



## Background Investigations Region XV

May 15, 2024 ◊ 8:00 AM - 12:00 PM  
Florida Public Safety Institute  
75 College Dr, Havana, FL 32333

### Course Description:

This 4-hour course provides students the basics of conducting an employment background investigation. Students will learn to analyze information provided by the applicant along with supporting documents. Follow up interviews to determine discrepancies and disqualifications will be discussed culminating in a final presentation to management.

### Course Objectives

- F.S. 943 and FAC for conducting background investigations
- Reasons to conduct a background investigation
- Review of CJSTC Form 77
- Good practice for record keeping and summaries
- Resources available to aid in a background investigation
- Provide students with a “checklist” to use during the background investigation process

### Who Should Attend

Law enforcement officers and support personnel who conduct background investigations.

**Cost:** There is no tuition associated with this class.

**Location:** FPSI, 75 College Dr, Havana, FL 32333

**Instructor:** Robert Mixson

**Course Dates:** May 15, 2024 8:00 AM – 12:00 PM

### Enrollment Information

To register, Region 3 & 15 officers should contact their agency training coordinator(s); all others should email Mike Fraser at [Michael.Fraser@tcc.fl.edu](mailto:Michael.Fraser@tcc.fl.edu).

For further information please call 850-201-7081