




June 17, 2013

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Attorney Invoice - Andrews, Crabtree, Knox & Andrews, LLP  
May 28, 2013

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### Item Description

Request for approval to pay the Board's attorney.

### Overview and Background

On a monthly basis, the Board's attorney submits an invoice for services provided.

### Past Actions by the Board

The Board of Trustees approved the contract at the October 18, 2010 Board meeting and shall be effective through October 31, 2011. The contract may be renewed on an annual basis with four (4) consecutive one (1) year renewals for a total contract period of five (5) years. The Board approved year three (3) of the contract at the September 17, 2012 Board meeting which shall be effective until October 2013. The Board shall be billed on an annual flat fee of \$160,000 for services of the firm.

### Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$13,333.33.

### Staff Resource

Teresa Smith

### Recommended Action

Authorize payment of invoice as presented.

ANDREWS, CRABTREE, KNOX & ANDREWS, LLP

1558 VILLAGE SQUARE BLVD.

SUITE 1

TALLAHASSEE, FL 32309

TAX ID #59-3621660

May 28, 2013

Teresa Smith  
Vice President for Administrative Services and  
Chief Financial Officer  
Tallahassee Community College  
444 Appleyard Drive  
Tallahassee, FL 32304

Invoice# 11438 WRM  
Our file# T00007 02276  
Billing through 05/28/2013

Tallahassee Community College (General)  
P.O. Number: 2011 00001580

FOR PROFESSIONAL SERVICES RENDERED

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| 04/30/2013 | WRM | Receipt and review of e-mails (2) from R. Tolson re: response to IG report (.2); Receipt and review of e-mails (2) from R. Frazier re: QRT contract (.2); Receipt and review of e-mail from R. Tolson re: revised HR policies (.1); Receipt and review of e-mail from T. Smith re: WEI deed and Title (.1); Receipt and review of e-mails (3) from B. Sloan re: intellectual property policy (.3); E-mails (3) to B. Sloan re: intellectual property policy (.3); E-mail to B. Hollimon r: intellectual property policy (.1); Telephone conference with R. Tolson re: revised HR policies (.1); Review and analysis of revised HR policies (4) (.9); Receipt and review of e-mails (3) from B. Hollimon re: intellectual property policy (.3); Review and analysis of WFI - QRT contract (.5); E-mail to R. Frazier re: WFI-QRT contract (.1); Review revisions to intellectual property policy (.2); E-mail to B. Hollimon re: intellectual property policy (.1); Final analysis revised rule 05-16, statutes and rule (1.6); Dictation and preparation of correspondence to B. Sloan re: revisions to Rule 05-16 (.4); Attend opening of WEI architect proposals | 7.40 hrs. |
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(.4); Receipt and review of e-mail from T. Smith re: outside consultant contract (.1); E-mail to D. Wildes re: review committee meeting - WEI architect selection (.1); Receipt and review of e-mail from B. Hinson re: WEI architect proposals (.1); Review and analysis of statute and rules re: outside vendor services (.3); E-mail to R. Johnston re: intellectual property (.1); Receipt and review of e-mail from D. Wildes re: WEI architect selection (.1); E-mail to S. Heath re: Avalanche litigation (.1); Receipt and review of e-mail from S. Search re: policy 10-18 (.1); Review and analysis of revisions to policy 10-18, related statutes (.4); E-mail to S. Search re: policy 10-18 (.1);

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| 05/01/2013 | WRM | <p>Receipt and review of e-mails (3) from B. Sloan re: intellectual property policy (.3); Receipt and review of e-mails (3) from S. Search re: policy 10-18 (.2); Receipt and review of e-mail from Ki. Moore re: VetPower proposal (.2); Receipt and review of intellectual property attorney B. Hollimon invoice (.1); E-mail to T. Smith re: B. Hollimon invoice (.1); E-mail to B. Sloan re: B. Hollimon invoice (.1); Receipt and review of e-mails (2) from C. Dominguez re: college lawsuits (.2); Receipt and review of e-mail from G. Haile re: college suits (.1); Brief review of revisions to policy 10-18 (.1); E-mail to S. Search re: policy 10-18 (.1); Telephone conference with B. Lesko re: intellectual property policy meeting (.1); E-mail to B. Hollimon re: intellectual property policy meeting (.1); Receipt and review of e-mails (4) from R. Johnston re: product produced by employee (.4); E-mails (4) to R. Johnston re: property produced by employee (.4); Receipt and review of e-mail from B. Hollimon re: intellectual property policy meeting (.1); E-mail to B. Lesko re: intellectual property policy meeting (.1); Receipt and review of</p> | 4.50 hrs. |
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e-mail from B. Lesko re: intellectual property policy meeting (.1); E-mail to B. Sloan re: intellectual property policy meeting (.1); Telephone conference with R. Tolson re: paycheck direct deposit (.1); Receipt and review of e-mail from R. Tolson re: paycheck direct deposit (.1); Review and analysis of paycheck direct deposit, employee responsibility (.8); E-mails (2) to R. Tolson re: paycheck direct deposit (.2); Telephone conference with R. Johnston re: property produced by employee (.1); Telephone conference with B. Hollimon re: intellectual property policy (.1); Telephone conference with T. Smith re: WEI architect selection (.2);

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| 05/02/2013 | WRM | <p>Receipt and review of e-mail from B. Sloan re: policy 05-16 (.1); Telephone conference with R. Tolson re: new policies (.1); Review revised HR policies re: leave (.5); Prepare for meeting on policy 05-16 (.5); Prepare for meeting on intellectual property policy (.5); Receipt and review of e-mail from S. Heath re: Avalanche litigation (.1); E-mail to S. Heath re: Avalanche Litigation (.1); Telephone conference with R. Tolson re: HR policy revisions, flexible spending account (.5); Telephone conferences (2) with R. Tolson re: response to IG report (.2); Brief review of section of IG report (.2); Dictation and preparation of Litigation Report to J. Murdaugh (.2);</p> | 3.00 hrs. |
| 05/03/2013 | WRM | <p>Conference with B. Sloan re: Policy 05-16 (.4); Review revisions to 05-16 (.3); Conference with B. Sloan, B. Hollimon, others re: intellectual property policy (.5); Conference with R. Johnston re: employee property (.4); Receipt and review of e-mail from B. Sloan re: Policy 05-16 (.1); Receipt and review of e-mail from R. Tolson re: policy question (.1); Receipt and review of e-mail from R. Tolson re: faculty contract (.1); Telephone conference with R. Tolson re: policy question, faculty</p>   | 2.20 hrs. |

contract (.2); Receipt and review of e-mail from J. Mooshie re: first Wakulla lease (.1);

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| 05/06/2013 | WRM | Receipt and review of e-mail from R. Tolson re: revised HR policies (.1); Receipt and review of e-mails (2) from T. Smith re: Quincy House (.2); Receipt and review of e-mail from B. Hollimon re: intellectual property policy (.1); Receipt and review of e-mails (2) from T. Smith re: first Wakulla lease (.2); Receipt and review of e-mails (3) from B. Sloan re: policy 05-16 (.3); E-mail to T. Smith re: Quincy House (.1); E-mail to T. Smith re: first Wakulla lease (.1); Telephone conference with T. Smith re: first Wakulla lease, Quincy House (.3); E-mails (2) to B. Sloan re: policy 05-16 (.2); E-mail to B. Hollimon re: intellectual property policy (.1); Analysis - policy 05-16 and grievance procedures (.6); Analysis - final review revised HR policies (.3); E-mail to R. Tolson re: analysis of revised HR policies (.1); E-mail to D. Wildes re: WEI architect selection (.1); Review and analysis of flexible spending plans (.8); E-mail to R. Tolson re: flexible spending plans (.1); Telephone conference with D. Wildes re: WEI architect selection (.1); Review and analysis of caselaw re: intellectual property policy (.6); | 4.40 hrs. |
| 05/07/2013 | WRM | Receipt and review of e-mails (3) from D. Wildes re: WEI architect selection (.3); Receipt and review of e-mail from T. Smith re: revised insurance certificate (.1); Receipt and review of e-mail from R. Tolson re: hold harmless/consent form (.1); Receipt and review of e-mail from B. Sloan re: new dental training requirement (.1); Telephone conference with R. Tolson re: hold harmless/consent form (.1); Dictation and preparation of release/hold harmless agreement re: Leadercast (.6); E-mail to J. Wahlen re: Brogan (.1); Receipt and review of e-mail from J. Wahlen re: Brogan (.1); Telephone conference with R. Tolson re: President's   | 5.60 hrs. |

insurance (.1); Review (5) proposals for design architect - WEI (2.3); Receipt and review of e-mail from D. Wildes re: WEI architect selection (.1); E-mails (2) to D. Wildes re: WEI architect selection (.2); Receipt and review of e-mail from J. Chaires-Lacey re: Custom Benefits contract (.1); Analysis: Custom Benefits contract and TCC Flexible Spending Plan (.8); E-mail to J. Chaires-Lacy re: Flexible Spending Plan (.1); Begin review of new dental requirement documents (.4);

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| 05/08/2013 | WRM | Continued review and analysis - dental hygiene training - local anesthesia (1.5); E-mail to B. Sloan re: dental hygiene local anesthesia training (.2); Receipt and review of e-mail from B. Hinson re: bid protest (.1); Review bid protest/appeal (.1); E-mail to B. Hinson re: bid protest (.1); Attend WEI architect selection meeting (1.0); Conference with B. Hinson, others re: bid protest (.5); Conference with T. Smith, others re: data issue (.5); Conference with R. Tolson re: Custom Benefits (.5); Conference with D. Wildes re: bid protest (.3);  | 4.80 hrs.  |
| 05/13/2013 | WT  | Telephone conference with Jude at Pinnacle Construction re: bid protest;   | 0.20 hrs.  |
| 05/13/2013 | WRM | Receipt and review of e-mail (with attachments) from J. Murdaugh re: IG report (.2); Receipt and review of e-mail from Ki. Moore re: Brogan building (.1); Receipt and review of e-mails (2) from T. Smith re: Brogan building (.2); Receipt and review of e-mail from D. Wildes re: Brogan building (.1); Receipt and review of e-mail from J. Byrnes re: campus aggression management (.1); E-mail to D. Hendry re: campus aggression management (.1); Receipt and review of e-mail from S. Singer re: public records requests (.1); Receipt and review of e-mail from D. Hendry re: alleged identity theft (.1); Receipt and review of e-mail from B. Babb re: public | 11.30 hrs. |

records request (.1); Receipt and review of e-mail from B. Hinson re: WEI architect selection (.1); Receipt and review of e-mail from B. Sloan re: Proctor U questions (.1); Receipt and review of e-mail from S. Schroeder re: public records request (.1); E-mail to Ki. Moore re: Brogan building (.1); Receipt and review of e-mails (2) from G. Wells re: LCSB agreement (.2); Receipt and review of e-mail from S. Search re: Quincy House lease (.1); Receipt and review of e-mail from R. Tolson re: IG report (.1); Receipt and review of e-mails (6) from S. Search re: former student issue (.6); E-mail to G. Wells re: LCSB agreement (.1); Receipt and review of e-mails (2) from G. Wells (with attachment) re: former student complaint - OCR (.2); E-mails (5) to S. Search re: former student complaint (.5); E-mail to R. Frazier re: bid protest (.1); E-mail to B. Hunter re: bid protest (.1); Telephone conference with B. Hinson re: bid protest (.2); Telephone conference with R. Frazier re: bid protest and former student contact (.2); Receipt and review of e-mails (2) from D. Wildes re: bid protest (.2); Analysis: bid protest (1.9); Telephone conference with T. Smith re: bid protest (.1); Telephone conference with G. Wells re: OCR complaint (.1); Telephone conference with D. Wildes re: WEI architect selection (.2); Receipt and review of e-mail from D. Wildes re: WEI architect selection (.1); E-mail to D. Wildes re: WEI architect selection (.1); Telephone conference with T. Smith re: bid protest and OCR complaint (.1); Receipt and review of e-mail from B. Hinson re: WEI architect selection (.1); Receipt and review of e-mail from B. Ingerman re: architect selection (.1); Review and analysis of LCSB agreement (welding class facility) (.2); E-mail to G. Wells re: LCSB agreement (.1); Telephone conferences (2) with J. Rosillien re: bid protest (.2); E-mails (2) to B. Hinson re: bid protest (.2); Receipt and review of e-mails

(2) from B. Hinson re: bid protest (.2); Review and analysis of documents re: OCR complaint (3.4); E-mail to D. Wildes re: Quincy House lease (.1);

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| 05/14/2013 | WRM | <p>Receipt and review of e-mail from D. Wildes re: Quincy House (.1); Receipt and review of e-mails (2) from D. Wildes re: WEI architect selection (.2); Telephone conference with J. Rosillien re: bid protest (.1); E-mail to B. Hinson re: bid protest (.1); E-mail to T. Smith re: Brogan (.1); E-mail to J. Wahlen re: Brogan (.1); Receipt and review of e-mail from J. Wahlen re: Brogan (.1); Conference with S. Search, others re: OCR complaint (1.1); Review OCR Complaint related documents (2.0); Legal analysis: relevant caselaw, OCR Complaint (2.5); Telephone conference with T. Smith re: facility rental, Brogan, bid protest (.3); Telephone conference with J. Rosillien re: bid protest (.1); Receipt and review of e-mail from T. Smith re: facility rental (.1); Receipt and review of e-mail from S. Crosby re: OCR complaint (.1); Receipt and review of e-mail from B. Sloan re: FLVC meeting/Sunshine Act (.1); Brief review Sunshine Act - 286.011 (.2); E-mail to B. Sloan re: FLVC meeting/Sunshine Act (.1); Telephone conference with K. Issa (US DOE/OCR) re: OCR complaint (.2); E-mail to S. Search re: OCR complaint (.1);</p> | 7.70 hrs. |
| 05/15/2013 | WT  | <p>Preparation of correspondence to K. Issa re: Office of Civil Rights confidentiality and mediation agreements (.1); Preparation of correspondence to S. Search and D. Wildes re: Ventry Agreement (.1);</p>  | 0.20 hrs. |
| 05/15/2013 | WRM | <p>Telephone conference with T. Smith re: tenant rent (.1); Receipt and review of e-mail of B. Sloan re: FLVI and Sunshine Act (.1); Receipt and review of e-mail from S. Search re: OCR complaint (.1); Receipt and review of e-mail (4) from B. Hinson re: bid protest (.4); Receipt</p>   | 8.30 hrs. |



and review of e-mail from T. Smith re: OCR complaint (.1); E-mail to T. Smith re: OCR complaint (.1); Receipt and review of e-mail (3) from Ki. Moore re: Brogan (.3); Receipt and review of e-mail from D. Wildes re: WEI architect selection (.1); Receipt and review of e-mails (2) from B. Ingerman re: non-disclosure agreement (.2); Review and analysis of working non-disclosure agreement (.3); E-mail to B. Ingerman re: working non-disclosure agreement (.1); E-mail to Ki. Moore re: Brogan (.1); E-mail to J. Murdaugh re: OCR complaint (.1); Review OCR confidentiality documents (.2); Review tenant rent issue, Florida Statutes Chapter 83 (.8); E-mail to T. Smith re: tenant rent issue (.1); Review, execution re: tenant rent issue (.2); E-mail to K. Issa (OCR) re: OCR agreements (.1); E-mail to S. Search/T. Smith re: OCR agreements (.1); Receipt and review of e-mail from K. Issa re: OCR agreements (.1); Receipt and review of e-mail from T. Smith re: tenant rent (.1); E-mail to B. Hinson re: bid protest (.1); Receipt and review of e-mail from B. Ingerman re: IT plan (.1); E-mail to S. Search/D. Wildes re: Quincy House lease (.1); Telephone conference with B. Hinson re: bid protest meeting (.1); Review Quincy House lease documents, review statutes, prepare tenancy agreement (2.2); Review and analysis of statutes re: information technology plan (1.7); E-mail to B. Ingerman re: information technology plan (.2);

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| 05/16/2013 | WRM | Receipt and review of e-mail from S. Miller re: summer camp permission slips (.1); Receipt and review of e-mail from D. Wildes re: notice of Board committee meeting for WEI architect selection (.1); Receipt and review of e-mail from R. Frazier re: tuition waiver (.1); Receipt and review of e-mail from B. Ingerman re: information technology plan (.1); E-mail to B. Ingerman re: information technology plan (.1); | 5.00 hrs. |
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Analysis tuition for transitioning foster care youth (.4); E-mail to R. Frazier re: tuition for transitioning foster care youth (.1); Receipt and review of e-mail D. Wildes re: Brogan building (.1); Review Board May 20 agenda, review cited authorities (1.1); E-mail to L. Kling re: policy 10-12 (.1); E-mails (2) to S. Heath re: Avalanche litigation (.2); E-mail to R. Johnston re: staff prepared property (.1); Review ProctorU information (.2); Telephone conferences (2) with J. Rosillien re: bid protest (.2); E-mail to B. Hinson, others re: bid protest (.1); Receipt and review of e-mail from S. Heath re: Avalanche litigation (.1); Receipt and review of e-mails (2) from L. Kling re: Board agenda (.2); E-mails (2) to S. Search re: board agenda item (.2); Telephone conference with B. Ingerman re: information technology plan (.2); Receipt and review of e-mails (2) from S. Search re: board agenda item (.2); Telephone conferences (2) with H. Knowles re: bid protest (.2); Receipt and review of e-mail from G. Wells re: Adults With Disabilities Contract (.1); Receipt and review of e-mail from D. Wildes re: WEI architect selection (.1); E-mail to D. Wildes re: WEI architect selection (.1); Telephone conference with D. Wildes re: WEI architect selection (.2); Telephone conferences (2) with L. Powell re: information request (.2); Telephone conference with E. Eunice re: information request (.1);

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| 05/17/2013 | WRM | <p>Receipt and review of e-mails (2) from D. Wildes re: WEI architect selection (.2); Receipt and review of e-mails (2) from Ki Moore re: Brogan (.2); E-mail to T. Smith/D. Wildes re: Brogan (.1); Receipt and review of e-mails (2) from B. Ingerman re: non-disclosure agreement (.2); Brief review revised non-disclosure agreement (.1); E-mail to B. Ingerman re: non-disclosure agreement (.1); E-mail to D. Wildes re: WEI architect</p> | 3.00 hrs. |
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selection (.1); Receipt and review of e-mail from D. Wildes re: Brogan (.1); E-mail to D. Wildes re: Brogan (.1); E-mails (2) to J. Murdaugh re: Brogan (.3); Receipt and review of e-mail from T. Smith re: Brogan (.1); E-mail to T. Smith re: Brogan (.1); Receipt and review of e-mail from J. Murdaugh re: Brogan (.1); Review and analysis of contract with Florida Disabled Outdoors Association (.8); E-mail to T. Smith re: Florida Disabled Outdoors Association contract (.1); E-mails (2) to B. Hinson re: bid protest (.2); Receipt and review of e-mail from B. Hinson re: bid protest (.1);

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| 05/20/2013 | WRM | <p>Receipt and review of e-mail from S. Search re: Quincy House (.1); Receipt and review of e-mail from D. Wildes re: tenant removal (.1); E-mails (2) to S. Search re: Quincy House (.2); Telephone conference with R. Johnston re: intellectual property (.1); E-mails (2) to B. Sloan re: intellectual property policy (.2); Review and analysis of ProtorU agreement (.2); Review and analysis of Quality Matters Agreement (.4); E-mail to B. Sloan re: Quality Matters and ProctorU agreements (.1); Review and analysis of letter to tenant in default (.1); E-mail to D. Wildes re: letter to tenant in default (.1); Revise Quincy House draft MOU (.2); Telephone conference with D. Wildes re: Quincy House/WEI architect selection (.2); Receipt and review of e-mail from D. Wildes re: Quincy House (.1); Receipt and review of e-mail from B. Sloan re: intellectual property policy (.1); Receipt and review of e-mail from G. Euridge re: intellectual property policy (.1); Receipt and review of e-mail tom T. Smith re: public records management (.1); Attend Board meeting and budget workshop (3.5);</p> | 5.90 hrs. |
| 05/21/2013 | WRM | <p>Receipt and review of e-mail from J. Brynes re: aggression management (.1); Receipt and review of e-mail from D. Hendry with attachments re: former student's complaint (.2);</p>  | 6.10 hrs. |

E-mail to D. Hendry re: former student complaint (.1); E-mail to Ki. Moore/R. Frazier re: former student complaint (.1); Receipt and review of e-mail from D. Hendry re: Mutual Aid agreements (.1); Receipt and review of e-mails (2) from Ki. Moore re: Capital Center (.2); Review proposed revised intellectual property policy (.1); E-mail to B. Hollimon re: proposed revised intellectual property policy (.1); E-mails (2) to R. Johnston re: outside activity (.2); E-mail to D. Hendry re: aggression management (.1); E-mail to G. Euridge re: proposed intellectual property policy (.1); Receipt and review of e-mail from D. Hendry re: aggression management (.1); E-mail to T. Smith re: budget (.1); Receipt and review of e-mail from Ki. Moore re: former student complaint (.1); Review and analysis of Capitol Center Broker lease agreement (.4); E-mail to Ki. Moore re: Capitol Center Broker lease agreement (.1); Telephone conference with R. Tolson re: Experience Works agreement (.1); E-mail to R. Tolson re: Experience Works agreement (.1); Review and analysis of TCC/Gadsden County Sheriff Mutual Aid Agreement (.4); E-mail to D. Hendry re: Gadsden County Sheriff Mutual Aid Agreement (.1); Review and analysis of Florida Statutes re: baccalaureate program (.8); E-mail to J. Murdaugh re: statutory authority for bachelor's degree (.1); Review and analysis of Florida Admin. Code rules re: bachelor's degree (.3); E-mail to J. Murdaugh re: FAC rules - bachelor's degree (.1); Review COBA Public Records Management information (.2); E-mail to B. Ingerman re: Public Records Management (.1); Telephone conference with T. Smith re: Capitol Center lease broker agreement, dual enrollment (.2); Receipt and review of e-mail from R. Tolson re: Bright Scope public records request (.1); Telephone conference with R. Tolson re: Bright Scope public records request (.1); Review Bright

Scope public records request (.1); Research - Bright Scope (.2); Receipt and review of e-mail from T. Smith re: summary of legislation - education (.1); Receipt and review of e-mail from T. Smith - additional summaries of legislation impacting education (.2); Receipt and review of e-mail from J. Murdaugh re: bachelor program statutes (.1); Telephone conference with A. Knowles re: bid protest (.1); Review 2012 dual enrollment statute (.2); Receipt and review of e-mails (2) from R. Johnston re: outside activity (.2);

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| 05/22/2013 | WRM | <p>Receipt and review of e-mails (2) from B. Ingerman re: Dell San lease (.2); Analysis: BrightScope public record request (1.5); Receipt and review of e-mail from B. Hollimon re: intellectual property policy (.1); Review revised intellectual property policy (.1); E-mail to B. Sloan re: intellectual property policy (.1); E-mails (2) to R. Johnston re: outside activity (.2); Review and analysis of Dell San lease and master lease (.8); E-mail to B. Ingerman/T. Smith re: Dell San lease (.1); Receipt and review of e-mail from T. Smith re: Dell San and master leases (.1); Receipt and review of e-mail from T. Smith re: dual enrollment planning (.1); Receipt and review of e-mail from E. Eunice re: dual enrollment planning (.1);</p> | 3.40 hrs. |
| 05/23/2013 | WRM | <p>Receipt and review of e-mail from Ki. Moore re: Cyber Security Agreement (.1); Receipt and review of e-mail from T. Smith re: bankruptcy creditor committee (.1); Review FMLA revised regulations (.4); Review and analysis of Infosec Learning (cyber security) agreement (.2); E-mail to Ki. Moore re: Infosec Learning agreement (.1); E-mail to J. Wahlen re: Brogan (.1); E-mails (2) to D. Wildes re: WEI architect selection (.2); Receipt and review of e-mail from G. Wells re: dual enrollment meeting (.1); E-mail to G. Wells re: dual enrollment meeting (.1); Receipt</p>   | 3.50 hrs. |

and review of e-mail from T. Smith re: dual enrollment meeting (.1); Telephone conference with T. Smith re: bankruptcy creditor meeting, WEI architect selection meeting (.2); Analysis: TCC as creditor in bankruptcy proceedings (.8); E-mail to T. Smith re: TCC claim in bankruptcy (.1); Receipt and review of e-mail from D. Wildes re: WEI architect selection (.1); Receipt and review of e-mail from R. Tolson re: host agency agreement (.1); E-mail to R. Tolson re: host agency agreement (.1); Receipt and review of e-mail from T. Smith re: InfoSec Learning agreement (.1); Receipt and review of e-mails (2) from B. Ingerman re: nondisclosure agreement (.2); Review and analysis of Lambdarail nondisclosure agreement (.2); E-mail to B. Ingerman re: Lambdarail nondisclosure agreement (.1);

05/24/2013      WRM      Receipt and review of e-mails (4) from D. Wildes re: WEI Architect selection (.4); Receipt and review of e-mail from A. DeFoor re: WEI Architect selection (.1); Receipt and review of e-mail from T. Smith re: Literacy Volunteers (.1); Attend WEI architect selection committee meeting, conference with TCC staff (4.5);

5.10 hrs.

Fees for this matter

\$13,333.33

BILLING SUMMARY

Mabile, William R      Attorney      91.20 hrs

Taylor, Winifred      Paralegal      0.40 hrs

Fees      91.60 hrs

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\$13,333.33

Disbursements

\$0.00

TOTAL CHARGES FOR THIS BILL

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\$13,333.33