




August 24, 2015

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Request for Qualifications (RFQ) for Legal Services (Information)

Item Description

This item is the presentations from the prospective law firms interested in providing legal services for the TCC Board of Trustees.

Overview and Background

At the June meeting, the Board authorized the College to issue a Request for Qualifications (RFQ) for legal services. The received proposals were screened for the requested documentation and information. The following firms meet the College's RFQ requirements and are presented for the Board's consideration. The four (4) firms are:

- Andrews, Crabtree, Knox and Andrews
- Baker Donelson
- Isriel, Ponzoli and Simpson
- Rumberger, Kirk and Caldwell

Each firm will be asked to make a short presentation (no more than three minutes) to the Board and also be prepared to respond to any questions that may come from the Board members.

The final decision for the firm selected to provide the Board's legal services for the College will be made at the September 21, 2015 meeting.

Past Actions by the Board

The Board has addressed the need for legal services by contracting for these services from a qualified firm. The current contract for legal services will expire on October 31, 2015.

Funding/Financial Implications

Funds for this professional contract are available from the College's operating funds.

Staff Resource

Barbara Wills

Recommended Action

Presented as an information item only.