporarily restricted and permanently restricted net assets have been reclassified to properly reflect the unexpended earnings from the endowment as temporarily restricted and available to expend for scholarships and academic support. Details of the reclassification are as follows:

| | Temporarily | Permanently |
|--|---------------|--------------|
| | Restricted | Restricted |
| | Net Assets | Net Assets |
| As previously reported, July 1, 2006 | \$ 3,318,361 | \$ 5,586,421 |
| Unexpended endowment earnings reclassified | 399,081 | (399,081) |
| As reclassified | \$ _3,717,442 | \$_5,187,340 |

NOTE 9 - CONCENTRATIONS OF CREDIT RISK

The Foundation maintains cash balances at several financial institutions located in Leon County, Florida. Accounts are either insured by the Federal Deposit Insurance Corporation up to \$100,000 or the Security Investor Protection Corporation up to \$500,000. At March 31, 2008 and 2007, the Foundation's uninsured cash balances amounted to \$4,580,596 and \$397,218, respectively.

The Foundation also maintains a concentration of credit risk of excess cash held in short-term investments with the State Board of Administration's Local Government Investment Pool. These funds are invested in uninsured short-term money market funds, commercial paper, repurchase agreements and corporate variable rate notes. As of March 31, 2008 and 2007, the Foundation maintains uninsured balances with the SBA in the amount of \$426,252 and \$3,505,612, respectively.



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ANN MARIE BACHMAN, C.P.A. LINDA V. SIMPSON, C.P.A.

OF COUNSEL W. FREDERICK THOMSON, C PA

INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION

To the Board of Directors Tallahassee Community College Foundation, Inc. Tallahassee, Florida

Thomson Beack Lugar Hompany

Our report on the audit of the basic financial statements of Tallahassee Community College Foundation, Inc. (a non-profit organization) for the years ended March 31, 2008 and 2007 appears on page 1. These audits were made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information on page 12 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

August 21, 2008



TALLAHASSEE COMMUNITY COLLEGE FOUNDATION, INC. SCHEDULE OF FUNCTIONAL EXPENSES
Year Ended March 31, 2008 (With Comparative Totals For 2007)

| | | | | 2(| 2008 | | | | |
|-------------------------------|----------|---------------------------|----------|-------------------------------|----------|----------------------------|------------|------------------------|---------------|
| | | Educational Activities | Ger | General and Administrative | Fm A | Fund Raising Activities | | Total | 2007 Total |
| Academic and athletic support | S | 654,494 | S | I | €9 | 1 | 8 | 654,494 \$ | 345,892 |
| Scholarships | | 651,061 | | I | | | | 651,061 | 509,248 |
| Personnel services | | 73,217 | | 124,701 | | 122,622 | | 320,540 | 389,777 |
| Bank and investment fees | | I | | 40,301 | | I | | 40,301 | 43,051 |
| Fund raising expenses | | l | | I | | 34,271 | | 34,271 | 48,771 |
| Consulting | | I | | I | | 35,458 | | 35,458 | 32,130 |
| Facility costs | | I | | 28,830 | | 1 | | 28,830 | 43,111 |
| Printing | | 5,305 | | 1 | | 12,620 | | 17,925 | 11,347 |
| Materials and supplies | | 13,165 | | 3,891 | | 1 | | 17,056 | 3,511 |
| Advertising | | 14,839 | | 1 | | ł | | 14,839 | 20,096 |
| Legal and accounting | | I | | 11,863 | | 1 | | 11,863 | 8,678 |
| Travel | | 11,028 | | I | | I | | 11,028 | 11,401 |
| Honoraria and awards | | 2,238 | | 7,636 | | I | | 9,874 | 13,909 |
| Membership dues | | I | | 7,588 | | ı | | 7,588 | 5,534 |
| Business meeting expense | | 996 | | 3,637 | | 1 | | 4,603 | 909'9 |
| Insurance | | 1 | | 4,375 | | I | | 4,375 | 3,819 |
| Telephone | | 1 | | 4,066 | | ı | | 4,066 | 2,967 |
| Training expense | | I | | 1 | | 3,712 | | 3,712 | 060,6 |
| License and permits | | I | | 2,656 | | I | | 2,656 | I |
| Rent expense | | I | | 2,300 | | 1 | | 2,300 | I |
| Miscellaneous expenses | | 1 | | 1,023 | | I | | 1,023 | 3,536 |
| Depreciation expense | l | | | 394 | | 1 | ļ | 394 | 597 |
| | | | | | | | | | |
| | ⇔ | 1,426,313 | ∽ | 243,261 | <u>~</u> | 208,683 | <u>~</u> ∥ | 1,878,257 \$ 1,513,071 | 1,513,071 |

See independent auditors' report on supplementary information.

MEMBERS

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ANN MARIE BACHMAN, C.P.A. LINDA V SIMPSON, C.P.A.

OF COUNSEL W. FREDERICK THOMSON, C PA

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND ON OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Tallahassee Community College
Foundation, Inc.
Tallahassee, Florida

We have audited the financial statements of Tallahassee Community College Foundation, Inc.(a nonprofit organization) as of and for the years ended March 31, 2008 and 2007, and have issued our report thereon dated August 21, 2008. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Tallahassee Community College Foundation, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Tallahassee Community College Foundation's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the organization's ability to initiate, authorize, record,



process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the organization's financial statements that is more than inconsequential will not be prevented or detected by the organization's internal control. We consider the deficiency described in the accompanying schedule of findings and responses, Finding 2008-01 and 2008-02, to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the organization's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. However, we believe the significant deficiency described above is not a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Tallahassee Community College Foundation's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provision was not an objective of our audit, and accordingly, we do not express an opinion. The results of our tests disclose no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

We noted certain matters that we reported to management of Tallahassee Community College Foundation in a separate letter dated August 21, 2008.

Tallahassee Community College Foundation's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit Tallahassee Community College Foundation's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the audit committee, management, others within the organization and state awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

Thomson block huge Horngany August 21, 2008

TALLAHASSEE COMMUNITY COLLEGE FOUNDATION, INC. SCHEDULE OF FINDINGS AND RESPONSES Year Ended March 31, 2008

Finding 2008-01 Transfers between Net Asset Classes

Criteria: Transfers made between classifications of net assets are allowed based on a condition being met as required by the donor. A common example that occurs for the Foundation is the request by the donor to endow their gift upon a time when state matching funds are granted or additional contributions are raised to achieve the required amount imposed by the Foundation to establish a endowed fund.

Condition: During the audit, we noted that allowed transfers to the endowment in the amount of \$66,952 was incorrectly recorded. As a result, permanently restricted contributions were overstated by \$66,952 and temporarily restricted expenses were overstated by the same amount.

Cause: The improper recording of the transferred amounts resulted from management's lack of understanding of how to record the transfers in accordance with generally accepted accounting principles.

Recommendation: We recommend management train its designated staff person how to properly record transfer of funds between net asset classes so not to overstate revenue and expense.

View of responsible officials and corrective actions: The Foundation agrees with the finding and the new Chief Financial Officer (CFO) has been recording accounting transfers in a manner that does not overstate contributions and expenses. In essence, entries to cash and transfers are offset by mirror entries to cash and transfers in a separate fund so that transfers zero across accounts and only cash is reclassified. The auditors are aware of the current transfer methodology and agree that it is acceptable.

TALLAHASSEE COMMUNITY COLLEGE FOUNDATION, INC. SCHEDULE OF FINDINGS AND RESPONSES Year Ended March 31, 2008

Finding 2008-02 Classification of Expenses

Criteria: SFAS No. 117 - Financial Statements of Not-for-Profit Organizations require organizations to properly provide information about expenses reported by their functional classification, together with information about expenses by their natural classifications, in a matrix format in a separate financial statement.

Condition: During the audit, we noted incorrect classification postings of expenses resulting in a reclassification of scholarship expenses in the amount of \$123,503 to academic support to the college for same amount.

Cause: During the audit period, the Foundation was in the process of a job search to replace its retired chief financial officer. As a result, the Foundation lacked the day-to-day supervision of its accounting assistant who incorrectly posted the academic support expenses to the wrong account.

Recommendation: We recommend management train its designated staff person where to code and post expenses related to its natural classification and management monitor by regular financial statement review what has been posted in relation to the supporting documentation of the expenditure.

View of responsible officials and corrective actions: The Foundation agrees with the finding and the new Chief Financial Officer (CFO) is working to train accounting staff on proper coding of transactions into the accounting records. In addition, the CFO now reviews transactions for accuracy, adequate documentation, and proper coding before they are posted to the general ledger. Finally, the CFO is working to simplify the chart of account to promote easier identification and more consistency across all transactions.

PUBLIC SAFETY ACADEMY HOUSING, INC. Tallahassee, Florida

FINANCIAL STATEMENTS Years Ended March 31, 2008 and 2007

CONTENTS

| INDEPENDENT AUDITORS' REPORT | 1 - 2 |
|---|---------|
| MANAGEMENT'S DISCUSSION AND ANALYSIS | 3 |
| FINANCIAL STATEMENTS | |
| Statements of Financial Position | 4 |
| Statements of Activities and Change in Net Assets (Deficit) | 5 |
| Statements of Cash Flows | 6 |
| Notes to Financial Statements | 7 - 9 |
| INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH | |
| GOVERNMENT AUDITING STANDARDS | 10 - 11 |

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ANN MARIE BACHMAN, C.P.A LINDA V SIMPSON, C.P.A

OF COUNSEL
W. FREDERICK THOMSON, C.P.A.

INDEPENDENT AUDITORS' REPORT

Board of Directors Public Safety Academy Housing, Inc. Tallahassee, Florida

We have audited the accompanying statements of financial position of Public Safety Academy Housing, Inc. as of March 31, 2008 and 2007, and the related statements of activities and change in net assets and cash flows for the years then ended. These financial statements are the responsibility of the Public Safety Academy Housing, Inc.'s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Public Safety Academy Housing, Inc. as of March 31, 2008 and 2007 and the change in net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated August 28, 2008 on our consideration of Public Safety Academy Housing, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal controls over financial reporting and compliance and



the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the result of our audit.

The management's discussion and analysis on page 3 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

August 28, 2008

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PUBLIC SAFETY ACADEMY HOUSING, INC. Management's Discussion and Analysis

The discussion and analysis of Public Safety Academy Housing Inc.'s (PSAH) financial statements provides an overview of the financial activities for the year ended March 31, 2008. Management has prepared the financial statements and the related footnote disclosures along with the discussion and analysis. Responsibility for the completeness and fairness of this information rests with the preparers. The discussion and analysis contains activities of the PSAH for fiscal years 2007 and 2008.

PSAH was incorporated on February 26, 2003, as a direct support organization of Tallahassee Community College for the purpose of financing and construction a housing facility at the College's Pat Thomas Law Enforcement Academy. The housing facility was financed by a \$9 million mortgage note and was completed on January 4, 2007. Upon completion, PSAH executed an agreement with the College whereby the College leases the housing facility from PSAH and is responsible for operating and maintaining the facility. All revenues generated by the facility are retained by the College. In exchange, PSAH receives a monthly lease payment in the amount of its mortgage payment (\$61,659).

By design, PSAH was limited in its establishment to obtaining the financing and constructing the housing facility, with all post completion activities to be the responsibility of the College. Accordingly, 2008 financial activities consist of monthly lease receipts, mortgage payments and the recognition of certain costs (depreciation, amortization) incurred during prior years but recognized as current year expenses. The nature of PSAH's future activities can be expected to remain consistent with those of the 2008 fiscal year.

PUBLIC SAFETY ACADEMY HOUSING, INC. STATEMENTS OF FINANCIAL POSITION March 31, 2008 and 2007

| ASSETS | • | 2007 |
|---|------------------------|---------------------------|
| CURRENT ASSETS | 2008 | 2007 |
| Cash | \$ 79,222 | \$ 90,695 |
| Due from TCC Housing, Inc. TOTAL CURRENT ASSETS | <u>5,868</u> 85,090 | 90,695 |
| PROPERTY, PLANT AND EQUIPMENT, Net | 7,939,720 | 8,262,970 |
| PROPERTY, PLANT AND EQUIPMENT, Net | 7,939,720 | 8,202,970 |
| OTHER ASSETS | | |
| Organizational costs, net Deferred loan cost, net | 225 160,660 | 337 170,110 |
| Deferred roan cost, net | 100,000 | |
| | \$ <u>8,185,695</u> | \$ <u>8,524,112</u> |
| | | |
| | | |
| <u>LIABILITIES AND NET DEFIC</u> | CIT | |
| CURRENT LIABILITIES | | |
| Accrued interest payable | \$ 38,874 | \$ 40,153 |
| Current portion of mortgage notes payable TOTAL CURRENT LIABILITIES | 289,344 328,218 | <u>272,634</u> 312,787 |
| TOTAL CORRENT EMBIETTES | 320,210 | 312,707 |
| LONG-TERM LIABILITIES | 7 002 020 | 9 292 292 |
| Mortgage note payable TOTAL LIABILITIES | 7,993,938 8,322,156 | 8,283,282 8,596,069 |
| TOTAL BRIDEFILES | 0,322,130 | 0,570,007 |
| NET DEFICIT | (100 000) | (100.000) |
| Invested in capital assets, net of related debt Unrestricted | (182,902) 46,441 | (122,836) 50,879 |
| Officstreted | (136,461) | (71,957) |
| | | |
| | \$_8,185,695 | \$_8,524,112 |
| | | |

PUBLIC SAFETY ACADEMY HOUSING, INC. STATEMENTS OF ACTIVITIES AND CHANGE IN NET ASSETS (DEFICIT) Years Ended March 31, 2008 and 2007

| ODER LEGIS DEVENTE | | 2008 | _ | 2007 |
|---|------|----------|------|-------------------|
| OPERATING REVENUE Lease income | \$ | 739,928 | \$ | 739,958 |
| OPERATING EXPENSES | | 222.812 | | 228.022 |
| Depreciation and amortization expense Materials and supplies | | 332,812 | | 328,023 10,951 |
| Contractual services | | 5,497 | | 6,299 |
| Bank fees | - | 124 | _ | 245 272 |
| | ~ | 338,433 | - | 345,273 |
| OPERATING INCOME | | 401,495 | | 394,685 |
| NONOPERATING INCOME (EXPENSE) | | | | |
| Interest income | | - | | 2 |
| Interest expense | (_ | 465,999) | (_ | 479,540) |
| | (_ | 465,999) | (_ | 479,538) |
| CHANGE IN NET ASSETS | (| 64,504) | (| 84,853) |
| BEGINNING NET ASSETS (DEFICIT) | (_ | 71,957) | - | 12,896 |
| ENDING NET DEFICIT | \$(_ | 136,461) | \$(_ | 71,957) |

PUBLIC SAFETY ACADEMY HOUSING, INC. STATEMENTS OF CASH FLOWS Years Ended March 31, 2008 and 2007

| | 2008 | 2007 |
|---|-------------------------|---------------------------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Rents and fees collected | \$ 739,928 | \$ 924,936 |
| Interest income Payments to vendors | (11,489) | (65,445) |
| Payments for interest expense | (11,489) (467,278) | (480,810) |
| Taymonds for interest expense | (_407,270) | (400,010) |
| NET CASH PROVIDED BY | | |
| OPERATING ACTIVITIES | <u>261,161</u> | <u>378,683</u> |
| CACHELOWG FROM CARITAL | | |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES | | |
| Equipment purchases | _ | (95,792) |
| Principal payments on long-term debt | (272,634) | (_259,104) |
| | , | · · · · · · · · · · · · · · · · · · · |
| NET CASH USED IN FINANCING ACTIVITIES | (<u>272,634</u>) | (<u>354,896</u>) |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| Proceeds from special investment purpose account | <u>-</u> | 90 |
| NET CASH PROVIDED BY INVESTING ACTIVITIES | _ | 90 |
| NET CASITIKO VIDED DI INVESTINO ACTIVILES | | |
| NET (DECREASE) INCREASE IN CASH | (11,473) | 23,877 |
| CASH AT BEGINNING OF YEAR | 90,695 | 66,818 |
| CASH AT END OF YEAR | \$ 79,222 | \$ 90,695 |
| | · | |
| RECONCILIATION OF CHANGES IN NET ASSETS TO | | |
| CASH PROVIDED BY OPERATING ACTIVITIES | Φ. (4.504) | Φ.(0.4.052) |
| Changes in net assets Adjustments to reconcile change in net assets | \$(64,504) | \$(84,853) |
| to cash provided by operating activities: | | |
| Depreciation and amortization | 332,812 | 328,023 |
| (Increase) decrease in: | , | • |
| Due from TCC Housing, Inc, | (5,868) | 184,978 |
| (Decrease) increase in: | | (40.105) |
| Accounts payable Accrued interest payable | (1.279) | (48,195) (1,270) |
| Accrued interest payable | (| (1,2/0) |
| NET CASH PROVIDED BY | | |
| OPERATING ACTIVITIES | \$ <u>261,161</u> | \$ 378,683 |
| | | |

See accompanying notes.

PUBLIC SAFETY ACADEMY HOUSING, INC. NOTES TO FINANCIAL STATEMENTS Years Ended March 31, 2008 and 2007

NOTE 1 - NATURE OF BUSINESS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Formation and Nature of Business

Public Safety Academy Housing, Inc. (the "Organization") was incorporated on February 26, 2003 as a direct support organization of Tallahassee Community College (College), within the meaning of Section 240.331, Florida Statutes, or any successor provision. The Organization was formed, among other purposes, to make available housing to participants in programs affiliated with the Pat Thomas Law Enforcement Academy. At the direction of the Board of Trustees of Tallahassee Community College, income derived by the Organization, subject to the assignment of revenue and other amounts derived from the operation of the facility, may be transferred to the Tallahassee Community College.

A summary of significant accounting policies follows:

Basis of Accounting - The Organization follows financial reporting requirements for enterprise funds, which use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recognized when they are incurred.

Building Facility - Cost directly associated with the construction of the housing complex including interest incurred from financing during the construction period are capitalized to the basis of the building account. Upon completion of the housing complex, depreciation is provided over the estimated present life of the 39 years on a straight line basis.

<u>Income Taxes</u> - The Public Safety Academy Housing, Inc. has been granted tax exempt status under a four year advance ruling period by the Internal Revenue Service as a 501(c)(3) entity. Accordingly, no provision has been made for income taxes.

<u>Cash Equivalents</u> - For purposes of the statement of cash flows all highly liquid instruments with a maturity of three months or less are considered to be cash equivalents.

<u>Use of Estimates</u> - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Election to Apply FASB Statements - The Organization has elected to apply all FASB Statements and interpretations issued after November 30, 1989, except for those that conflict with GASB pronouncements, as permitted by GASB Statement No. 20, "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting."

PUBLIC SAFETY ACADEMY HOUSING, INC. NOTES TO FINANCIAL STATEMENTS Years Ended March 31, 2008 and 2007

NOTE 2 - RELATED PARTY TRANSACTIONS

On May 21, 2004, Tallahassee Community College entered into a long term lease to rent ten acres of land to Public Safety Academy Housing, Inc. in order to build the housing complex. Terms of the lease grants Public Safety Academy Housing, Inc. the use of the land for a 99 year term at less than fair market value rates of \$1 each year, paid in advance.

In November 2005, Public Safety Academy Housing, Inc. executed an agreement with Tallahassee Community College to operate the housing complex. Terms of the agreement include monthly lease revenue amounting to \$61,659 through June 30, 2008; with automatic annual lease renewals unless thirty day prior notice of cancellation is given by either party. Total lease income earned amounted to \$739,928 for each of the years ended March 31, 2008 and 2007, respectively.

NOTE 3 - PROPERTY AND EQUIPMENT

Property and equipment as of March 31, 2008 and 2007, is summarized as follows:

| | 2008 | 2007 |
|--------------------------|---------------------|---------------------|
| Building | \$ 8,098,760 | \$ 8,098,760 |
| Furniture and equipment | <u>577,950</u> | 577,950 |
| | 8,676,710 | 8,676,710 |
| Accumulated depreciation | (_736,990) | (413,740) |
| | | |
| | \$ <u>7,939,720</u> | \$ <u>8,262,970</u> |

Depreciation expense for the years ended March 31, 2008 and 2007 amounted to \$325,250 and \$318,461, respectively.

PUBLIC SAFETY ACADEMY HOUSING, INC. NOTES TO FINANCIAL STATEMENTS Years Ended March 31, 2008 and 2007

NOTE 4 - MORTGAGE NOTE PAYABLE

Mortgage note payable as of March 31, 2008 and 2007 was as follows:

| | 2008 | 2007 |
|--|---|--|
| \$9,000,000 mortgage note payable executed May 21, 2004 with Gadsden County, Florida and assigned to a commercial lender; bearing interest at 5.45%; payable interest only for initial twelve months then monthly installments of principal and interest in the amount of \$61,659; maturing May 21, 2025. Note is collateralized by a leasehold mortgage in real estate and first priority security interest in all personal property located at the facility being developed. Note is also collateralized by assignment of rents and leases related to housing facility. | \$ 8,283,282 | \$ 8,555,916 |
| Less current portion | (<u>289,344</u>) \$ <u>7,993,938</u> | (<u>272,634)</u> \$ <u>8,283,282</u> |

As of March 31, 2008, the scheduled maturities of the mortgage note payable was as follows:

| March 31, 2009 | \$ 289,344 |
|----------------|---------------------|
| 2010 | 305,644 |
| 2011 | 323,073 |
| 2012 | 340,316 |
| 2013 | 360,672 |
| Thereafter | 6,664,233 |
| | \$ <u>8,283,282</u> |

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ANN MARIE BACHMAN, C.P.A. LINDA V. SIMPSON, C.P.A.

OF COUNSEL W. FREDERICK THOMSON, C.P.A

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Public Safety Academy Housing, Inc. Tallahassee, Florida

We have audited the financial statements of Public Safety Academy Housing, Inc. as of and for the years ended March 31, 2008 and 2007, and have issued our report thereon dated August 28, 2008. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing our audit, we considered Public Safety Academy Housing, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements but not for the purpose of expressing an opinion on the effectiveness of Public Safety Academy Housing, Inc.'s internal control over financial reporting. Accordingly we do not express an opinion on the effectiveness of Public Safety Academy Housing, Inc.'s internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than an a remote likelihood that a misstatement of the entity's financial statements is more than inconsequential will not be prevented or detected by the entity's internal control.



A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be presented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance

As part of obtaining reasonable assurance about whether the financial statements of Public Safety Academy Housing, Inc. are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances on noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management, others within the organization and state regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties.

August 28, 2008

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TALLAHASSEE COMMUNITY COLLEGE HOUSING, INC. Tallahassee, Florida

FINANCIAL STATEMENTS Years Ended June 30, 2008 and 2007

CONTENTS

| INDEPENDENT AUDITORS' REPORT | 1 |
|---|-------|
| FINANCIAL STATEMENTS | |
| Statements of Financial Position | 2 |
| Statements of Activities | 3 |
| Statements of Cash Flows | 4 |
| Notes to Financial Statements | 5 - 7 |
| INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH | |
| GOVERNMENT AUDITING STANDARDS | 8 - 9 |

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OF COUNSEL
W. FREDERICK THOMSON, C.P.A.

INDEPENDENT AUDITORS' REPORT

Board of Directors Tallahassee Community College Housing, Inc. Tallahassee, Florida

We have audited the accompanying statements of financial position of Tallahassee Community College Housing, Inc. (a nonprofit organization) as of June 30, 2008 and 2007, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Tallahassee Community College Housing, Inc.'s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Tallahassee Community College Housing, Inc. as of June 30, 2008 and 2007 and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated August 20, 2008 on our consideration of Tallahassee Community College Housing, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal controls over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the result of our audit.

Firm August 20, 2008



Thousan Bevele hugel Hampuny

TALLAHASSEE COMMUNITY COLLEGE HOUSING, INC. STATEMENTS OF FINANCIAL POSITION June 30, 2008 and 2007

| | 2008 | 2007 |
|--|------------------------------------|--|
| <u>ASSETS</u> | | |
| CURRENT ASSETS | | |
| Cash | \$ 49,780 | \$ 52,017 |
| Current portion of escrow deposit investments | 378,400 | 387,466 |
| Accrued interest on escrow deposit investments | 166,210 | 181,332 |
| Repair and replacement escrow | | 219,619 |
| TOTAL CURRENT ASSETS | 594,390 | 840,434 |
| OTHER ASSETS | | |
| Long-term escrow deposit investments Bond issue costs (less accumulated amortization of \$198,016 | 6,677,458 | 7,055,858 |
| and \$185,430, respectively) | 176,201 | 188,786 |
| und \$100,100,100peetitely) | | |
| | \$ <u>7448,049</u> | \$ <u>8,085,078</u> |
| | | |
| LIABILITIES AND NET AS | SSETS | |
| LIABILITIES AND NET AS CURRENT LIABILITIES | SSETS | |
| | \$ 5,868 | \$ - |
| CURRENT LIABILITIES Accounts payable and accrued expenses Bond interest payable | \$ 5,868 220,943 | 230,384 |
| CURRENT LIABILITIES Accounts payable and accrued expenses | \$ 5,868 | 230,384 285,000 |
| CURRENT LIABILITIES Accounts payable and accrued expenses Bond interest payable Current portion of bonds payable Deferred maintenance escrow | \$ 5,868 220,943 270,000 | 230,384 285,000 219,619 |
| CURRENT LIABILITIES Accounts payable and accrued expenses Bond interest payable Current portion of bonds payable | \$ 5,868 220,943 | 230,384 285,000 |
| CURRENT LIABILITIES Accounts payable and accrued expenses Bond interest payable Current portion of bonds payable Deferred maintenance escrow | \$ 5,868 220,943 270,000 | 230,384 285,000 219,619 |
| CURRENT LIABILITIES Accounts payable and accrued expenses Bond interest payable Current portion of bonds payable Deferred maintenance escrow TOTAL CURRENT LIABILITIES LONG-TERM LIABILITIES | \$ 5,868 220,943 270,000 | 230,384 285,000 219,619 |
| CURRENT LIABILITIES Accounts payable and accrued expenses Bond interest payable Current portion of bonds payable Deferred maintenance escrow TOTAL CURRENT LIABILITIES | \$ 5,868 220,943 270,000 | 230,384 285,000 219,619 735,003 |
| CURRENT LIABILITIES Accounts payable and accrued expenses Bond interest payable Current portion of bonds payable Deferred maintenance escrow TOTAL CURRENT LIABILITIES LONG-TERM LIABILITIES Bonds payable TOTAL LIABILITIES | \$ 5,868 220,943 270,000 | 230,384 285,000 219,619 735,003 |
| CURRENT LIABILITIES Accounts payable and accrued expenses Bond interest payable Current portion of bonds payable Deferred maintenance escrow TOTAL CURRENT LIABILITIES LONG-TERM LIABILITIES Bonds payable | \$ 5,868 220,943 270,000 | 230,384 285,000 219,619 735,003 |

TALLAHASSEE COMMUNITY COLLEGE HOUSING, INC. STATEMENTS OF ACTIVITIES Years Ended June 30, 2008 and 2007

| | 2008 | 2007 |
|---|------------|------------------------|
| OPERATING INCOME | ф | d 215 100 |
| Student rents and fees | \$ - | \$ 315,199 |
| Miscellaneous | - | 7,933 |
| Recovery of bad debts | 1.062 | 3,339 |
| Investment income | 1,063 | 63,434 389,905 |
| | 1,063 | 389,903 |
| EXPENSES | | |
| Contributions to TCC Foundation | - | 3,266,947 |
| Maintenance and repairs | - | 92,225 |
| Bond interest | - | 79,325 |
| Depreciation and amortization | - | 33,834 |
| Salaries and payroll taxes | - | 43,827 |
| Insurance | 2,202 | 21,278 |
| Professional fees | 5,689 | 15,883 |
| Utilities | - | 15,270 |
| Security services | - | 14,899 |
| Bad debt expense | - | 14,788 |
| Management fees | 1,000 | 11,443 |
| Administrative expenses | 61 | 10,655 |
| Advertising | - | 2,820 |
| Operating lease expense | - | 957 |
| Postage and supplies | 216 | 754 |
| Telephone | | 458 |
| | 9,168 | 3,625,363 |
| CHANGE IN OPERATING INCOME | (8,105) | (3,235,458) |
| NON-OPERATING INCOME (EXPENSE) | | |
| Gain on sale of apartment complex | - | 6,214,974 |
| Investment income on escrow deposit investments | 333,741 | 299,101 |
| Interest expense on defeased bonds | (441,888) | (383,974) |
| Bond cost amortization | (12,585) | $(\underline{12,586})$ |
| | (120,732) | 6,117,515 |
| CHANGE IN UNRESTRICTED NET ASSETS | (128,837) | 2,882,057 |
| NET ASSETS (DEFICIT) BEGINNING OF YEAR | 680,075 | (_2,201,982) |
| NET ASSETS END OF YEAR | \$551,238 | \$ 680,075 |

TALLAHASSEE COMMUNITY COLLEGE HOUSING, INC. STATEMENTS OF CASH FLOWS Years Ended June 30, 2008 and 2007

| | | <u>-</u> | 2008 | - | 2007 |
|---|---|----------|--|-------------|--|
| CASH FLOWS FROM OPERA Collections from residents | ATING ACTIVITIES | \$ | | \$ | 340,978 |
| Investment earnings | | Ψ | 349,926 | Ψ | 181,203 |
| Cash paid to suppliers, empl | ovees and TCC Foundation | (| 3,300) | (3 | 3,565,970) |
| Interest paid | , | (_ | 451,329) | (_ | 472,409) |
| • | NET CASH USED IN | 3.37 | 1 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1 | | |
| | OPERATING ACTIVITIES | (_ | 104,703) | (_3 | 3,516,198) |
| CASH FLOWS FROM INVES | | | | | |
| Escrow deposit investment p | | | 387,466 | | 112,615 |
| Escrow deposit investment p | ourchases | | - | (7 | 7,555,939) |
| Net cash used from | | | | | 250,000 |
| repair and replacement acc | | | | 1/ | 350,000 0,406,748 |
| Net proceeds from sale of ap | NET CASH PROVIDED BY | 20 | | 10 | 0,400,748 |
| 1 | INVESTING ACTIVITIES | ing. | 387,466 | _3 | 3,313,424 |
| CASH FLOWS FROM FINAN | ICING ACTIVITIES | | | | |
| Bond redemption payments | | (_ | 285,000) | (_ | 275,000) |
| NET CASH USED IN | FINANCING ACTIVITIES | (_ | 285,000) | (_ | 275,000) |
| | NET DECREASE IN CASH | (| 2,237) | (| 477,774) |
| CASH AT BEGINNING OF Y | EAR | | 52,017 | _ | 529,791 |
| | CASH AT END OF YEAR | \$ | 49,780 | \$_ | 52,017 |
| RECONCILIATION OF CHAIR | NGE IN UNRESTRICTED | | | | |
| NET ASSETS TO NET CA | | | | | |
| BY OPERATING ACTIVIT | TES: | | | | |
| Changes in Unrestricted 1 | | \$(| 128,837) | \$ 2 | 2,882,057 |
| Adjustments to reconcile | change in net assets | | | | |
| to net cash used in opera | | | | | |
| | ating activities: | | | | |
| Depreciation and amor | ating activities: rtization | | 12,585 | | 46,420 |
| Depreciation and amore Gain on sale of apartm | ating activities: rtization aent complex | | 12,585 | ((| 46,420 5,214,974) |
| Depreciation and amore Gain on sale of apartm (Increase) decrease in: | ating activities: rtization aent complex | | 12,585 | ((| 5,214,974) |
| Depreciation and amore Gain on sale of apartm (Increase) decrease in: Deposits | ating activities: rtization nent complex | | 12,585 | (6 | 5,214,974) 5,800 |
| Depreciation and amore Gain on sale of apartm (Increase) decrease in: Deposits Receivables and ad | ating activities: rtization nent complex | | 12,585 | ((| 5,214,974) 5,800 14,507 |
| Depreciation and amore Gain on sale of apartm (Increase) decrease in: Deposits Receivables and ad Prepaid expenses | ating activities: rtization lent complex vances | | - - - | | 5,214,974) 5,800 14,507 67,427 |
| Depreciation and amore Gain on sale of apartm (Increase) decrease in: Deposits Receivables and ad Prepaid expenses Accrued investmen | ating activities: rtization tent complex vances t receivable | | 12,585 | ((| 5,214,974) 5,800 14,507 |
| Depreciation and amore Gain on sale of apartm (Increase) decrease in: Deposits Receivables and ad Prepaid expenses Accrued investmen Increase (decrease) in: | ating activities: rtization tent complex vances t receivable | | - - - | | 5,214,974) 5,800 14,507 67,427 |
| Depreciation and amore Gain on sale of apartm (Increase) decrease in: Deposits Receivables and ad Prepaid expenses Accrued investmen Increase (decrease) in: Accounts payable a | ating activities: rtization tent complex vances t receivable and accrued expenses | (| 15,122 | (| 5,800 14,507 67,427 181,332) 92,678) 9,110) |
| Depreciation and amore Gain on sale of apartm (Increase) decrease in: Deposits Receivables and ad Prepaid expenses Accrued investmen Increase (decrease) in: | ating activities: rtization tent complex vances t receivable and accrued expenses | (| 15,122 | (| 5,800 14,507 67,427 181,332) 92,678) |
| Depreciation and amore Gain on sale of apartm (Increase) decrease in: Deposits Receivables and ad Prepaid expenses Accrued investmen Increase (decrease) in: Accounts payable a Bond interest payable | ating activities: rtization tent complex vances t receivable and accrued expenses | <u>`</u> | 15,122 | (((_ (_ | 5,800 14,507 67,427 181,332) 92,678) 9,110) |

NOTE 1 -NATURE OF BUSINESS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Formation and Nature of Business - Tallahassee Community College Housing, Inc. (Housing) was incorporated on May 20, 2000 as a direct support organization of Tallahassee Community College (College), within the meaning of Section 240.331, Florida Statutes, or any successor provision. The Corporation was formed, among other purposes, to make available housing to students at Tallahassee Community College and other institutions of higher education. Effective November 1, 2001, Housing entered into a contribution and assumption agreement with Tallahassee Community College Foundation, Inc. (Foundation) whereby the student housing project (The Orchards of Appleyard) owned by the Foundation was transferred to Housing. The terms of the agreement included the transfer of the Foundation's right, title and interest in the property, subject to the mortgage, the apartment leases, the management agreement and loan and promissory note agreements. Housing operated and managed the student housing project through a management contract with a property management company until the apartment complex was sold on August 31, 2006. See Note 2 for further discussion on the sale of the apartment complex. At the direction of the Board of Trustees of Tallahassee Community College, income derived by the Corporation, subject to the assignment of revenue and other amounts derived from the operation of the facility, may be transferred to the Tallahassee Community College or to the Foundation.

A summary of significant accounting policies follows:

Basis of Accounting - The financial statements have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities.

<u>Property and Equipment</u> - Property is recorded at cost. Depreciation is provided over the estimated useful lives of the respective assets on a straight-line basis. Expenditures for maintenance, repairs and replacements which are not considered to extend the useful life of the apartment complex beyond the original life are charged to operations in the period incurred.

<u>Bad Debt Expense</u> - The direct write-off method is used to account for bad debts. Upon eviction, the remaining tenant receivable balance is written off as bad debt expense and any amounts recovered are recorded as income and classified as Recovery of Bad Debts in the period received. Management believes the direct write-off method does not materially differ from the allowance method to account for bad debt expense.

<u>Cash Equivalents</u> - For purposes of the statement of cash flows all highly liquid instruments with a maturity of three months or less are considered to be cash equivalents.

<u>Use of Estimates</u> - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 - SALE OF APARTMENT COMPLEX

On August 31, 2006, Tallahassee Community College Housing, Inc. closed on the sale of it's apartment complex including land, equipment and furnishings to the highest bidder. Contract sale price of the complex amounted to \$11,100,000 whereby \$7,555,939 was deposited in escrow with the trustee to "in-substance" defease the outstanding Series 1990A Student Housing Revenue Bonds issued May 1, 1990, not redeemable in full until July 1, 2011. See Note 3 for further discussion regarding the escrow deposit agreement with the trustee. \$468,000 was withheld by the settlement agent as a contingent reserve to the buyer for future identified repair and replacement of air conditioning handlers and condensers and for repair and replacement of improvements to the complex. Closing costs including fees for recording, brokers, attorneys, bond counsel, trustee, accountants and prorations of rents and security deposits amounted to \$279,292. The remainder from the closing in the amount of \$2,796,768 and the liquidation of remaining balances in the trustee sub accounts and prepaid insurance in the amount of \$457,497 were deposited into Housing's operating account.

NOTE 3 - ESCROW DEPOSIT AGREEMENT

On September 1, 2006, Housing entered into an agreement with City of Tallahassee and its trustee to provide for payment of the total debt service of the outstanding Series 1990A Student Housing Revenue Bonds, issued May 1990, by depositing with the trustee in escrow an amount which together with investment earning thereon is at least equal to such debt services and where as full performances of the provisions of the agreement will economically defease the obligations of Housing with respect to the bonds and redeem in full the outstanding bonds on July 1, 2011. Investments held in escrow as of June 30, 2008 and 2007 consist of the following:

| State and Local Government Series U.S. Certificate of Indebtedness U.S. Treasury Notes | Interest Rate 5.06% 4.95% 4.85% 4.76% 4.72% 4.71% 4.71% 4.71% N/A | Maturity 7/1/2007 1/1/2008 7/1/2008 1/1/2009 7/1/2009 1/1/2010 7/1/2010 1/1/2011 7/1/2011 N/A | 2008 Fair Value \$ - 324,734 53,666 374,942 53,192 424,447 52,186 5,763,415 9,276 | 2007 Fair Value \$ 334,053 |
|--|---|---|--|-----------------------------|
| Demand Deposit Account | N/A | N/A | 9,276 7,055,858 | , , |
| Less current portion | | | (<u>378,400</u>) | (<u>387,466</u>) |
| | | | \$ <u>6,677,458</u> | \$ <u>7,055,858</u> |

NOTE 4 - BONDS PAYABLE

Bonds payable consist of Series 1990A Student Housing Revenue Bonds issued May 1, 1990. The original proceeds were placed with SunBank, National Association, as Trustee (SunTrust Bank, a Georgia banking corporation, successor Trustee). The bond issue is governed by the Third Supplement to Indenture of Trust dated November 1, 2001. The bonds are not general obligations of the Tallahassee Community College Housing, Inc. but are limited obligations payable solely and only from revenue and other amounts derived from the operation of the facility (The Orchards of Appleyard). The outstanding bonds were secured by second amendment to mortgage and security agreement and assignment of rents, leases and contracts dated November 1, 2001. As further discussed in Note 2, the mortgage and lease assignment was satisfied upon the sale of the apartment complex and the deposit of adequate funds were escrowed for the in-substance defeasance of the existing bonds.

Bonds payable at June 30, 2008 and 2007 were as follows:

| | 2008 | 2007 |
|--|---------------------|----------------------|
| Series 1990A, Student Housing Revenue Bonds mature on July 1, 2022 and bear interest at the rate of 6.625% payable semi annually on January 1, 2002 for the period commencing with November 1, 2001 and continuing until maturity or the earlier redemption thereof. These bonds are | | |
| subject to redemption beginning in 2002 until final maturity. | \$ 6,670,000 | \$ 6,955,000 |
| Less current portion | (270,000) | (285,000) |
| | \$ <u>6,400,000</u> | \$ <u>_6,670,000</u> |

As of June 30, 2008, the scheduled maturities of bonds payable were as follows:

| July 1, 2008 | \$ | 270,000 |
|--------------|------|-----------|
| 2009 | | 320,000 |
| 2010 | | 370,000 |
| 2011 | - | 5,710,000 |
| | | |
| | \$ _ | 6,670,000 |

Optional Tender of Bonds - Under the Third Supplement to Indenture of Trust, the Series 1990A Bonds shall not be subject to optional redemption until July 1, 2011. Thereafter, the Series 1990A Bonds shall be subject to optional redemption in whole and in part at a redemption price of par, plus accrued interest to the redemption date upon not less than thirty (30) days prior notice.

NOTE 5 - INCOME TAXES

The Tallahassee Community College Housing, Inc. has been granted tax exempt status under 501(c)(3) of the Internal Revenue Code. Accordingly, no provision has been made for income taxes.

MEMBERS

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

FLORIDA INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS



Certified Public Accountants and Business Advisors

HAROLD A. BROCK, JR., C.P.A. MATTHEW R. HANSARD, C.P.A.

ANN MARIE BACHMAN, C.P.A. LINDA V. SIMPSON, C.P.A.

OF COUNSEL
W. FREDERICK THOMSON, C.P.A.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Tallahassee Community College Housing, Inc. Tallahassee, Florida

We have audited the financial statements of Tallahassee Community College Housing, Inc. (a nonprofit organization) as of and for the years ended June 30, 2008 and 2007, and have issued our report thereon dated August 20, 2008. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing our audit, we considered Tallahassee Community College Housing, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements but not for the purpose of expressing an opinion on the effectiveness of Tallahassee Community College Housing, Inc.'s internal control over financial reporting. Accordingly we do not express an opinion on the effectiveness of Tallahassee Community College Housing, Inc.'s internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than an a remote likelihood that a misstatement of the entity's financial statements is more than inconsequential will not be prevented or detected by the entity's internal control.



A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be presented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements of Tallahassee Community College Housing, Inc. are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, Board of Directors and state awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

August 20, 2008

Thomson Beach hugee + Company