

Minutes
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304
Virtual Meeting details are available at
<https://www.tcc.fl.edu/bot-meeting/2020/aug/>
August 17, 2020
Business Meeting – 2:30 PM

The August 2020 District Board of Trustees virtual meeting was called to order by Chair Lamb at approximately 2:30 p.m.

Members Present: Outgoing Chair Lamb, Incoming Chair Messersmith, Trustees Callaway and Pople

Absent: Trustee Grant **Via phone/Zoom:** Trustees Kilpatrick and Moore

Others Present: President Murdaugh, Candice Grause, Lenda Kling, Rob Hall, Craig Davis, Don Herr, Heather Mitchell, Kim Moore, Lei Wang, Craig Knox, John Schultz, Bill Spiers, Trevoris McDaniel, Bobby Jones, Renae Tolson, Mason Brown, Barbara Wills, Greg Gibson, Frank Mix, Maurice Holmes, Sheri Rowland, Calandra Stringer, Angela Long, Josh Willoughby, Madeline Pumariega and Alice Maxwell

Via Zoom: Bret Ingerman, Stephanie Solomon, Gerald Jones, Patricia Manning, Henry Coles, Nyla Davis, Kalynda Holton, Jacque Parramore, Tina Workman, Sharisse Turner, Mike Robeck, Chip Singletary, Byron Dobson, Anthony Jones, Jessica Griffin and Al Moran

COMMENTS

i. Board Chair Lamb asked everyone to stand for a moment of silence and the pledge of allegiance. He stated he missed being with everyone at events, but enjoyed the Nursing Pinning on Zoom.

ii. Board Members – Trustee Callaway agreed and indicated we don't think we have it well, until we don't have it. Trustee Pople applauded faculty and staff for a great summer. Trustee Messersmith said he lives in a remote area and it is almost culture shock to come to Tallahassee, where such measures have been taken to protect everyone during these times.

Trustee Moore thanked President Murdaugh, Provost, faculty and staff who remain focused on students; Chief of Staff Grause and Lenda Kling for the work they do; and Chair Lamb for his leadership. Trustee Kilpatrick echoed Trustee Moore's comments and thanked the Technology staff for their work that allowed him and Trustee Moore to join the meeting today from miles away.

iii. President Murdaugh thanked the Board for the comments and their support. He shared in the *Higher Education News* he read that COVID-19 is the single most disruptive event in the history of education in the world, indicating we were the first college to go to online learning and he is very proud of everyone. He stated we went live with Workday Student and while it has bumps, it will transform the experience students have – thanking everyone who worked on this.

He said with COVID-19 the Provost has worked with deans and faculty to provide classroom, Zoom (TCC Live) and online instruction. He shared safety has been job one and while we went home to work, Don Herr and his team stayed here to clean and, along with the TCC Police Department, take measures to keep people safe. He provided an overview of the phases to return faculty and staff to the workplace – including the daily review of COVID cases in the county, district and state. He said our district is in the moderate risk category and with the protocols we have put in place (along with personal responsibility), it is our intent for this to be the safest place we can be – other than home.

APPROVAL OF MINUTES

1. June 2020 Meeting

Request Board approve minutes as presented.

MOTION: Trustee Pople **SECOND:** Trustee Callaway
Motion passed unanimously.

BOARD OF TRUSTEES

2. The District Board of Trustees 2020 Board Self-Evaluation

Recommend the District Board of Trustees of Tallahassee Community College acknowledge and accept the results of the 2020 Board Self-Evaluation as presented.

MOTION: Trustee Messersmith **SECOND:** Trustee Moore
Motion passed unanimously.

3. Election of Officers

Motion was made for Vice-Chair Messersmith to become Chair and Trustee Grant to become Vice-Chair.

MOTION: Trustee Pople **SECOND:** Trustee Moore
Motion passed unanimously.

President Murdaugh presented a plaque to outgoing Chair Lamb for his year of service. Incoming Chair Messersmith said it is an honor to serve, indicating Trustee Lamb did a great job as Chair.

INFORMATION AND NEWS ITEMS

Director Maxwell provided information on media coverage including Trustee Lamb speaking at the Governor's Roundtable on Athletics; TCC virtual tour helping students decide where to go to college; CARES Act student scholarships; and welcoming students back with Zoom, on-line and in-person classes.

UNFINISHED BUSINESS

None

PRESENTATIONS

VP Mitchell recognized:

- The Tallahassee Police Department for their donation to the New Start Fund Scholarship,
- David & Kathy Gilbert for their donation to the Justin Dousa Valdez Fund, and
- an anonymous donor for their donation to the Sopchopy Scholarship

NEW BUSINESS

Approval of Consent Agenda

4. Attorney Invoice – Bryant Miller Olive, P.A. (May and June 2020)
Authorize payment of invoices as presented.
5. Human Resources Report
Approve the report as presented.
6. Architect Invoices
Authorize payment of architectural invoices as presented.
7. Sponsored Programs – Fiscal Agent
Authorize funding for the awards and contracts as presented.
8. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.

MOTION: Trustee Lamb **SECOND:** Trustee Callaway
Motion passed unanimously.

TCC Foundation

9. TCC Foundation Update
VP Mitchell

None required. Report provided for information only.

Academic Affairs

10. 2020-2021 Dual Enrollment Articulation Agreements with County School Boards, Public Charter Schools and Private Schools

That the Board approves the articulation agreements.

MOTION: Trustee Moore **SECOND:** Trustee Lamb
Motion passed unanimously.

11. Academic Curriculum Changes

That the Board approve the recommendations for the program revision, new courses, and course changes as attached.

MOTION: Trustee Callaway **SECOND:** Trustee Pople
Motion passed unanimously.

Administrative Services

12. Annual Inventory of Property Assets

Presented as an information item only, no action required.

13. Disposition of Surplus Property Assets

Responding to Trustee Lamb, VP Wills indicated we do not surplus them to any specific place and these particular items have no value at this time.

Authorize the College to dispose of the items listed.

MOTION: Trustee Moore **SECOND:** Trustee Lamb
Motion passed unanimously.

14. Policy Manual Changes

Chair Messersmith asked the attorney if there is a definition of promptly, with Esq. Knox responding the term promptly is used throughout the new regulation, without definition.

Approve revision of College policy as presented.

MOTION: Trustee Callaway **SECOND:** Trustee Moore
Motion passed unanimously.

15. Construction Status Report

Presented as an information item only.

16. RFQ 2020-05 Award Recommendation

Approve the recommended construction manager at risk, Cook Brothers, Inc., for the TCC Welding Technologies Laboratory project.

MOTION: Trustee Lamb **SECOND:** Trustee Callaway
Motion passed unanimously.

17. Fund Analysis – July

For information only, no Board action required.

PUBLIC COMMENT

None

WORKSHOP

Strategic Plan Update

Provost Pumariega provided a quick overview of the strategic priorities identified by the Trustees last year. Dr. Angela Long acknowledged those that assisted with the processes throughout the year. She

shared the highlights from year one (1) of our plan in the areas of access, student success, workforce, partnerships, and resources and efficiency.

She talked about the TCC C.A.R.E. (Connections, Academics, Resources and Engagement) culture for the student experience. She stated the priorities for this culture include personalized learning, academic excellence, student success, close equity gaps, and economic and social mobility.

Provost Pumariega said we wanted to show that our strategic plan is being utilized, not just lying on the shelf. She indicated it is important to embed coaching into our classes to help students that are struggling. She stressed all physical distancing practices are in place so everyone can come back to campus and feel safe.

Trustee Callaway said she never realized how many partnerships we had in the community. She asked about the perception of our students and their safety returning to campus. President Murdaugh indicated the feedback he has received from students and parents has been positive with what we have done. Provost Pumariega shared we used the Ghazvini Center and Workforce programs as test groups in the summer, indicating the main campus has lots of signage and hand sanitizer.

PRESIDENT'S REPORT

President Murdaugh said higher education has been challenged with the George Floyd killing, sharing he has started a Commission on Race and Equity with the first meeting on August 27, 2020. He stated the Commission will address the culture at the college, with the most important thing being a focus on the gap in the success of our black and white students – emphasizing Black Minds Matter.

Chief of Staff Grause provided an overview of the next steps in the Aspen interview, indicating that although normally on-site, it will be virtual. She stated we are in the process of finalizing the agenda and will include some Trustees. She shared this is pretty much the last of the process before the final decision. President Murdaugh they will do this with all ten (10) finalists and announce a decision in May 2021.

NEXT MEETING DATE

September 21, 2020 Location: **Main Campus**

ADJOURNMENT

Meeting adjourned at approximately 4:14 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on September 21, 2020.

Frank Messersmith
Chair

Jim Murdaugh, Ph.D.
President