

## Region XV Training Advisory Council Meeting

Wednesday, November 8, 2023

2:00 p.m.

### MINUTES

The Region XV Training Advisory Council meeting was held on Wednesday, November 8, 2023, 2 p.m. at the Florida Public Safety Institute in the Conference Center Building.

Chairman Burt Himmer called the meeting to order at 2:06 PM. Chairman Himmer noted that this was a public meeting and that future meetings would be held virtually and in-person to provide multiple avenues of attendance and participation by members and the public.

Mike Fraser, FPSI Continuing Education, conducted a roll call, and a quorum was present.

The following members were present:

Voting Member Agency	Member Name	Present (Yes/No)
Agriculture and Consumer Services	Captain Jason Ross	NO
Agriculture and Consumer Services (alternate)	Major Keith Klopfer	NO
Department of the Lottery	Director Steven Harriett	NO
Department of the Lottery (alternate)	Deputy Director Loren Lowers	YES
Division of Alcoholic Beverages and Tobacco	Captain Edward Rawls	YES
Division of Alcoholic Beverages and Tobacco (alternate)	Vacant	
Division of Investigative & Forensics Services	Major Burt Himmer	YES
Division of Investigative & Forensics Services (alternate)	Captain Karl Morgan	NO
Florida Department of Law Enforcement	Chief Chris Johnson	YES
Florida Department of Law Enforcement (alternate)	Dan Augustyniak	NO
Florida Fish and Wildlife Conservation Commission	Major Barry Shaw	NO
Florida Fish and Wildlife Conservation Commission (alternate)	Captain Mattison Prowant	YES
Florida Gaming Control Commission	Director Carl Herold	YES
Florida Gaming Control Commission (alternate)	Chief Dan DeCoursey	NO
Florida Highway Patrol	Major Kelly Hildreth	NO
Florida Highway Patrol (alternate)	Captain David Folsom	YES
Office of the Attorney General	Captain Richard Stonebreaker	YES
Office of the Attorney General (alternate)	Inv. Tiffany Streety	NO
Office of the Marshall: State Supreme Court	Marshall Sylvester Dawson	NO
Office of the Marshall: State Supreme Court (alternate)	Lt. Woodrow Kerce	NO
Office of the Marshall: Fifth District Court of Appeals	Marshal Aaron Soltz	YES
Office of the Marshall: Fifth District Court of Appeals (Alternate)	Vacant	

Guests present were:

Tawana Carter  
Mike Fraser

Florida Public Safety Institute  
Florida Public Safety Institute

Janet Hartman  
Logan Lane  
Lt. Kyle Barineau  
Lt. Chad Lawnsdail  
Shelia Randolph

Florida Public Safety Institute  
Florida Public Safety Institute  
Division of Investigative and Forensic Services  
Division of Investigative and Forensic Services  
Florida Department of Law Enforcement

**OLD BUSINESS:**

Members were provided an opportunity to review the August 2023 meeting minutes.

***Motion: A motion to accept the minutes was made by Chief Johnson and seconded by Deputy Director Lowers. The minutes of the August 2023 meeting were approved.***

**NEW BUSINESS**

Chairman Himmer introduced a new voting member, the Fifth District Court of Appeals, to the council. They were represented by Marshall Schultz. He further mentioned that other Marshals' offices have been contacted and invited to join the council. As of now, the fourth and fifth districts have replied to the invitation.

Major Dennis Post will be retiring soon and leaving his role as Vice Chairman and representative for the Florida Fish and Wildlife Conservation Commission. Major Barry Shaw will replace him. As such, the council voted to appoint Captain Rawls as the new Vice Chairman.

***Motion: A motion to appoint Captain Rawls from ABT as the new Vice Chairman was made by Deputy Director Lowers and seconded by Chief Johnson. Captain Rawls was appointed to the position of council Vice Chairman.***

**Budget Update**

Fiscal Agent Tawana Carter provided a projection and breakdown of the Region XV FY 2022-2023 budget. She further presented the year-end budget, noting that \$43,122.04 will be returned to FDLE.

The fiscal year 2023-2024 budget position was presented to the council. Based on the current expenditures and projected courses, the Region III budget has a balance of \$56,071.81.

Ms. Carter informed the council that FPSI absorbed the cost of a prior approved FY 2022-2023 OCO purchase of orange cones.

Region III requested that Region XV pay the administrative fees associated with noticing of both council meetings on the Florida Administrative Registry. As fiscal agent, Ms. Carter's option was that both regions pay their respective fees for auditing purposes. After discussion, the council agreed and denied Region III's request.

***Motion: A motion to deny Region III's request and continue the practice of each region paying their own noticing fees was made by Captain Rawls and seconded by Chief Johnson. Region XV and Region III will each pay their respective noticing fees.***

## **Commission Updates**

Executive Director Hartman presented the updates from the CJSTC commission meeting on October 30 – November 2, 2023.

- The commission discussed creating a series of CJSTC instructor courses to certify officers on shotguns, rifle (bolt-action or semi-auto), and AR-15-style carbines. There was discussion and pushback on the proposed length and cost of the courses. The commission did not move forward with these courses and will continue with discussion and development. The commission will revisit this topic at its Summer 2024 meeting. FPSI still teaches rifle familiarization despite it being removed from the BRC curriculum.
- Basic recruit curriculum is being redeveloped and reworked. The anticipated rollout of the new curriculum is July 2025.
- CJSTC course #2006, Canine Team Training Instructor Update, was retired.
- The commission discussed adding an Animal Cruelty block of instruction to the BRC curriculum. It was tabled for further discussion.
- The commission discussed the possibility of making an exception for officers retiring from FRS to be able to step into an instructional role without having to wait a calendar year. This currently has several sponsors for the next legislative session.

## **Academy Updates**

### **FPSI**

- Several broken air conditioning units have been repaired or are scheduled to be fixed in the near future.
- The Dining Hall and classroom building will have new flooring installed over Christmas Break.
- FPSI was awarded several tuition/grants for self-paying BRC students.

### **DIFS**

- No updates to provide.

### **FHP**

- BRC 152 is ongoing. Upcoming BRC of 60+ in January 2024.

### **FWC**

- BRC class of 34 will graduate in December.

### **FDLE**

- FDLE will facilitate a CJSTC Marshall's course in December.

**Course Updates**

- The region was informed of a new registration process that TCC will implement for all continuing education students. The college will now track officer training via a college transcript and ATMS.
- The current salary incentive form was presented to the region, and its continued use was discussed. The current form collects information that is not needed and could be done more efficiently through email and agency memos. Ms. Randolph from FDLE advised the council that the Chairman could author a memo covering all Region 15 officers and elect them to receive salary incentive when taking the appropriate course.

***Motion: A motion directing the Chairman to author an all-encompassing memo for salary incentive courses was made by Captain Rawls and seconded by Deputy Director Lowers. The Chairman will draft a memo and send it to the region for feedback.***

Course Title	Hours	Cost	Online/In-person	Approved
Red Dot Instructor	8-24	6000-12,000	In-person	No
Background Investigation	4	500	In-person	Lottery/5 <sup>th</sup> Dist.
Ground Control Instructor	8	3200	In-person	FWC/FHP
Navigating High-Risk Encounters			In-person	DIFS/ABT*
Financial Document Analysis	4-7	2500-3000	Online	DIFS/ABT
Overdose Death Investigations	4-7	2500-3000	Online	No
Understanding and Tracing IP Addresses	4-7	2500-3000	Online	DIFS/Lottery
Ethics for Criminal Justice Professionals	4-7	2500-3000	Online	No
Responding to Veterans in Crisis	4-7	2500-3000	Online	No

\*Chief Johnson presented this course to the council. It was approved, but FPSI was asked to negotiate the cost with the organization.

- The council asked about the Injury and Death Inv that was requested to be held in South Florida. The course is in the works, but finding an instructor local to the area is proving difficult. A local instructor can be sent to South Florida if needed.
- ABT requested a second Baton/OC course to be held later in the year. DIFS supported the recommendation.

**Equipment Purchase**

Discussion was had about the need for additional firearms instructor and firearms update courses. These courses have been previously approved and are in the process of being scheduled as the budget allows. The region asked FPSI to look into the cost of barricades to add as a course fee for an upcoming firearms update class. They requested the cost be presented to the council prior to ordering.

**Agency Updates:**

ABT – The Agency is about 90% fully staffed.

Region XV Minutes

DIFS – None.

FWC – None.

FHP – None.

Lottery – None.

Gaming – None.

FDLE – None.

5<sup>th</sup> District – None.

**Next Region XV Training Advisory Council Meeting:**

The next CJSTC meeting is on February 12-16, 2023.

The next Region 15 Training Advisory Council meeting is scheduled for February 28, 2024, at 2:00 p.m., FPSI Conference Center Building.

***A motion to adjourn was made by Chief Johnson and seconded by Deputy Director Lowers.***

**The meeting adjourned at 3:53 p.m.**