




January 21, 2014

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect's invoices submitted for the months of November and December of 2013.

Overview and Background

The College is currently under contract with two architectural firms. The firm of Barnett Fronczak Barlowe Architects provides architectural and engineering services for the Main Campus and other Leon County sites for projects initiated through January 2014, and was also retained for the Wakulla Environmental Institute, Building One project. The firm of Architects Lewis + Whitlock was selected by the Board of Trustees to provide architectural services after January 2014.

The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects. DAG Architects was selected by the Board of Trustees to continue these services after January 2014.

Past Actions by the Board

The Board authorizes payment of the invoices as presented.

Funding/Financial Implications

Funds for the several minor projects (less than \$1,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Main Campus Electrical and Mechanical Upgrade projects, as well as the FPSI infrastructure improvements, were provided as part of the State Board of Education Bond proceeds.

Funds for the Wakulla Master Planning were available in the Capital Improvement fees. Funds for the design and construction of the Dental Hygiene Remodeling and the Science Lab Remodeling are being provided by the Foundation for TCC. Funds for the Wakulla Environmental Institute were appropriated by the Legislature during the 2012 session.

The individual projects are listed by architectural firm:

DAG Architects		
1	FPSI Academy Drive Road Realignment fee	\$38,226.00
	Expenses to date (Purchase Order closed)	\$33,831.00
	Reimbursable expenses to date: (no change)	\$48.26
2	Wakulla Environmental Institute Master Plan and Land Use Amendment base fee (Phase Two)	\$141,490.00
	Professional expenses (Purchase Order closed)	\$122,532.05
	Approved reimbursable expenses (no change)	\$368.63
3	Wakulla Environmental Institute Building Program And Preliminary Design base fee	\$52,859.00
	Professional expenses (Purchase Order closed)	\$24,993.60
4	FPSI Proposed Legacy Walk Design Study fee	\$5,000.00
	Professional expenses to date(study phase complete)	\$5,000.00
Barnett Fronczak Barlowe Architects		
1	Brogan Museum Noise Mitigation Study fee	\$12,000.00
	Expenses to date (no change from prior month)	\$10,016.00
2	Science Lab Renovations - Organic Chemistry (Ph. 2) base fee	\$66,161.00
	Professional expenses to date	\$58,592.13
3	Dental Hygiene Lab Renovations – base fee	\$70,534.00
	Professional expenses to date	\$32,449.00
4	Wakulla Environmental Institute, Building One	\$278,793.00
	Professional expenses to date	\$30,914.90

Architect invoices in the amount of \$37,065.73 are recommended for approval as indicated below:

a	DAG Architects	\$2,000.00
b	Barnett Fronczak Barlowe Architects	\$35,065.73

Staff Resource

Teresa Smith

Recommended Action

Authorize payment of architectural invoices as presented.



DAG architects
 AA-C000745
 1223 airport road
 destin, florida
 32541
 p 850.837.8152
 f 850.654.4276
 www.dagarchitects.com

Invoice

Date	Invoice #
1/2/2014	13020_0114

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
13020 FPSI Legacy Walk Concept Design	2014 00000850

Description	Qty	Rate	Amount
Final conceptual study and renderings of the Proposed Legacy Walk and presentation to FPSI project manager		2,000.00	2,000.00

We appreciate your business. If you have any questions, please call Gail.

This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.

Due This Invoice **\$2,000.00**



31 December 2013
Invoice #6152.04
BFBA #14070

Tallahassee Community College
Receiving Department
444 Appleyard Drive
Tallahassee, Florida 32304-2895

Re: **Tallahassee Community College - TPP Renovations for Science
Organic Chemistry Labs**
Purchase Order No.:
Architectural Services

FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES

The current status of the account is as follows:

FEES FOR SERVICES RENDERED THROUGH 31 DECEMBER 2013

In order to meet scheduling requirements, the TCC Science Lab Renovation project has been split into two phases. The first phase is the renovation of the existing lab spaces in the TPP building for the new Physics Labs and the new Anatomy and Physiology Labs. The second phase is the renovation of an existing lab space in the Science and Mathematics building for a new Organic Chemistry Lab.

The current proposal is for Phase 2 Architectural and Engineering design services for the renovation of the existing lab space for a new Organic Chemistry Lab. At this time, Barnett Fronczak Barlowe Architects has completed 51% of the Construction Administration portion of the contract. The tasks included in this request are meetings with the Contractor and Owner, Site Visits, Shop Drawing approval and progress updates.

TOTAL AMOUNT DUE = \$ **4,412.83**

BARNETT FRONCZAK BARLOWE ARCHITECTS

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DAVID FRONCZAK, AIA

DF:ag



31 December 2013
Invoice #6153.03
BFBA #11058

Tallahassee Community College
Receiving Department
444 Appleyard Drive
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Dental Hygiene
Purchase Order No.: 2014 00000742
Architectural Services

FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES

The current status of the account is as follows:

FEES FOR SERVICES RENDERED THROUGH 31 DECEMBER 2013

Based on a design charrette, multiple value engineering with the contractor, dental equipment vendor and the client, TCC and BFBA have established a phased series of projects that will allow TCC to get the most work out of the funds available.

At this time Barnett Fronczak Barlowe Architects has completed 100% of the Construction Documents for Phase I and 100% of the Design Documents for Phase II for the revisions and renovations to the Dental Hygiene. This includes drawing space allocations, meeting with clients and user groups, reviewing drawings with client and user groups and preparation of the drawings for the bidding process.

TOTAL AMOUNT DUE = \$ **15,195.00**

BARNETT FRONCZAK BARLOWE ARCHITECTS

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DAVID FRONCZAK, AIA

DF:ag



31 December 2013
Invoice #6151.02
BFBA #14220

Tallahassee Community College
Receiving Department
444 Appleyard Drive
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Wakulla Environmental Institute
Architectural Services

FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES

The current status of the account is as follows:

FEES FOR SERVICES RENDERED THROUGH 31 DECEMBER 2013

Barnett Fronczak Barlowe Architects has been contracted by TCC to design the Wakulla Environmental Institute, a net-zero facility in Wakulla County.

At this time, BFBA has completed the 50% of the Design Development portion of the contract. The tasks included in this request are design drawing review, site visits, meetings to discuss the design of the space and electronic drafting.

TOTAL AMOUNT DUE = \$ 15,457.90

BARNETT FRONCZAK BARLOWE ARCHITECTS

A handwritten signature in cursive script that reads "RR Barnett".

RICHARD R. BARNETT, AIA

RRB:ag