




May 19, 2014

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Recommendation for Food Service Vendors

Item Description

This item is to provide the Board a summary of the results from the College's Request for Proposal (RFP 2014-03) for food service providers for the main campus.

Overview and Background

Due to the current provider contracts expiring on June 30, 2014, the College issued an RFP in February 2014 for food services located in the Student Union. The service areas are divided into three (3) distinct bays and one coffee shop area and can accommodate four separate food operations. Seeking quality as well as a variety of food products, the College advertised the RFP on the TCC Purchasing website along with the State of Florida's Vendor Bid System (VBS) to disseminate our request.

The College received proposals, which were reviewed and evaluated by a committee of students, faculty and staff. Upon completion of the evaluations the committee recommends the following vendors for the four (4) locations in the Student Union:

McCormick's Deli & Catering

Subway of Tallahassee

Bianca's Italian Food

Voltage Cafe

Past Actions by the Board

There were no previous Board actions required for this initiative since the last contracts were approved.

Funding/Financial Implications

There are no funding implications for these services. The College is projecting an annual commission of over \$67,000 from these operations.

Staff Resource

Teresa Smith

Recommended Action

Authorize staff to contract with the vendors listed above to provide food services for the College.