



November 18, 2019

## **M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Lei Wang, Ed.D.  
Associate Vice President for Institutional Effectiveness

**SUBJECT:** The District Board of Trustees 2019 Board Self-Evaluation

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### **Item Description**

The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), as the accrediting agency for Tallahassee Community College, requires Boards to define and regularly evaluate their respective responsibilities and expectations. In accordance with SACSCOC requirements, the members of the District Board of Trustees have completed the 2019 Board Self-Evaluation Survey.

### **Overview and Background**

The attached summary of the results of the 2019 Board Self-Evaluation reflect input from all seven members of the District Board of Trustees. The summary is presented for Board consideration and discussion, with goals of:

- identifying areas for improvement;
- achieving a better understanding of what members expect from themselves and each other to perform as an effective Board;
- identifying strategies to enhance Board performance; and
- gaining awareness of noteworthy strengths and characteristics.

### **Funding/ Financial Implications**

There are no funding/financial implications.

### **Past Actions by the Board**

This is the first year the Board has completed a self-evaluation.

### **Recommended Action**

Recommend the District Board of Trustees of Tallahassee Community College acknowledge and accept the results of the 2019 Board Self-Evaluation as presented.

**2019 Board Self-Evaluation**  
**The District Board of Trustees of Tallahassee Community College**

| <b>5 = Excellent</b><br><b>4 = Above Average</b><br><b>3 = Average</b><br><b>2 = Below Average</b><br><b>1 = Unsatisfactory</b><br><b>0 = Don't Know</b>  | <b>DBOT AVERAGE RATING</b><br><br><b>(TOTAL DBOT POINTS)</b> |
|---|--|
| The Board ensures the College provides accurate and timely information in order to perform Board responsibilities and make decisions.   | 5  |
|   | (35)   |
| The Board focuses on policy issues, not on administrative matters.  | 5  |
|   | (35)   |
| The Board ensures the financial resources of the College are being used to provide sound educational programs by reviewing monthly fund analysis reports and approving the annual operating budget. | 5  |
|   | (35)   |
| The Board ensures that the college allocates institutional financial resources for programs and services in a legal and competitive manner.   | 5  |
|   | (35)   |
| The Board is regularly informed of changes in state policies and statutes, and recommended responses and actions of the state college system.   | 5  |
|   | (35)   |
| The Board regularly reviews TCC's mission and strategic plan.   | 5  |
|   | (35)   |
| The Board supports TCC's programs and activities by attending College events.   | 5  |
|   | (35)   |
| The Board helps inform the community of the College's needs.  | 5  |
|   | (35)   |

|  |      |
|--|------|
| The Board has a comprehensive understanding of the needs of the College's service district.  | 5    |
|  | (35) |
| The Board informs the President of community contacts, involvement and issues.               | 5    |
|  | (35) |
| The Board is knowledgeable about TCC's educational programs and services.                    | 4.86 |
|  | (34) |
| The Board stays current on social, economic, and educational trends that affect the College. | 5    |
|  | (35) |

**2019 Board Self-Evaluation**  
**The District Board of Trustees of Tallahassee Community College**

| <b>DBOT Comments</b>  |   |
|---|---|
| <b>Question 1: In terms of both structure and focus, what are the strengths of the Board?</b> | 1) The diversity of Board members consistently concerned with student success, Involvement in community brings strength.  |
|   | 2) The Board's diverse background. That background bring various knowledge and skills.  |
|   | 3) We focus on the mission not admin.   |
|   | 4) The Board of Trustees works well to develop the college's strategic goals and objectives. The members' diversity in knowledge and experience is an asset.  |
|   | 5) Diversity in education, avocations and vocational experiences.   |
|   | 6) The members of our Board are deeply connected to the communities that we serve. Each member cares about the students at TCC and works to ensure open, affordable access to higher education in programs that have a proven and viable economic future in the work force. |

**2019 Board Self-Evaluation**  
**The District Board of Trustees of Tallahassee Community College**

| DBOT Comments  |  |
|--|--|
| <b>Question 2: In what areas is the Board most in need of assistance, support, or training to better perform its responsibilities?</b> | 1) Not in need - just continue to provide all that is in place at this time.   |
|  | 2) Consistent refresher of the vast offerings of the college.  |
|  | 3) The Board is well informed and equipped to fulfill its duties.  |
|  | 4) The Board currently attends conferences, workshops and meetings which provide an opportunity to gain knowledge and experience.                          |
|  | 5) I don't think we are "in need" of any of those items. We cover most of those in our routine activities, or have instant availability of input from TCC. |
|  | 6) The more we can understand how we fit into the bigger picture of the educational system in the state of Florida, the better.                            |