

**MINUTES**  
**District Board of Trustees**  
**Tallahassee Community College**  
**Herbert F. Morgan Room**  
**Hinson Administration Building**  
**Tallahassee, Florida**  
**Monday, June 16, 2014**  
**2:30 pm - Business Meeting &**  
**Board Workshop**

The June 2014 District Board of Trustee meeting was called to order at approximately 2:30 p.m. by Chair Lamb.

**Members Present:** Chair Lamb, Trustees Callaway, Kilpatrick, Moore, Pople and Vaughn  
**Absent:** Trustee Messersmith  
**Via phone:** None

**Others Present:** President Jim Murdaugh, Bill Bierbaum, Kim Moore, Haley Hall, Bret Ingerman, Teresa Smith, Joe Neeley, Kim Allen, Bill Spiers, Calandra Stringer, Rob Hall, D. Wildes, Alice Nied, Marilyn Dickey, Patricia Manning, Ben Achong, Marge Banocy-Payne, Deborah Robinson, Karinda Barrett, Martin Balinsky, Renae Tolson, E.E. Eunice, Barbara Sloan, Lei Wang, Ranie Thompson, Gloria Mitchell, Anthony Jones, Monte Finkelstein, Frank Baglione, B. Hinson, Alice Maxwell, Justin Adams, Al Moran, V. Wright, Sharisse Turner, S. Balog and Lenda Kling.

**COMMENTS**

**Board Chair –** Chair Lamb welcomed everyone, asking all to stand for a moment of silence and the pledge of allegiance. He commended the TCC Police Department for the way they handled the situation on campus last week, stating President Murdaugh indicated we will use the information learned to improve our response in the future..

**Board Members –** Trustee Moore said it is an honor and privilege to work with everyone here. Trustee Vaughn indicated he is really excited about the current Wakulla Environmental Institute (WEI) initiative and the work Director Ballard is doing. Trustee Kilpatrick complimented everyone for their reaction to the situation last week.

Trustee Callaway shared she had talked to a student who was in the lockdown last week, with the student indicating she felt completely safe and sharing the Dean came into the classroom to check on them. Trustee Pople said he was glad to see things moving ahead in Gadsden County, sharing he is impressed with the events he attends and stating we change lives.

**President –** President Murdaugh said Chief Summers and some of his team were in training today. He indicated the Chief and his team, along with VP Moran and his team, did a spectacular job last week. He said we would learn and apply some things from the situation, stating in general he could not be more pleased about the way it was handled by everyone.

He congratulated Chair Lamb for being selected for the Board of Directors for the Florida High School Activities Association, stating he thinks Chair Lamb has coached about every other person he has ever met. He reminded everyone the 2013 Statement of Financial Interest Form is due on July 1<sup>st</sup>.

President Murdaugh indicated he would normally save the following for Public Comment or Presentations, but knew they would be anxious to get back to training. He shared that Friday the Chair and he met at the Florida Public Safety Institute (FPSI) where they had the privilege of meeting a group from Columbia who were training, asking Director Eunice to introduce them.

Director Eunice stated they currently have forty-one (41) Colombian police officers in a thirty (30) day training program for international narcotics and criminal investigation. He said they are working on the contractual agreements through the U.S. State Department for training quarterly, which is sponsored and trained by a private company. He introduced Rodney Sanchez, retired from the Florida Department of Law Enforcement (FDLE).

Mr. Sanchez, Vice President of JIMAT, LLC., introduced Major Gabriel Timaran, Columbia Federal Police Company Commander, Duran Division. Mr. Sanchez said the Duran is the part of the Police Department that goes into the jungle to chase down drug traffickers. He said Columbia went to the State Department with the focus to bring Colombian police officers to the states for training and interaction with law enforcement. He stated he got involved because they were looking for someone with both military and law enforcement experience.

He recommended they come to FPSI for interaction with public law enforcement during training. He said the training will be June 1 – 30, 2014 and cover crime scene protection during an investigation, defensive tactics, firearms related entry and operations in the woods. He shared graduation will be June 26<sup>th</sup>, with the state department coming for the last bit of training and graduation.

Chair Lamb inquired about the time of the graduation, with Mr. Sanchez indicating they would get that information to him. Trustee Callaway asked about a language barrier, with Mr. Sanchez indicating they brought a lot of trainers who are Spanish speaking and there were some interpreters.

Director Eunice asked Major Timaran if he would like to say anything. Major Timaran said we have a beautiful city and everyone has made them feel at home. President Murdaugh said, to answer the question that many in the room may have, we are not getting press on this at the request of the Colombian government.

Chair Lamb stated the budget is included under Tab 14 and indicated the workshop today will be presented right after Tab 13.

### **APPROVAL OF MINUTES**

Chair Lamb asked if there were any comments and requested a motion to approve the minutes of the May 19, 2014 Board Meeting.

**MOTION:** Trustee Moore  
**SECOND:** Trustee Vaughn  
Motion passed unanimously.

Chair Lamb asked if there were any comments and requested a motion to approve the minutes of the Presidential Evaluation Committee.

**MOTION:** Trustee Callaway

**SECOND:** Trustee Vaughn  
Motion passed unanimously.

### **INFORMATION AND NEWS ITEMS**

Director Maxwell said we have many good stories to share on the Board portal. She disclosed we now have a tab on the Tallahassee Democrat, which includes a piece on WEI. She indicated the *AACC Daily* email picked up a piece by President Murdaugh on Black Male Achievers. She introduced news clips on the Memorial Day remembrance of Freda King's son, Brandon, and the scholarship in his name; TCC Eagles baseball alumni; and the annual Florida History Fair held on the TCC Main Campus.

President Murdaugh thanked Dean Finkelstein and his faculty for all the hard work they do on the History Fair. Dean Finkelstein stated a lot of people from the Division of History and Social Science volunteer their time to work as judges during this event.

### **UNFINISHED BUSINESS**

None

### **PUBLIC COMMENT OR PRESENTATIONS**

None

### **NEW BUSINESS**

#### **Approval of Consent Agenda**

Chair Lamb asked if there were any comments or requests for the Consent Agenda.

**MOTION:** Trustee Moore  
**SECOND:** Trustee Pople  
Motion passed unanimously.

### **Academic Affairs**

#### Academic Programs and Course Changes for 2014-2015 (Action)

President Murdaugh said this item presents additional proposed changes to the curriculum, with new programs in Workforce Development and Healthcare Professions.

This request is that the Board approve the recommendation for academic course and program changes for the 2014-2015 academic year as attached.

**MOTION:** Trustee Vaughn  
**SECOND:** Trustee Moore  
Motion passed unanimously.

#### Career Pathway Agreements with Public Schools in the TCC service district (Action)

President Murdaugh said this item is for the career pathway agreements with public schools in our service district and requires Board approval.

Trustee Callaway said the memo referenced a certain list of topics; however the individual agreements do not always match one of those topics. She asked if the list should include everything we provide. Dean Stringer said as we meet with the individual high schools they are adding additional things, indicating we will bring changes at a later date.

Trustee Callaway asked if there was a reason Leon County Schools has sixteen (16) career pathways, with Dean Stringer saying each high school offers different things. Provost Sloan

said the program is not well attended and we are trying to get more participation, since it allows for college credit.

This request is that the Board approve the Career Pathway Agreements.

**MOTION:** Trustee Moore  
**SECOND:** Trustee Kilpatrick  
Motion passed unanimously.

Dual Enrollment Articulation Agreements with County School Boards (Action)

President Murdaugh said Provost Sloan is available for any questions.

Trustee Callaway asked why there was only one program, law enforcement, offered within the three counties. Provost Sloan said many of the programs require the student be eighteen years of age, so many high school students do not qualify.

This request is that the Board approve the Articulation Agreements.

**MOTION:** Trustee Vaughn  
**SECOND:** Trustee Pople  
Motion passed unanimously.

Dual Enrollment Articulation Agreements with Private and Charter Schools (Action)

President Murdaugh stated this item requires Board approval.

Trustee Callaway said she understands not all schools participate, with only one in Gadsden County and one in Wakulla County. She inquired if FAMU High participates, with Provost Sloan indicating that Florida A&M University does their dual enrollment.

This request is that the Board approve the Articulation Agreements.

**MOTION:** Trustee Moore  
**SECOND:** Trustee Pople  
Motion passed unanimously.

**Administrative Services**

Construction Status Report (Information)

Director Wildes said the renovations at the dental hygiene lab are on schedule and there are several small health and safety projects ongoing. He stated we are replacing several doorknobs on campus with ADA locksets, with lever handles that can be locked from the inside. He indicated the Economic Development Administration grant for WEI has a lot of requirements that must be included into our specifications, which is delaying the bid process.

Trustee Kilpatrick asked for further detail about the WEI requirements. Director Wildes indicated they include things such as what to do if certain wildlife is found, etc.

Fund Analysis – May 2014 (Information)

President Murdaugh said this is a summary item for information only; however VP Smith will answer any questions.

**BOARD WORKSHOP**

College Operating Budget 2014-15 (Action)

President Murdaugh said this is the time of year when we present our recommendations and background information with regard to the budget, so you can vote on the budget that takes

effect on July 1, 2014. He recognized Dr. Smith, our VP of Administrative Services and Chief Financial Officer (CFO).

VP Smith shared Directors Renae Tolson and Joel Neeley spent a lot of time on this process. She indicated the Board is charged with approving the college operating budget each year (also known as Fund 1), stating the Executive Team started the prep work in January this year. She said they compile a list of budget items to be considered, asking whether there will a tuition increase which drives the revenue for the budget.

She disclosed Provost Sloan and her team, with the assistance of VP Moore and Director Eunice, kicks off the budget process each year by providing the estimated credit and contact hours we will have in the new fiscal year. She stated there are no legislative items that impact our budget this year, so the presentation today is actual numbers. She said once the Board approves the budget, the President signs it and forwards to the Chancellor of the Department of Education (DOE) for inclusion in the Florida College System (FCS) budget.

VP Smith shared the legislative authority includes a system-wide two and one-half percent (2.5%) funding increase, no funding of matching programs, no tuition increase for 2014-15 and a moratorium on new baccalaureate programs. She indicated there is a six and one-half percent (6.5%) overall increase in State Funding to TCC, stating this includes non-recurring funds for the:

- Public Education Capital Outlay (PECO) of \$463,938
- Wakulla Environmental Institute (WEI) \$250,000
- Funding Model Allocation of \$176,997
- Dual Enrollment of \$29,440.

She continued by stating recurring funds included are:

- \$187,787 for the increasing employer funding of the Florida Retirement System (FRS)
- \$23.662 for the employer portion of the health insurance program.

She presented a chart, for fiscal years 2010-11 through 2014-15, that reflects the funding we receive each year from the state and lottery. She pointed out the chart shows an increase in lottery funding for 2014-15.

VP Smith presented a chart of PECO funds, which are used to fund major renovations, indicating PECO funds have reduced significantly since 2008-09. She said our buildings are aging and this concerns her, since the only other source to repair buildings is the Capital Improvement Fund (CIF) fees charged to the students.

President Murdaugh indicated we are in the same boat as all other educational institutions with about fifty percent (50%) of the funding going to K-12, twenty-five percent (25%) to universities and twenty-five percent (25%) to colleges. He said this year everyone was on board for a need to push for changes in PECO, stating PECO funds traditionally come from taxes on telephone land lines and those funds have simply dried up. He shared Commissioner Putnam has proposed some changes to the source of the funds, so we may seek the help of the Trustees to carry the message to the Capital that something needs to be done about the funding formula.

VP Smith presented a chart of the entire Florida College 2013-2014 tuition per credit hour. She said this year the legislature did not approve any tuition increases, indicating the current average is \$79.59 and we are at \$76.80 with a maximum allowed of \$82.78. She stated in

communication with seventeen (17) of the twenty-eight (28) colleges, only one (1) is planning a tuition increase. Trustee Pople asked how much revenue would be gained by increasing tuition by one dollar (\$1), with Provost Sloan indicating approximately \$300,000.

VP Smith said if we had gone to the midpoint of tuition in the FCS, there would have been about another \$750,000 - \$800,000. She indicated there are many areas where we could have used the funds, such as document imaging, deferred maintenance, etc. President Murdaugh said if we moved to the average, the revenue increase could fund our needed technology replacement.

He stated the maximum tuition is established in statute, with the legislature stating there would no tuition increases within the maximum tuition allowed. He shared that technically any college below the maximum has the authority to raise tuition, as long as it does not exceed the maximum.

Trustee Moore said a couple of years ago the Board decided there is no glory in being at the bottom of the pile, with our goal to be near the middle of the pile and going upward. She shared there was a perspective of the message we might be sending if we were the cheapest, asking if people relate that to the quality. She indicated this has been on the mind of Trustees for many years and when we look at this chart, we often see that we are slipping lower.

President Murdaugh said about half ( $\frac{1}{2}$ ) of our operating budget comes from the state and the other half ( $\frac{1}{2}$ ) from tuition, although it used to be three-fourths ( $\frac{3}{4}$ ) from the state and one-fourth ( $\frac{1}{4}$ ) from students. He stated there is some public good in education, since we contribute to society, become productive citizens, contribute taxes, etc. He shared there is also a private factor, since a degree is beneficial to the individual student. He continued that with that in mind, it is not inappropriate in his opinion for a student to pay a portion of the cost. He indicated seventy-five percent (75%) of our students are on financial aid, paying nothing out of pocket.

Trustee Callaway asked how we compare to other college systems in the south, not just Florida. VP Smith said traditionally Florida has been one of the least expensive in the southern region, which she considers to be from Virginia to Texas, and we were the third least expensive for 2012-13. She shared the impact has, for TCC students, remained flat since 2011-12, although there has been an increase in Pell.

President Murdaugh stated we did raise tuition in his first year as President, with the intent to get off the bottom of the chart. He indicated that for him the three (3) criteria, in fairness to a student, should be that tuition increases are moderate, gradual and predictable. He thinks if we can adopt something along those lines, then we can be fair to the students and move the institution forward.

VP Smith said enrollment drives the budget and we have had a decline since 2011, indicating for 2014-2015 we are projecting a five percent (5%) decline in enrollment with no tuition increase and disclosing we are taking most of the enrollment decline from the state appropriation increase of six and one half percent (6.5%). She stated we are proposing a three percent (3%) increase in salary for full-time faculty and staff. She shared we are doing another ten percent (10%) decrease in overall OPS funding and a nine percent (9%) decrease in current expenses, reporting about seventy-five percent (75%) of our expense budget is for personnel.

Trustee Callaway said TCC is being asked to do more with less and someone needs to be rewarded. She said we do what is needed, indicating she is extremely comfortable with rewarding those who do more with less. Chair Lamb confirmed the numbers, stating he is in

agreement with Trustee Callaway. President Murdaugh said with a decrease in enrollment we can decrease expenses in some areas, but there are recurring expenses that cannot be decreased. He said this budget is doable and will not degrade the quality and successes going forward.

VP Smith presented the overall projected annual revenue and expenses, expressing her hope that we will not have a five percent (5%) decrease in enrollment. Provost Sloan said it generally takes about three (3) years for a student to get through a program, so this enrollment projection reflects the students that did not enroll two and three years ago.

VP Smith said that although we are expecting less in revenue, we are still working to achieve our strategic priorities. She said we cannot do a complete technology refresh, although we did plan for some changes and are moving forward with enterprise resource planning (ERP) WEI and the Non-Profit Institute. She referenced the legislation relating to general appropriations in detail.

Trustee Moore said she wanted everyone at TCC to know that the Board recognizes we do more with less, expressing her thanks. She shared her delight that we can manage to give a small raise to everyone, although she would have liked for it to have been more. Trustee Callaway said last month the Board gave the President a glowing evaluation, which was also a glowing evaluation for everyone. Chair Lamb commended the President and everyone for doing this, indicating he wished the increase could be more.

President Murdaugh said we are transitioning back to the **Board Meeting** and this is Tab 14.

This request is for the Board to approve the College's 2014-2015 Operating Budget.

**MOTION:** Trustee Pople  
**SECOND:** Trustee Moore  
Motion passed unanimously.

Chair Lamb stated President Murdaugh's contract allows him to receive the same raise as the College employees and requested a motion.

**MOTION:** Trustee Kilpatrick  
**SECOND:** Trustee Callaway  
Motion passed unanimously

Chair Lamb asked that we reconvene the Board Meeting at 4:00 p.m.  
Chair Lamb resumed the Board Meeting at approximately 4:01 p.m.

#### Land Acquisition, City of Quincy, Florida (Action)

President Murdaugh said this item requests the Board accept the donation of land from the City of Quincy, Florida.

This request is for the Board to accept the donation of a 1.42 acre parcel of land from the City of Quincy, Florida.

**MOTION:** Trustee Callaway  
**SECOND:** Trustee Pople  
Motion passed unanimously.

President Murdaugh expressed his thanks to the Board for this exciting step forward.

Pre-Qualification of General Contractors (Action)

President Murdaugh shared this is for Board approval of the general contractors. He emphasized approval would be for a list of pre-qualified contractors, with an average score of ninety (90) or above.

This request is for the Board to approve the recommended list of pre-qualified general contractors for the period of July 1, 2014 to June 30, 2015.

**MOTION:** Trustee Vaughn

**SECOND:** Trustee Moore

Motion passed unanimously.

Capital Improvement Program (CIP) 2015-16 through 2019-20 (Action)

President Murdaugh said this describes the annual Capital Improvement Program submittal process and the project priorities for the college.

This request is for the Board to approve the 2015-16 through 2019-20 Capital Improvement Program, as summarized on the CIP-2 forms.

**MOTION:** Trustee Vaughn

**SECOND:** Trustee Pople

Motion passed unanimously.

Annual SREF Fire, Sanitation and Casualty Inspection (Action)

President Murdaugh verified with David Wildes that all main campus items have been corrected; with the only remaining items those in Gadsden County. Trustee Kilpatrick confirmed with Director Wildes the inspection was made by an outside certified inspector. Trustee Callaway asked about the Gadsden items that have been cited four (4) times, with Director Wildes stating it has been a problem for several years.

President Murdaugh said we own the Woodham Building in Gadsden County that is occupied by the Sheriff's office, although the Gadsden County Commission assumed the liability for repairs and maintenance. He stated they have not been as timely as we wish they would be and although they are responsible, we own the building and it is included in our SREF report.

Trustee Callaway expressed her concern about the items being cited four (4) times. Chair Lamb agreed, confirming with Director Wildes that we have been communicating with the County Administrator. President Murdaugh confirmed we have sent a letter, with Director Wildes indicating the two remaining items (fire pump and fire alarm panel) are the most expensive and the County has said the repair will be done in the new fiscal year.

Trustee Callaway stated she really did not like to approve items that had been cited that many times and not corrected, indicating we need to get a message to them that these items need to be done. Trustee Kilpatrick asked about the specific arrangement. VP Smith said the Woodham Building became a part of TCC in the early 90s and at some point, the building was offered to the Gadsden County Sheriff's Department for their use and upkeep.

She stated the files are not complete, but there is a document stating they have use of the building unless we have a need for it. Provost Sloan said we did have some dual enrollment and freshman classes there for some time, but we moved to another location. She said we made the deal with the Sheriff's Department when they did not want to give up the building.

Trustee Moore stated she recognized the issue, asking if we need to be concerned with a liability. Attorney Mabile stated there is a safety concern and he has worked on it with Director Wildes and VP Smith. Trustee Vaughn asked as a financial issue, if we could make the repair and get reimbursed. Attorney Mabile said we may need to escalate it up from the County Administrator, although he does not know who the appropriate person would be. Trustee Vaughn shared it is typical in a tenant/landlord relationship when the tenant cannot afford to take care of an issue, the landlord becomes responsible for it and fronts the funds.

President Murdaugh asked if we would ever want to use that building. He stated if the Board decided there was no need for the college, we could have a conversation about giving or selling for a token amount to the County Commission and eliminate our liability. Trustee Moore asked him to come back with some ideas for the Board to consider. President Murdaugh said previously he had thought about giving the building to the County Commission in exchange for a certain number of TCC scholarships each year for Gadsden County students.

Trustee Callaway asked if we could hold the SREF. VP Smith stated we have been holding it, but it is due June 30<sup>th</sup>. President Murdaugh asked about addenda to address Trustee Callaway's concern. Attorney Mabile suggested maybe we could add addenda that outline noted exceptions. VP Smith stated we can make Gadsden County aware the Board has directed us to inform them we will address this building in the upcoming year.

Chair Lamb indicated it must be known by them that we are concerned about the issues that have not been addressed by the County Commission. President Murdaugh stated we have put them on notice, called them and sent letters repeatedly with no response. Chair Lamb said he and Trustee Pople will meet with Gadsden and bring a report back in August. President Murdaugh requested and Chair Lamb agreed to include Director Wildes in the process.

This request is for the Board to approve the annual Fire Safety, Sanitation and Casualty Inspection reports in accordance with Florida Statutes.

**MOTION:** Trustee Moore  
**SECOND:** Trustee Vaughn  
Motion passed unanimously.

#### College Policy Update (Action)

President Murdaugh said this removes the Step 5 Appeal to the Board provision in the grievance process. In response to a question, President Murdaugh indicated this was based on some advice from Trustees.

This request is for the Board to approve the updates to the College policies.

**MOTION:** Trustee Moore  
**SECOND:** Trustee Pople  
Motion passed unanimously.

#### Recommendation for Media Buyer Services (Action)

President Murdaugh said this item provides a summary of results for media buyer services.

This request is for the Board to authorize staff to contract with the St. John & Partners Group to provide media buyer services for two (2) Florida Department of Transportation (FDOT) Traffic Safety grants for an initial one (1) year period with the option to renew for an additional five (5) one (1) year terms.

**MOTION:** Trustee Vaughn

**SECOND:** Trustee Kilpatrick  
Motion passed unanimously.

Accounts Receivable Write-Off (Action)

President Murdaugh said this is a request to write-off accounts receivable of eight-tenths percent (0.8%) of our total audited revenues, with approximately ninety percent (90%) of that being financial aid related debt. Chair Lamb inquired if we had someone looking into this.

VP Smith said we do and we never forgive the student debt, although per policy we must write-off debt that is more than two (2) years old. She indicated the student cannot register, get transcripts or return to TCC until the indebtedness is paid in full. She shared this debt happened during the height of our enrollment when the economy was tanking, stating we will review our process for dropping students.

She said many students apply for financial aid after they have enrolled for classes and we have previously allowed them to continue classes pending the approval of their financial aid. She indicated this involves risk, since they may not qualify or they may walk away from school after receiving their financial aid disbursement. She shared there will be discussion with VP Search and Provost Sloan to determine if we should change the process and alter the drop date, although we recognize it could impact our enrollment.

Trustee Callaway said she knew we were addressing this and asked if the students could go anywhere else, with VP Smith saying it could occur. Trustee Callaway confirmed with VP Smith that the students are not coming straight from high school. VP Smith stated the profile indicates the students enroll late and have not met with advisors.

She shared after attending the first week of class; students are included in the enrolled census with the State of Florida. She stated if they do not attend sixty percent (60%) of the term, financial aid is also negatively impacted. She disclosed the federal government now requires we qualify students each semester. Trustee Callaway commented this is a lot of money.

Trustee Vaughn asked if the students are taking the cash and leaving a balance on the books of TCC. Director Spiers indicated we are now disbursing in the second week of class, about the same day as FAMU and FSU. VP Smith said we take the tuition, fees and any other charges out of the entitlement, with the remainder of the funds disbursed to the student. Director Spiers said with walk-away students (as they are referred to by the federal government) we perform a calculation to determine the return to Title IV obligation and we must pay back the federal government on the student's behalf.

Trustee Callaway asked if we pay the feds back, can the student register somewhere else. Director Spiers said by federal regulation the student is clear with the federal government; however we will not give a transcript. He shared many institutions will give them one semester without a transcript, so students can enroll and do the same thing again. Provost Sloan said college applications require certification that all transcripts have been provided.

Chair Lamb inquired if we had to disburse funds to students after the tuition, fees and other charges are deducted. Director Spiers said we do and the federal government determines the last date that funds can be disbursed. Chair Lamb asked how the additional funds were intended by the federal government to be used. VP Smith said the entitlement is based upon the cost of attendance, which includes child care, transportation, room and board, etc. She said this is a good thing for most of our students who do the right thing.

She said that although enrollment has been going down, the Pell recipient numbers have been going up. Chair Lamb confirmed that students on a scholarship can still get a Pell. Director Spiers said in order to address these issues, there is new legislation that restricts the number of semesters a student can get Pell and the number of years they can receive loans. He said this is not a TCC issue, it is a global issue.

Provost Sloan said there are many positive things we can do, though most students are not doing this and we need to better educate them about their financial responsibility. President Murdaugh said this is a high priority.

Trustee Kilpatrick confirmed in 2003 write-off was around two hundred thousand dollars (\$200,000) and this year over a million dollars (\$1,000,000). He asked if we had any idea about the impact for the future, with VP Smith saying projections indicate next year the amount appears to be less and we are planning to take some new steps to address the issue earlier.

This request is for the Board to authorize write-off of accounts receivable.

**MOTION:** Trustee Moore

**SECOND:** Trustee Vaughn

Motion passed unanimously.

## **TCC Foundation**

### TCC Foundation Update (Information)

Ranie Thompson said this fiscal year we have raised more than \$518,000, with a little more than \$200,000 un-restricted.

## **BOARD OF TRUSTEES**

### 2014-2015 Schedule of Board Workshops and Meetings

President Murdaugh said this is an information item.

## **PRESIDENT'S REPORT**

President Murdaugh congratulated Trustee Moore for her recent recognition in *Tallahassee Magazine*, indicating we appreciate what she does in the community.

He said there has been conversation about tomorrow night's meeting in Wakulla, which is in reference to our proposal to lease the land on which the Cherokee Sink is located. He asked the Board to appear if they could, sharing this is really important for us and there are groups that have growth concern.

He shared June 18<sup>th</sup> is the GED Graduation; indicating if you have never been, it is a very special event. He said it is such a glorious thing when you give people an opportunity and change their lives. He mentioned the expansion of the Welcome Back breakfast on August 15<sup>th</sup>. He stated the Trustees Commission Annual Meeting will be in September in Jacksonville.

## **NEXT MEETING DATE**

August 18, 2014

Location: **Main Campus**

## **ADJOURNMENT**

Meeting adjourned at approximately 4:52 p.m.

Minutes approved at regular meeting of the District Board of Trustees on August 18, 2014.

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**Eugene Lamb, Jr.**  
**Chair**

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**Jim Murdaugh, Ph.D.**  
**President**