




June 20, 2011

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Grants and Contracts - TCC as Fiscal Agent

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### Item Description:

This item requests that the Board approve the receipt of funding for the listed projects.

### Overview:

The following are recommended for approval:

#### I. RECEIPT, AMENDMENT, EXTENSION OF RESOURCES

##### Florida Distance Learning Consortium (FDLC)

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, providing contracted staff for administrative functions for FDLC. This funding is provided by the Florida College Fund Specific Appropriation 101 in the amount of \$21,675, with an indirect cost rate of 8%. The funding period is from 7/1/2011 through 6/30/2012.

##### Florida Distance Learning Consortium (FDLC)

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, providing contracted staff for administrative functions for FDLC. This funding is provided by the State University System Specific Appropriation 129 in the amount of \$573,859, with an indirect cost rate of 8%. The funding period is from 7/1/2011 through 6/30/2012.

##### Florida Community Colleges Activities Association (FCCAA)

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, securing the services of James Blackburn as Executive Director of FCCAA. Mr. Blackburn shall administer and develop the FCCAA program at the state level and render an annual report to the FCCAA Presidents Assembly. The amount of the contract is \$111,902, with an indirect cost rate of 2%. The funding period is from 7/1/2011 through 6/30/2012.

##### Florida Department of Juvenile Justice – Staff Development & Training

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, providing contracted staff responsible for the development and maintenance of curricula for basic and in-service training of direct care staff employed by the Florida Department of Juvenile Justice and private providers. The amount of the contract is \$1,261,242.77, with an indirect cost rate of 8%, bringing the overall contract to \$2,535,185.90. The renewal funding period is from 7/1/2011 through 6/30/2012, with one option to renew remaining.

Florida Department of Education – Race to the Top (RTTT) Administration

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, providing personnel and other support to the federal RTTT program. This funding will assist Florida with providing conditions for education innovation and reform. The amount of this funding is \$2,602,586, with an indirect cost rate of 10%. The funding period is from 7/1/2011 through 6/30/2012, with a two year renewal option.

Florida Department of Education – Differentiated Accountability Plan (DAP)

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, providing personnel and other regional support for the implementation of this program, helping struggling schools. This funding will provide the lowest-achieving schools and their feed pattern schools with the necessary tools, resources and support for a successful turnaround. The amount of this funding is \$294,841, with an indirect cost rate of 10%. The funding period is from 7/1/2011 through 6/30/2012.

Florida Department of Education – RTTT DAP

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, providing personnel and other regional support for the enhancement of the DAP Program with funding from the federal RTTT initiative. This funding will assist this program with providing conditions for education innovation and reform in this area of public service. The amount of this funding is \$1,110,177, with an indirect cost rate of 10%. The funding period is from 7/1/2011 through 6/30/2012, with a two year renewal option.

Florida Department of Education – RTTT Assessment

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, providing personnel and other support for the enhancement of the Assessment Program with funding from the federal RTTT initiative. This funding will assist this program with providing administrative support in this area of public service. The amount of this funding is \$438,415, with an indirect cost rate of 10%. The funding period is from 7/1/2011 through 6/30/2012, with a two year renewal option.

Florida Department of Education – RTTT Partnership for Assessment of Readiness for College and Careers (PARCC)

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, providing personnel and other support for the enhancement of the PARCC Program with funding from the federal RTTT initiative. This funding will assist this program with providing administrative support in this area of public service. The amount of this funding is \$420,971, with an indirect cost rate of 10%. The funding period is from 7/1/2011 through 6/30/2012, with a two year renewal option.

Florida Department of Education – RTTT Postsecondary Assessment

TCC will serve as fiscal agent to provide personnel and other support for the enhancement of the Postsecondary Assessment Program with funding from the federal RTTT initiative. This funding will assist this program with providing administrative support in this area of public service. The amount of this funding is \$200,218, with an indirect cost rate of 10%. The funding period is from 7/1/2011 through 6/30/2012, with a two year renewal option.

Florida Department of Education – Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP)

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, for the GEAR UP grant from the U.S. Department of Education. This funding will assist in preparing disadvantaged youth to succeed in postsecondary education and providing unparalleled opportunities for improving student success in North Florida. The amount of this award for the fourth year is \$3,234,715, with an indirect cost rate of 8%. The funding period is from 7/15/2011 through 7/14/2012.

Florida Sterling Council

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, providing contracted staff responsible for the administrative functions of the Florida Sterling Council's Organizational Performance Excellence Program. The amount of this contract is \$296,296, with an indirect cost rate of 10%. The funding period is from 7/1/2011 through 6/30/2012.

Florida Department of Corrections – Special Education Teacher Aides (SPED) Program

TCC will continue to serve as fiscal agent for fiscal year 2011-2012, providing contracted staff to assist in the administration of the SPED program. This program will provide aides to assist special education teachers in providing one-on-one instruction to special education inmates. The amount of this contract is \$688,478.84, with an indirect cost rate of 8%. The funding period is from 8/1/2011 through 7/31/2012.

College Center for Library Automation (CCLA)

TCC will continue to serve as fiscal agent for fiscal year 2011-2012 for CCLA as per the contract between the Florida Department of Education, Division of Florida Colleges, the College Council of Presidents and Tallahassee Community College. CCLA provides the statewide centralized library automation products and services of the Library Information Network for Community Colleges (LINCC) serving the 28 institutions in the Florida Community College System. The amount of this award is \$12,827,107 (9,107,522 for CCLA operations, \$3,669,525 for statewide e-resources and \$50,000 for maintaining the K-12 bibliographic database), with an indirect cost amount of \$100,000. The funding period is from 7/1/2011 through 6/30/2012.

## **II. COMMITMENTS, EXPENDITURES, CONTRACTS FOR SERVICES**

College Center for Library Automation (CCLA) – Avalanche Partnership

Annual contract renewal of lease for CCLA centralized computing facility in Innovation Park for the period of 7/1/2011 through 6/30/2012. The contract amount is \$578,472.

College Center for Library Automation (CCLA) – Ex Libris USA, Inc.

Renewal of contract for annual software maintenance, development and support costs as part of the legislatively-mandated joint community college and university library system effort. Contract amount is approximately \$950,000 for the period of 7/1/2011 through 6/30/2012.

College Center for Library Automation (CCLA) – Dell Equipment

Contract renewal for the continued use of standardized equipment for the LINCC workstation projects and internal CCLA office automation standardization. Community college statewide contract pricing will be utilized wherever possible in this relationship. [State College of Florida, Manatee-Sarasota; Dell Contract No. 02000014] Contract amount is approximately \$750,000 for the period of 7/1/2011 through 6/30/2012.

College Center for Library Automation (CCLA) – Lyrasis

Renewal of annual membership and on-demand library support and consultative services as needed. The amount of dues is approximately \$190,000.

College Center for Library Automation (CCLA) – Statewide Access to Electronic Resources

Annual contract renewal for electronic library resources purchased cooperatively by CCLA on behalf of the 28 community colleges of Florida through both specific state funding and institutionally contributed funds. Note: Each of the databases, E-books, E-journals, and other E-content is sole source due to copyright restrictions and is only available from the copyright holder or designated provider. The contract period is from 7/1/2011 through 6/30/2012 for these resources. The total for all combined is approximately \$5,200,000.

Vendors & Databases:

ABC-CLIO/Greenwood

American History  
Ancient World History  
EBooks  
Issues  
Social Sciences Solutions databases  
World History  
World Geography

ARTStor

ARTStor

Alexander Street Press

Theater in Video

Cambridge University Press

Historical Statistics of the United States

Columbia University Press

Granger's World of Poetry

CQ Press

CQ Global  
CQ Researcher  
CQ Researcher Plus Archive  
CQ Weekly

EBSCO

Academic Search Complete/Business  
Alternative Health  
America History and Life with FT  
Associates Program Source Plus  
Biography Collection Complete  
Book Index with Reviews  
CINAHL Plus with Full Text  
Clinical Pharmacology

COIN  
Communication and Mass Media  
Complete Package  
Education Research Completes  
ERIC via EbscoHost  
Funk & Wagnall's New World Encyclopedia  
Health Source Nursing Package  
History Reference Center  
Humanities International Complete  
International Security and Counter Terrorism  
Library Information Science and Technology  
Abstracts  
Literary Reference Center  
MAS Ultra School Edition  
Medline with Full Text  
NetLibrary eBooks  
Primary Search  
PsycARTICLES  
Regional Business News  
Taylor and Francis eBooks

Encyclopedia Britannica, Inc.  
Britannica.com premium service

Facts.com  
Issues and Controversies

Greenwood Press/ABC-C LIO  
Critical Companions  
Daily Life Online  
eBooks  
Literature in Context  
World Cultures

Hoovers  
Hoovers Premium

InfoUSA  
Reference USA

JSTOR  
Arts & Sciences I-V  
Arts & Sciences Complement  
Biological Sciences  
Business II  
General Science Collection

LexisNexis  
LexisNexis Academic

Lyrasis  
NetLibrary Shared eBooks Collection

NewsBank

America's Newspapers  
Access World News Collection

Oxford University Press

Grove Art Online  
Grove Music Online  
Oxford English Dictionary  
Oxford Digital Reference Shelf  
Oxford Reference Online Premium

ProQuest

Criminal Justice Periodicals Index  
LION  
New York Times (historical)  
Nursing Journals  
SIRS Researcher, Renaissance,  
Government Reporter, Web Select

RR Bowker

Syndetics Solutions

Thompson/Micromedex/PRD

Physician's Desk Reference Electronic Library

Thomson Gale

Academic OneFile  
Alternative Health Module  
Biography Resource Center  
Custom Newspapers  
eBook Collection  
Gale Virtual Reference Center Frontline  
Collection  
Gale Virtual Reference Library eBooks Access  
Fee  
Global Issues in Context  
GREENR  
Health and Wellness Resource Center  
Health Reference Center Academic  
Literature Resource Center  
Nursing Resource Center  
Opposing Viewpoints Resource Center  
PowerSpeak  
Science Resource Center  
Testing and Education Reference Center  
Twayne Authors Series

Springer

eBook Collection  
eJournal Package

#### Wilson

Applied Science & Technology Full Text  
Art Full Text  
Biography Index  
Biological & Agricultural Index Plus  
Book Review Digest Plus  
Cinema Image Gallery  
Essay and General Literature Index  
Education Full Text  
General Science Full Text  
Humanities Full Text  
Index to Legal Periodicals Full Text  
Library Literature & Information Science Full Text  
OmniFile Full Text, Mega Edition  
Readers' Guide Full Text  
Social Sciences Full Text  
Wilson Business Full Text  
Wilson Science Complete

#### World Book

World Book Advanced

#### **Salient Facts:**

The Board of Trustees has authority to contract with outside agencies for provider management.

#### **Past Actions:**

The Board approved the acceptance of the award for the Florida Department of Juvenile Justice in June 2010. In September 2010 the original contract was amended and executed for the additional funding, approved in June 2010, to become a separate contract. The contract requested today is the first of two possible extensions.

#### **Future Actions:**

No further activity on the part of the Board is necessary.

#### **Funding/Financial Matters:**

The first three projects listed above will be established in Fund 6, Agency Accounts. The indirect earned from these awards will be \$46,307. The remaining projects will be established in Fund 2, Restricted Accounts. The indirect earned from these awards will be \$998,452. Funding for all of the contracts listed above, under Section II will be provided through the College Center for Library Automation.

#### **Staff Resource:**

Teresa Smith

#### **Recommended Action:**

Authorize funding for the awards and contracts listed above.