

**MINUTES**  
**District Board of Trustees**  
**Tallahassee Community College**  
**Wakulla Center**  
**2932 Crawfordville Highway**  
**Crawfordville, Florida**  
**Monday, May 18, 2015**  
**2:30 pm - Business Meeting & Workshop**

The May 2015 District Board of Trustees meeting was called to order by Chair Messersmith at approximately 2:30 p.m.

**Members Present:** Chair Messersmith, Vice-Chair Callaway, Trustees Kilpatrick, Lamb, Moore, Pople and Vaughn

**Absent:** None

**Via phone:** None

**Others Present:** President Murdaugh, Georgia Bradley, Megan DiPietrantonio, Kalynda Holton, Henry Thomas, Colleen Dwyer, Bob Ballard, Kathleen Mackie. E.E. Eunice, Bonnie Holub, J. Chaires Lacey, Dave DelRossi, Bill Bierbaum, Rob Chaney, Mark White, Gloria Mitchell, Chris Summers, Bret Ingerman, Ginny Wagner, Bobby Jones, Ralph Thomas, Calandra Stringer, Heather Mitchell, Robert Seidler, D. Wildes, Ben Achong, Craig Knox, Lei Wang, Al Moran, Anthony Jones, Sharon Fitzgerald, John Shuff, Alice Maxwell, Candice Grause, M. Banocy Payne, Monte Finkelstein, Kimberly Moore, Deborah Robinson, and Lenda Kling.

**COMMENTS**

**Board Chair –** Chair Messersmith welcomed everyone, asking all to stand for a moment of silence and the pledge of allegiance. He referenced the meeting with the Auditor General's Office last week, indicating he was amazed at the level of details involved.

**Board Members –** Trustee Callaway indicated at her church the majority of the best and the brightest high school graduates this year indicated they were coming to TCC. Trustee Lamb indicated he enjoyed Leadercast, with Trustee Kilpatrick saying it really shines a positive light on TCC in the community.

**President –** President Murdaugh recognized Rob Chaney, Athletic Director, who introduced the new men's basketball coach, Mark White. Coach White said he was excited to come here and lead our student athletes, indicating his number one (1) focus is their graduation. Director Chaney shared that in the spring term forty (40) of our athletes received a 3.0 or better and ten (10) of those were a 4.0.

**APPROVAL OF MINUTES**

Chair Messersmith asked if there were any comments and requested a motion to approve the minutes of the April 20, 2015 Board Meeting.

**MOTION:** Trustee Lamb  
**SECOND:** Trustee Vaughn  
Motion passed unanimously.

## **INFORMATION AND NEWS ITEMS**

Director Maxwell introduced a TCC Channel 22 story about a foster student graduate, along with news clips for the FPSI Rural Summit and a visit from Indonesian Educators at the Wakulla Environmental Institute (WEI).

## **UNFINISHED BUSINESS**

None

## **PUBLIC COMMENT OR PRESENTATIONS**

None

## **NEW BUSINESS**

### **Approval of Consent Agenda**

Chair Messersmith asked if there were any comments or requests for the Consent Agenda.

**MOTION:** Trustee Pople  
**SECOND:** Trustee Kilpatrick  
Motion passed unanimously.

### **Administrative Services**

#### Construction Status Report (Information)

Director Wildes provided an overview of the work progress on the WEI, FPSI Berm Remediation, and Gadsden Center projects.

#### Fund Analysis – April 2015 (Information)

Chair Messersmith confirmed with Interim Administrative Services VP Bobby Jones that all but three (3) of the listed purchase orders were for contracts we are administering.

#### 2015-2016 Salary Schedule (Action)

Chair Messersmith indicated there was an extensive amount of paperwork. Trustee Callaway asked about the Faculty Librarian Department Chair, with Dean Stringer saying we have faculty librarians who teach library information courses. Trustee Callaway inquired if all the new red lines were new staff, with Interim Human Resources Director Jackie Chaires Lacey responding they are new position titles that could be new or re-classified positions – with the majority being new positions.

President Murdaugh asked if we eliminate the old classification when we re-classify a position, with Interim Director Chaires Lacey replying we remove only those we are sure we will not use again. Trustee Pople confirmed with Interim Director Chaires Lacey there is not necessarily an incumbent in each of the positions.

Chair Messersmith said under faculty academic credentials the new language “Less than Bachelors with program specific credentials and Associate degree” was interesting, asking about the programs. Dean Stringer said some are certification programs for areas like Healthcare, stating when we implemented Workday we saw we could make changes to some of our categories which led to this language.

Chair Messersmith asked if we should end up with a continuation budget, will we continue with the updated salary or put it on hold. President Murdaugh said the salary schedule says we can

only put people in these classifications within the pay ranges listed. He said it is really a separate, but related, document from the budget; indicating the budget can determine the number of people in each classification.

President Murdaugh said we are in some unusual times, stating that ordinarily we would bring the next fiscal year budget to the Trustees at the next meeting. He stated we will probably bring a budget for approval next month and then present the final budget in August.

Interim VP Jones clarified the red titles in the report are new positions, but not necessarily newly hired people. President Murdaugh said the fundamental purpose of the salary schedule is to assure people are treated fairly.

This item requests that the Board approve the Salary Schedule as presented.

**MOTION:** Trustee Vaughn

**SECOND:** Trustee Pople

Motion passed unanimously.

### **Information Technology**

#### Authorization to Modify and Cap the Implementation Costs for Workday Student (Action)

VP Ingerman stated this is more a bookkeeping item, although we need the Board's approval to move funds from Sierra-Cedar and elsewhere to Workday – so we can sign the contracts. He indicated there is no increase in cost.

This item requests the Board approve the recommendation to authorize the College to execute a "Statement of Work to Professional Services Agreement" with Workday to cap the costs of implementation of the Workday Student System at an amount not to exceed \$2,000,000 in consulting fees and \$300,000 in travel and expenses.

**MOTION:** Trustee Moore

**SECOND:** Trustee Callaway

Motion passed unanimously.

Chair Messersmith introduced the Chair of the Wakulla County Commission, Mr. Ralph Thomas.

### **TCC Foundation**

#### TCC Foundation Update (Information)

VP Mitchell stated they have hired a consultant for their comprehensive campaign and the plan is for them to bring a report to the August Board of Trustees meeting. She shared they will showcase the updated Honors Lounge at the August President's Circle event and reported they have hired a new Director of Grants and Special Projects.

### **BOARD WORKSHOP**

#### Wakulla

President Murdaugh shared we want to highlight what is going on in Wakulla County, indicating Executive Director Ballard has been working with a host of people to bring us up to speed. He said Director Ballard wanted to do a tour of the location, but it was time prohibitive.

Director Ballard said it has been an interesting year, with a lot of things happening. He provided an overview of the construction that has been and is happening at WEI; including prescribed burn, gopher tortoise relocation, and refortifying the limestone area under the foundation of the first building as a preventative measure against future sinkholes.

He displayed various before and after pictures of the property, thanking Bill Hunter for his assistance in moving utilities so legacy oaks could be saved. He shared there will be an asphalt bicycle trail that connects to the Capital City to the Sea Loop Trail. He indicated solar panels will furnish about ninety-five percent (95%) of the electricity, with wind turbines expected to provide the remaining approximate five percent (5%).

Chair Messersmith asked if the holding pond would be built with walkways around it like a natural preserve, with Director Ballard stating it will depend upon what we are allowed to do. He shared they plan to have a one (1) acre Eden, to demonstrate it can sustain a family of four (4).

Chair Messersmith recognized former director, Bonnie Holub. She thanked the President and the Board for giving her the opportunity to work at TCC and, as a community member, for continuing to invest in Wakulla County.

Director Ballard thanked Rob Hall for using his drone to take the aerial photos previously shown.

Director Ballard indicated our nutrient rich water is great for growing oysters, sharing we have the first State water column lease for students. He said today's wholesale market for oysters is fifty (50) cents each, indicating this is a wonderful opportunity for people in the area to make money. He shared they have to split the cages much faster than expected and students are beginning to hire staff. He stated they have given away free samples of their oysters, with the number one (1) comment being these oysters are some of the best they have tasted.

Robert Seidler (film maker, historian & student in the oyster aquaculture program) said he is dedicated to Wakulla County and sees what we could have here. He said there is a small village in France that has been doing oyster aquaculture since the 1860's. He indicated the village has a large museum about oysters and about thirty percent (30%) of their tourism is related to oysters, sharing oysters are one of the key factors in keeping the water clean. He stated oyster bars are a new trend, so oysters could be the economic engine that brings back Wakulla County.

Director Ballard referenced unmanned systems (drones) – under water, aerial, ground and on water; asking Trustee Kilpatrick to share his story. Trustee Kilpatrick shared the City of Tallahassee utility department was looking for ways to view stormwater facilities that might be prone to flooding. He said they purchased an inexpensive unmanned aerial vehicle and soon realized they could do more, but needed some further instruction. He stated since the vehicles have the potential to change the way they do business, there is a huge opportunity.

Director Ballard said the environment can use drones to test water quality, assist with prescribed burns or wildfires, detect beetle infestation, etc. He introduced instructor, Bruce Buckley, who indicated he started with the unmanned systems in 1993 with the US Army. He provided some history on unmanned vehicles and said the possibilities for their use are endless, indicating that in 2013 the Association of Unmanned Vehicle Systems projected that through 2025 there will be one hundred thousand (100,000) jobs created in unmanned aerial vehicles and an economic impact to Florida of three billion eight hundred million dollars (\$3,800,000,000).

Trustee Vaughn shared the insurance industry is also deploying these vehicles for building and roof inspections, etc. to assist with claims adjusting. He said the industry, which is typically very

conservative with emerging technology, is embracing this for a number of cases. Mr. Buckley shared these vehicles can also be used to find schools of tuna and one vehicle was built specifically to fly into a hurricane.

Trustee Kilpatrick shared the room was packed, at the recent Governor's Conference on Hurricane Preparedness, with people saying they see the possibilities of drones. He indicated TCC is on the forefront of getting people prepared. Director Ballard said there will be an open house June 5<sup>th</sup>, with Wakulla Environmental Institute twelve-week classes beginning June 15<sup>th</sup>.

Director Ballard indicated we would like to explore a seafood incubation center for Wakulla County and introduced Wakulla County Commissioner Thomas and Mr. John Shuff. Mr. Shuff welcomed us to Wakulla County and said he is representing the EDC. He indicated they are exploring ways to add shelf life to local commodities and today will be sharing a salad made with canned mullet.

Commissioner Thomas thanked the Board, saying they recognize the investment we bring to their county and indicating they take mullet seriously here. He said the canned mullet can be substituted for tuna, mackerel or salmon; sharing the mullet is lower in calories and healthier than salmon, one of lowest in mercury content and one of the highest in omega 3. President Murdaugh thanked Commissioner Thomas for his partnership and support.

Director Ballard stated they plan to explore options with Amendment 1, which says the State of Florida will spend one-third (1/3) of the document stamps on environmental issues. President Murdaugh stated this Board has a long standing directive that we do more in Wakulla County and impact the economy in an environmentally sensitive way, indicating he hopes we will all be proud. He reminded everyone of the support received from the Foundation to create this momentum, indicating for the first time with the Wakulla Environmental Institute we are planting permanent roots in Wakulla County.

## **PRESIDENT'S REPORT**

President Murdaugh referenced the upcoming birthdays for Trustees Vaughn and Callaway. He said it is time for his annual evaluation, with Chair Messersmith sharing he and Trustee Pople (as the incoming Vice-Chair) will conduct the evaluation this year. President Murdaugh stated all Trustees will receive his inputs and the evaluation form to complete.

President Murdaugh said, after a complaint was filed, we removed the invocation from the graduation. He provided a letter from Attorney Bill Mabile that suggested we move away from the practice, saying we could consider moment of silence or students can make comments during their speech and indicating we cannot direct, influence, suggest or guide a student on their remarks. He reminded everyone we currently have a student speaker at graduation.

Trustee Lamb said his recommendation would be to do a moment of silence. Trustee Callaway said FSU does not have an invocation, indicating getting a moment of silence at the best graduation can be challenging and confirming we do not have to do anything at this meeting. Trustee Moore believes the subject is worthy of further thought.

President Murdaugh suggested since this is a legal question, the Trustees may direct their questions to the attorney. Trustee Pople said we asked the question and got an answer to a legal question. Chair Messersmith said they have the legal response and if Trustees wish to advance this further, it should be added to the Board agenda.

**NEXT MEETING DATE**

June 15, 2015

Location: **Main Campus**

**ADJOURNMENT**

Meeting adjourned at approximately 4:43 p.m.

Minutes approved at regular meeting of the District Board of Trustees on June 15, 2015.

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**Frank Messersmith**  
Chair

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**Jim Murdaugh, Ph.D.**  
President