




April 21, 2014

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Architect Invoices

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### Item Description

This item requests that the Board approve the architect invoices submitted for the month of March 2014.

### Overview and Background

The College is under contract with three architectural firms. The firm of Barnett Fronczak Barlowe Architects provides architectural and engineering services for the Main Campus and other Leon County sites initiated through January 2014, and was also retained for the Wakulla Environmental Institute Building One project.

The firm of Lewis + Whitlock provides architectural and engineering services for Main Campus and other Leon County sites initiated after January 2014. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects.

### Past Actions by the Board

The Board authorizes payment of the invoices as presented.

### Funding/Financial Implications

Funds for the several minor projects (less than \$1,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Main Campus Electrical and Mechanical Upgrade projects, as well as the FPSI infrastructure improvements, were provided as part of the State Board of Education Bond proceeds.

Funds for the design and construction of the Dental Hygiene Remodeling and the Science Lab Remodeling are being provided by the TCC Foundation. Funds for the Wakulla Environmental Institute were appropriated by the Legislature during the 2012 session.

The individual projects are listed by architectural firm:

<b>DAG Architects</b>		
1	Wakulla Environmental Institute Entry Road and Infrastructure Project	\$97,200.00
	Professional expenses to date (no change this month)	\$45,000.00
2	FPSI Proposed Legacy Walk Design Study fee	\$5,000.00
	Professional expenses to date(study phase complete)	\$5,000.00
3	FPSI Firing Range Sanitary System – base fee	\$9,341.00
	Professional expenses to date (no change this month)	\$8,319.36
<b>Barnett Fronczak Barlowe Architects</b>		
1	Brogan Museum Noise Mitigation Study fee	\$12,000.00
	Professional expenses to date (no change this month)	\$10,016.00
2	Science Lab Renovations - Organic Chemistry (Ph. 2) previous fee	\$72,353.00
	Professional expenses to date (no change this month)	\$68,461.00
3	Dental Hygiene Lab Renovations – previous fee	\$95,932.00
	Approved additional services (correction of exhaust fans which were concealed by hard ceiling)	\$2,580.05
	Revised project total	\$98,512.05
	Professional expenses to date	\$73,723.61
4	Wakulla Environmental Institute, Building One	\$278,793.00
	Professional expenses to date	\$135,722.80

Architect invoices in the amount of \$43,434.84 are recommended for approval as indicated below:

a	DAG Architects	\$0.00
b	Barnett Fronczak Barlowe Architects	\$43,434.84

**Staff Resource**

Teresa Smith

**Recommended Action**

Authorize payment of architectural invoices as presented.



225 SOUTH ADAMS STREET  
TALLAHASSEE, FLORIDA 32301  
TEL. 850 224-6301  
FAX 850 561-6978

■ INVOICE

26 March 2014  
Invoice #6192.06  
BFBA #11058

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Dental Hygiene  
Purchase Order No.: 2014 00000742  
Architectural Services

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**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

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The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 31 MARCH 2014**

Based on a design charrette, multiple value engineering with the contractor, dental equipment vendor and the client, TCC and BFBA have established a phased series of projects that will allow TCC to get the most work out of the funds available.

At this time, BFBA is requesting payment for 20% Construction Administration for Phase I and Bidding for Phase II and Additional Equipment for the revisions and renovations to the Dental Hygiene contract. Tasks included in this request are site visits to review the progress, approval of shop drawings, receiving and reviewing bids prepared by trade contractors, the tabulation of the bids and answering questions regarding the project.

**TOTAL AMOUNT DUE** = \$ **4,656.64**

**BARNETT FRONCZAK BARLOWE ARCHITECTS**

**DAVID FRONCZAK, AIA**

DF:ag



225 SOUTH ADAMS STREET  
TALLAHASSEE, FLORIDA 32301  
TEL. 850 224-6301  
FAX 850 561-6978

■ INVOICE

31 March 2014  
Invoice #6194.05  
BFBA #14220

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Wakulla Environmental Institute  
Architectural Services

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**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

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The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 31 MARCH 2014**

Barnett Fronczak Barlowe Architects has been contracted by TCC to design the Wakulla Environmental Institute, a net-zero facility in Wakulla County.

At this time, BFBA has completed the Construction Document portion of the contract. The tasks included in this request are drafting, drawing review, site visits and meetings with the Owner's representatives. Also included in this request are fees for the preparation of the Energy System research, drawings and drafting.

**TOTAL AMOUNT DUE = \$ 38,778.20**

**BARNETT FRONCZAK BARLOWE ARCHITECTS**

A handwritten signature in black ink, appearing to read 'DF', with a horizontal line extending to the right.

**DAVID FRONCZAK, AIA**

DF:ag