Click on TCC Advisor Connection

Click on Advisor Appointment (click View My Support Network if you just want to know who your advisor is)
➢ Click Request Appointment. YOUR ASSIGNED ADVISOR contact information is also provided.

Select Appointment Service

Select a service for a particular date/time range. 2 items

<table>
<thead>
<tr>
<th>Semester Appointment Services</th>
<th>Appointment Dates</th>
<th>Appointment Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2022 (Main) - AA POS students</td>
<td>07/25/2022 through 08/05/2022</td>
<td>9 am through 11 am</td>
</tr>
<tr>
<td>Fall 2022 (Main) - AA POS students</td>
<td>07/29/2022 through 09/30/2022</td>
<td>9 am through 5 pm</td>
</tr>
</tbody>
</table>

➢ Fill in Appointment Requests form

➢ Choose Appointment Reason, Meeting Type, Available Appointment Dates
➢ Available Appointment Time will pop up to choose from

Student Appointment Requests

My Advisor  Wayne Cowley
Email  wayne.cowley@tcc.fl.edu

Availability for the next 2 weeks are shown below. (US/Eastern time zone)
Available times will be displayed after an appointment date is selected

Appointment Reason  *  Meeting Type  *

Available Appointment Dates  *  Available Appointment Times  *

Search
× Tuesday 08/09/2022

OK  Cancel

➢ Review Confirmation

The appointment has been requested.
You will be receiving a text/email (Your TCC email account) confirming or declining this appointment.

Done
➢ To Cancel an Appointment
Review My Appointment History - You can cancel appointment request.

Student Appointment Requests

My Advisor: Wayne Cowley
Email: wayne.cowley@toc.f.edu

Request Appointment

Click the Cancel button to cancel appointments that you are unable to attend. Click on the link in the Appt. Period - Service column to see appointment details, your meeting location or online link and comments.

My Appointment History 184 Items

<table>
<thead>
<tr>
<th>Action</th>
<th>Appt. Status</th>
<th>Appt. Period - Service</th>
<th>Appt. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cancel</td>
<td>Student Canceled</td>
<td>Fall 2022 (Main) - AA POS students</td>
<td>09/01/2022 3:00PM</td>
</tr>
<tr>
<td>Cancel</td>
<td>Waiting Confirmation</td>
<td>Fall 2022 (Main) - AA POS students</td>
<td>09/01/2022 3:00PM</td>
</tr>
<tr>
<td>Cancel</td>
<td>Confirmed</td>
<td>Fall 2022 (Main) - AA POS students</td>
<td>09/01/2022 2:30PM</td>
</tr>
</tbody>
</table>

➢ Click Cancel fill out box

Cancel Advisor Appointment

Academic Period: Fall 2022 (Main)
Service Code: AA POS students
Date of Appointment to be cancelled: 09/01/2022
Reason for Cancellation:

The appointment has been cancelled successfully.

Done