



June 17, 2013

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President 

SUBJECT: Architectural Selection Committee for Wakulla Environmental Institute, Building One

Item Description

This item requests District Board of Trustees approval of the recommendations of the Board Architectural Selection Committee for architectural services for the Wakulla Environmental Institute, Building One.

Overview and Background

The District Board of Trustees approved a three-member Architectural Selection Committee at the February 18, 2013 Board meeting, consisting of Trustees Callaway, DeFoor and Lamb. The Committee met on March 7, 2013 to review the goals and framework of the selection process, with a follow up meeting on March 18, 2013 to approve the criteria in the Request for Qualifications document.

The Request for Qualifications (RFQ) document was promulgated on March 22, 2013. Addendum No. One to the document was released on April 12, 2013, with a Proposal Due Date of April 30, 2013. Five responses to the RFQ were received by the Due Date, and these were distributed to the TCC staff Evaluation Team for initial review. The staff Evaluation Team reviewed the proposals individually, and then met on May 8, 2013 to add up the score sheets. The three firms recommended to be interviewed by the Board Selection Committee were Clemons, Rutherford & Associates, DAG Architects Inc., and Barnett Fronczak Barlowe Architects.

The Board Selection Committee interviewed the three firms on May 24, 2013. After the interviews were complete, the committee ranked the firms as follows:

1. Barnett Fronczak Barlowe Architects
2. Clemons, Rutherford & Associates Inc.
3. DAG Architects, Inc.

Under the provisions of Florida's Consultant's Competitive Negotiation Act, F.S. 287.055, the College would endeavor to negotiate an equitable contract with the number one ranked firm. If the parties are unable to reach an equitable agreement, the College would then negotiate with the second and third ranked firms in turn.

Past Actions by the Board

The District Board of Trustees last approved Committee selections for architectural services at the September 20, 2013 Board meeting.

Funding/Financial Implications

The Legislature provided a \$4,500,000 appropriation for the project in the 2012 Session.

Staff Resource

Teresa Smith

Recommended Action

Approve the recommendation of the Board Architectural Selection Committee for architectural services for the Wakulla Environmental Institute, Building One.