

**TALLAHASSEE COMMUNITY COLLEGE
ADMINISTRATIVE PROCEDURES**

TITLE: Dropping and Adding Courses	NUMBER: 10-03AP
AUTHORITY: Florida Statute: 1001.64, 1001.65	SEE ALSO: <input type="checkbox"/> Board Policy 10-03: Dropping and Adding Courses
UPDATED: 02/21/14; 05/26/16	

The College has established official drop and add course deadlines for each academic term (or session). All students should carefully consider the consequences of changing their schedules after classes begin.

Students may add a course or courses through the second day of the session (Main or Express) to which the course is assigned. Students may drop a course or courses through the fifth day of the session (Main or Express) to which the course is assigned. Students who drop by the fifth day of the session will receive a 100% refund for the course.

Dropping or adding a course is a self-service function that should be completed by the student through their TCC Passport account.