




February 20, 2017

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Attorney Invoice - Bryant Miller Olive P.A.: December 31, 2016

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### Item Description

This invoice for Bryant Miller Olive P.A. is for legal services provided during and related to the collective bargaining process.

### Overview and Background

Tallahassee Community College has engaged Bryant Miller Olive P.A. for representation during the collective bargaining process. The Board approved the legal agreement for these services at the September 19, 2016 Board meeting.

### Past Actions by the Board

The Board of Trustees approved the legal agreement for these services at the September 19, 2016 Board meeting.

### Funding/Financial Implications

Funding is provided from Fund 1 Unrestricted Funds. The current amount due is \$4,869.94.

The Board of Trustees approved the October and November invoices for the listed previous balance due of \$36,903.34 at the January 17, 2017 Board meeting and the amount was subsequently paid.

### Staff Resource

Barbara Wills

### Recommended Action

Authorize payment of invoice as presented.



Statement as of December 31, 2016  
Statement No. 63868

Tallahassee Community College  
Barbara K. Wills  
444 Appleyard Drive  
Tallahassee, FL 32304

<b>Matter</b>	<b>Current Billing</b>	<b>Previous Balance</b>
25480.006: Tallahassee Community College / L&E / 2016 UFF Bargaining	4,869.94	36,903.34
	<u>4,869.94</u>	<u>36,903.34</u>
<b>Total Now Due:</b>		<u><b>41,773.28</b></u>

**Bryant Miller Olive P.A.**

101 North Monroe Street, Suite 900  
 Tallahassee, FL 32301  
 (850)222-8611

Statement as of December 31, 2016  
 Invoice No. 63868

Tallahassee Community College  
 Barbara K. Wills  
 444 Appleyard Drive  
 Tallahassee, FL 32304

25480.006

For professional services rendered in connection with Tallahassee Community College - Labor and Employment - 2016 UFF Bargaining

<b>Professional Fees</b>			Hours	Rate	Amount
12/5/2016	DMH	Review policy changes	0.40	250.00	100.00
12/6/2016	DMH	Review document / transfers	0.10	250.00	25.00
12/6/2016	DMH	Review EAP brochure, FMLA policy	0.30	250.00	75.00
12/7/2016	DMH	Review policies	0.40	250.00	100.00
12/7/2016	DMH	Draft email to client and review replies	0.10	250.00	25.00
12/8/2016	JCC	Preparation for negotiations	2.10	250.00	525.00
12/8/2016	DMH	Telephone conference with client / bargaining	0.10	250.00	25.00
12/8/2016	DMH	Review, analyze and draft Collective Bargaining Agreement provisions	2.60	250.00	650.00
12/9/2016	DMH	Review proposal for collective bargaining agreement	0.10	250.00	25.00
12/9/2016	DMH	Draft proposals for Collective Bargaining Agreement	2.80	250.00	700.00
12/11/2016	JCC	Review revisions to proposals	1.20	250.00	300.00
12/12/2016	JCC	Analyze policies and articles	1.10	250.00	275.00
12/12/2016	JCC	Telephone conference with Balog regarding negotiations	0.40	250.00	100.00
12/12/2016	JCC	Review additional proposals	0.80	250.00	200.00
12/12/2016	DMH	Draft proposals for Collective Bargaining Agreement	2.90	250.00	725.00
12/13/2016	JCC	Preparation for Skype conference	1.80	250.00	450.00
12/13/2016	DMH	Telephone conference with client / Collective Bargaining Agreement	2.10	250.00	525.00
12/13/2016	DMH	Review and reply to emails	0.10	250.00	25.00
			Sub-total Fees:		<u>4,850.00</u>

**Rate Summary**

James C. Crosland                      7.40 hours at \$ 250.00/hr                      1,850.00

Denise M. Heekin	12.00 hours at \$ 250.00/hr	3,000.00
Total hours:	<u>19.40</u>	

**Disbursements**

		Units	Price	Amount
11/22/2016	Check issued to: Speed Print One, Inc. for copies	1.00	19.94	19.94
	Sub-total Disbursements:			<u>19.94</u>

Previous Balance Due: 36,903.34

Payments Received: 0.00

**Total Now Due: 41,773.28**

Please Reference Client Number on Checks And Wire Transfers

Mail Checks to:  
 101 North Monroe Street, Suite 900  
 Tallahassee, FL 32301  
 850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688  
 for credit to Bryant Miller Olive Account #2132834901  
 Attn: Ramsey Sims  
 Thank you for your business



# Speed Print One, Inc.

LOWER LOBBY • ONE BISCAYNE TOWER • MIAMI, FL 33131  
TELEPHONE: (305) 374-5936 • FAX (305) 374-6014  
FED I.D. #59-2216456

INVOICE DATE	INVOICE NUMBER
11/22/2016	160060

### BILL TO

BRYANT MILLER & OLIVE, P.A.  
SUNTRUST BUILDING  
ONE S.E. 3RD. AVE.  
SUITE 2200  
MIAMI, FL 33131

*OK BMD*

YOUR NO.	TERMS	DELIVER TO:
25480.006	Net 30	Betty

DESCRIPTION	QUANTITY	AMOUNT
COPIES	116	11.60T
TABS	3	1.05T
THREE-RING BINDERS - 1/2 inch	1	5.99T
SALES TAX		1.30

RECEIVED DEC - 6 2016

RECEIVED BY: 

Payment is due within 30 days. Customer agrees to pay all of Seller's costs related to the collection of any sums due, including overhead allocated to employee efforts and any legal fees and expenses incurred.

Thank You

**CUSTOMER COPY**

TOTAL
\$19.94