




February 18, 2013

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Architect Invoices

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### Item Description

This item requests that the Board approve the architect invoices submitted for the month of January 2013.

### Overview and Background

The College is under contract with three architectural firms. The firm of Clemons Rutherford and Associates provided architectural and engineering services for the Ghazvini Center for Healthcare Education and various other projects on the Main Campus initiated through October 2010. The firm of Barnett Fronczak Barlowe Architects provides architectural and engineering services for the Main Campus and other Leon County sites as of November 2010. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects.

### Past Actions by the Board

The Board authorizes payment of the invoices as presented.

### Funding/Financial Implications

Funds for the several minor projects (less than \$1,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Main Campus Electrical and Mechanical Upgrade projects, as well as the FPSI infrastructure improvements, were provided as part of the State Board of Education Bond proceeds.

Funds for the Design Charrettes and Wakulla Master Planning were available in the Capital Improvement fees. Funds for the Wakulla Environmental Institute building program and planning were appropriated by the Legislature in the 2012 legislative session. In order to meet the accelerated schedule desired for the building, DAG Architects was hired to start the building programming and concept plans while formal architect selection is underway.

The individual projects are listed by architectural firm:

	<b>Clemons, Rutherford &amp; Associates</b>	
1	Electrical Infrastructure Ph. 5 & 6 base fee	\$31,289.50
	Expenses to date (no change from prior month)	\$18,611.15
	<b>DAG Architects</b>	
1	FPSI Academy Drive Road Realignment fee	\$38,226.00
	Expenses to date (no change from prior month)	\$33,831.00
	Reimbursable expenses to date: (no change)	\$48.26
2	Wakulla Environmental Institute Master Plan and Land Use Amendment base fee (Phase Two)	\$141,490.00
	Professional expenses to date	\$67,758.40
	Approved reimbursable expenses	\$331.66
3	Wakulla Environmental Institute Building Program And Preliminary Design base fee	\$52,859.00
	Professional expenses to date	\$7,928.85
	<b>Barnette Fronczak Barlowe Architects</b>	
1	Brogan Museum Noise Mitigation Study fee	\$12,000.00
	Expenses to date (no change from prior month)	\$10,016.00
2	Dental Hygiene Design Charrette base fee	\$13,000.00
	Professional expenses to date	\$12,896.00
3	Science Lab Design Charrette base fee	\$13,500.00
	Professional expenses to date	\$13,176.00

Architect invoices in the amount of \$80,278.91 are recommended for approval as indicated below:

a	Clemons, Rutherford & Associates	0.00
b	DAG Architects	\$76,018.91
c	Barnette Fronczak Barlowe Architects	\$4,260.00

**Staff Resource**

Teresa Smith

**Recommended Action**

Authorize payment of architectural invoices as presented.



DAG architects  
 AA-C000745  
 1223 airport road  
 destin, florida  
 32541  
 p 850.837.8152  
 f 850.654.4276  
 www.dagarchitects.com

# Invoice

Date	Invoice #
2/4/2013	12045C_0213

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
12045C TCC Wakulla Environmental Institute Masterplan	

Description	Qty	Rate	Amount
Architectural and Engineering Services Performed on the Wakulla Environmental Institute Master Plan  Services include: Completion of development program and development of conceptual master plan, progress on transportation analysis, environmental services, Planned Unit Development, and Comprehensive Plan Amendment.		67,758.40	67,758.40

We appreciate your business. If you have any questions, please call Gail.

*This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.*

**Due This Invoice** **\$67,758.40**



DAG architects  
 AA-C000745  
 1223 airport road  
 destin, florida  
 32541  
 p 850.837.8152  
 f 850.654.4276  
 www.dagarchitects.com

# Invoice

Date	Invoice #
2/4/2013	12045B_0213

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
12045B TCC Wakulla Environ Institute SD	

Description	Qty	Rate	Amount
Architectural Services rendered in the Schematic Design of the Wakulla Environmental Institute  Services include: Meetings with the Director and with the TCC facilities staff, developing the detailed program for the building, initial conceptual plans and renderings, communications and coordination.		7,928.85	7,928.85

We appreciate your business. If you have any questions, please call Gail.

*This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.*

**Due This Invoice** **\$7,928.85**



DAG architects  
 AA-C000745  
 1223 airport road  
 Destin, florida  
 32541  
 p 850.837.8152  
 f 850.654.4276  
 www.dagarchitects.com

# Invoice

Date	Invoice #
2/4/2013	12045C_213R

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
12045C TCC Wakulla Environmental Institute Masterplan	

Description	Qty	Rate	Amount
Reproduction Costs to DAG - Seminole Blueprint	1	203.18	203.18
Reproduction Costs to DAG - Seminole Blueprint	1	76.33	76.33
Dex Print Charges - December 2012 - January 2013		22.00	22.00
Reimbursable Markup (10%)		30.15	30.15

This invoice is for reimbursable expenses incurred by the architect and/or consultants

*This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.*

**Due This Invoice** **\$331.66**

**SEMINOLEBLUEPRINT**  
 BLUEPRINTS & BEYOND...  
 2915-1 EAST PARK AVENUE  
 TALLAHASSEE, FL 32301  
 P: 850-671-2714  
 TAX ID #20-804535  
 ACCOUNTING@SEMINOLEBLUEPRINTINC.COM

12/13/12

Date	12/13/2012
Invoice #	41626
Terms	Net 30
Ordered By:	Kieth

**Bill To**

DAG Architects  
 612 South Copeland St.  
 Tallahassee, FL 32304

Account # D004

**Customer Billing Information:**

Wakulla Environmental Institute

Check Out Our Website  
[www.seminoleblueprintinc.com](http://www.seminoleblueprintinc.com)

## Invoice

Description	Qty	Rate	Amount
8.5 x 11 Color COpies Bind with Covers	348	0.50	174.00T
	6	2.50	15.00T
<i>WEI MP proposal</i>			
Thank you for your business.		<b>Subtotal</b>	<b>\$189.00</b>
		<b>Sales Tax (7.5%)</b>	<b>\$14.18</b>
		<b>Total</b>	<b>\$203.18</b>

There will be a \$35 charge for all returned checks. A Finance charge of 1.5% per month may be assessed on all 90 day past due balances. In the event of non-payment, collection fees and/or reasonable attorney fees will be chargeable to the customer.

**SEMINOLEBLUEPRINT**  
 BLUEPRINTS & BEYOND...  
 2915-1 EAST PARK AVENUE  
 TALLAHASSEE, FL 32301  
 P: 850-671-2714  
 TAX ID #20-804535  
 ACCOUNTING@SEMINOLEBLUEPRINTINC.COM

Date 1/16/2013  
 Invoice # 42381  
 Terms Net 30  
 Ordered By:

**Bill To**  
 DAG Architects  
 612 South Copeland St.  
 Tallahassee, FL 32304  
 Account # D004

**Customer Billing Information:**  
 tcc wakulla  
 Check Out Our Website  
[www.seminoleblueprintinc.com](http://www.seminoleblueprintinc.com)

**Invoice**

Description	Qty	Rate	Amount
24 x 36 Colorwave Plans	1	2.00	2.00T
24 x 36 Colorwave Full Color	2	12.00	24.00T
24 x 36 Mount on White Foam Board	3	15.00	45.00T
Thank you for your business.			
Subtotal			\$71.00
Sales Tax (7.5%)			\$5.33
<b>Total</b>			<b>\$76.33</b>

There will be a \$35 charge for all returned checks. A Finance charge of 1.5% per month may be assessed on all 90 day past due balances. In the event of non-payment, collection fees and/or reasonable attorney fees will be chargeable to the customer.





## REIMBURSABLES

Dex Printing Summary  
Powered by Sepialine

DAG architects  
AA-C000745  
1223 airport road  
destin, florida  
32541  
p 850.837.8152  
f 850.654.4276  
www.dagarchitects.com

**Project Name:** Wakulla Environmental Institute Masterplan

**DAG Project Number:** 12045C

**Date:** February 4, 2013

	<u>Cost</u>	<u>Dates</u>	<u>Type</u>
Dwgs	\$20.00	January 2013	KIP Large Format
8 ½ X 11	\$ 2.00	January 2013	Konica Minolta Copier
Print and Reproduction			
Misc.			
<b>TOTAL THIS STATEMENT</b>	<b>\$22.00</b>		





225 SOUTH ADAMS STREET  
TALLAHASSEE, FLORIDA 32301  
TEL. 850 224-6301  
FAX 850 561-6978

■ INVOICE

30 January 2013  
Invoice #5999.02  
BFBA #11058

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Dental Hygiene ✱  
Purchase Order No.: 2013 00001216  
Architectural Services

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**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

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The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 30 JANUARY 2013**

Barnett Fronczak Barlowe Architects coordinated and verified the construction estimate provided by Childers Construction as well as attended meetings to present documents to the TCC staff. BFBA will reimburse Childers Construction in accordance with the initial proposed amount for the cost estimate.

**TOTAL AMOUNT DUE = \$ 2,576.00**

**BARNETT FRONCZAK BARLOWE ARCHITECTS**

**RICHARD R. BARNETT, AIA**

RRB:ag



225 SOUTH ADAMS STREET  
TALLAHASSEE, FLORIDA 32301  
TEL. 850 224-6301  
FAX 850 561-6978

INVOICE

30 January 2013  
Invoice #5998.02  
BFBA #11057

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Science Lab Renovations ✱  
Purchase Order No.: 2013 00001222  
Architectural Services

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**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

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The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 30 JANUARY 2013**

Barnett Fronczak Barlowe Architects coordinated and verified the construction estimate provided by Childers Construction as well as attended meetings to present documents to the TCC staff. BFBA will reimburse Childers Construction in accordance with the initial proposed amount for the cost estimate.

**TOTAL AMOUNT DUE** = \$ **1,684.00**

**BARNETT FRONCZAK BARLOWE ARCHITECTS**

**RICHARD R. BARNETT, AIA**

RRB:ag