




June 19, 2017

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Academic Programs and Course Changes

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### Item Description

This item presents proposed changes in curriculum for 2017-2018.

### Overview and Background

The Academic Planning Committee Curriculum members review and make recommendations for Board approval for new program and courses. Due to changes by the State Board of Education as well as the revision of programs to meet workforce demands, there are several program changes that are being proposed.

The Associate of Arts Degree is proposing a change in order to provide students better alignment and seamless transfer into the State University System. Additionally, many of the Associate in Science Degrees and the College Credit Certificates are proposing changes based upon recommendations by the Advisory Boards for each of the programs. We also have more changes that are being recommended by the Florida Department of Law Enforcement.

### Past Actions by the Board

The Board approves the curriculum changes each year. The changes are for 2017-2018.

### Funding/Financial Implications

Curriculum changes require no new funding.

### Staff Resource

Feleccia Moore-Davis

### Recommended Action

That the Board approves the recommendation for academic course and program changes for 201-2018 as attached.

## **PROGRAM DELETION**

Based on review of curriculum content and assessment, the following program deletion is recommended.

Environmental Science Technology, A.S. (64 credit hours)

## **PROGRAM CHANGES**

Associate in Arts Degree (60 credit hours) - The proposed changes will better align with a seamless transition for students transferring into the State University System.

Delete these courses:            AMH1041 American Experience I (3)  
   AMH1050 American Experience II (3)  
   REL2200 Introduction to Biblical Studies (3)

Add these courses:                AMH2091 Introduction to African American History (3)  
   REL2210 Introduction to the Old Testament (3)  
   REL2240 Introduction to the New Testament (3)

Office Specialist Certificate (18 credit hours) - The proposed changes will better align with updated standards. No program length changes.

Delete these courses:            OST1718 Document Processing (3)

Add these courses:                CTS1760C Microsoft Specialist: Outlook (3)

Office Management Certificate (27 credit hours) – The proposed changes will better align with updated standards. No program length changes.

Delete these courses:            OST1718 Document Processing (3)

Add these courses:                CTS1760C Microsoft Specialist: Outlook (3)

Office Administration, A.S. (60 credit hours) – The proposed changes will better align with updated standards. No program length changes.

Delete these courses:            OST1718 Document Processing (3)  
   OST2823 Desktop Publishing and Web Design (3)

Add these courses:                CTS1760C Microsoft Specialist: Outlook (3)  
   CTS2240C Microsoft Specialist: Advanced Word (3)



Health Sciences, A.S. (64 credit hours) – The proposed title change will better align with the State Board of Education approved curriculum framework.

Delete program title: Associate of Science Degree in Health Sciences

Add program title: Associate of Science Degree in Surgical Services

Network Systems Technology, A.S. (60 credit hours) - The proposed changes will better align with the State Board of Education approved curriculum framework.

Delete program core: 45 credit hour program core coursed

Add program/elective: 36 credit hour program core courses  
9 credit hour elective courses choice from list  
CTS2114 Network Defense and Counter Measures (3)  
CIS2381 Computer Forensics and Incident Response (3)  
CGS2540 Database Concepts (3)  
COP2220 Introduction to C++ Programming or COP equivalent (3)

Correctional Probation Basic Recruit PSAV Certificate (489 clock hours) – The changes will align with the FDLE approved changes.

Delete these courses: CJK0271 Legal (57)  
CJK0272 Correctional Probation: Interpersonal Communication Skills (44)  
CJK0273 Correctional Probation: Caseload Management (40)  
CJK0274 Probation: Supervision (88)  
CJK0275 Correctional Probation: Investigations (39)  
CJK0276 Correctional Probation: Management Information Systems (27)

Add these courses: CJK0260 Introduction to Correctional Probation (14)  
CJK0264 Legal Foundations for Correctional Probation (44)  
CJK0265 Communications (46)  
CJK0266 Intake and Orientation (24)  
CJK0267 Caseload Management (32)  
CJK0268 Field Supervision (80)

Crossover Correctional Probation Officer to Law Enforcement (607 clock hours) - The changes will align with the FDLE approved changes.

Delete these courses:           CJK0293 Overview of Law Enforcement (64)  
  CJK0228 Law Enforcement Report Writing (28)  
  CJK0219 Responding to Calls for Service (47)  
  CJK0229 Crime Scene Procedures (27)  
  CJK0227 Officer Wellness (42)

Add these courses:               CJK0012 Legal (62)  
  CJK0013 Interactions in Diverse Community (40)  
  CJK0065 Calls for Service (36)  
  CJK0078 Crime Scene to Courtroom (35)  
  CJK0422 Dart-Firing Stun Gun (8)

## **NEW COURSES**

Based on review of curriculum content, the following new courses are recommended.

CTS1760C   Microsoft Specialist: Outlook (3)  
CTS2240C   Microsoft Specialist: Advanced Word (3)  
ENC0017    Integrated Reading and Writing I (4)

## **COURSE DELETIONS**

Based on review of curriculum content and assessment the following course deletions are recommended.

AMH1041    American Experience I  
AMH1050    American Experience II  
OST1718    Document Processing  
OST2823    Desktop Publishing and Web Design  
REL2200    Introduction to Biblical Studies

## **COURSE CHANGES**

CHD2220 Child Development: From Conception through Adolescence; *Catalog Description Change*. Change based on review of course content.

HIM1930 Professional Development I; *Catalog Description Change*. Change based on review of course content.

HIM2222C ICD Coding System; *Pre-Requisite Change*: to BSC2085 Anatomy and Physiology I, BSC2085L Anatomy and Physiology Laboratory; HSC1000 Orientation to Perioperative Services, HSC2531 Medical Terminology; *Catalog Description Change*. Change based on review of course content.

HIM2235C ICD Coding System PCS; *Credit Hour Change*: from 3 to 4; *Catalog Description Change*. Change based on review of course content.

HIM2433 Pathophysiology; *Course Title Change*: to Pathophysiology/Pharmacology; *Catalog Description Change*. Change based on review of course content.

PTN1121 Therapeutic Agents I; *Pre-Requisite Change*: to BSC1084C Human Biology: Essentials of Anatomy and Physiology, HSC1538 Medical Terminology for Healthcare Professionals, CGS1060 Computer and Internet Literacy; *Co-Requisite Change*: to PTN1001C Introduction to Pharmacy, PTN1017 Pharmacy Calculations, PTN1132 Basic Business Skills for the Pharmacy Technician; *Catalog Description Change*. Change based on review of course content.

PTN1122 Therapeutic Agents II; *Catalog Description Change*; *Delivery Method Change*: to Hybrid

PTN1131C Applied Pharmacy Practice; *Credit Hour Change*: from 6 to 4; *Weekly Contact Hour change*: from 12 to 6; *Total Contact Hour Change*: from 180 to 90; *Catalog Description Change*. Change based on review of course content.

PTN1132 Basic Business Skills for the Pharmacy Technician; *Pre-Requisite Change*: to PTN1001C Introduction to Pharmacy, HSC1538 Medical Terminology for Healthcare Professionals, CGS1060 Computer and Internet Literacy, ENC1101 College Composition; *Co-Requisite Change*: to PTN1121 Therapeutic Agents I; *Delivery Method Change*: to Online/Distance Learning; *Catalog Description Change*. Change based on review of course content.

PTN1930 Pharmacy Seminar; *Delivery Method Change*: to Online/Distance Learning. Change based on review of course content.

PTN1940 Pharmacy Practicum I; *Credit Hour Change*: from 2 to 3; *Weekly Contact Hour Change*: from 2 to 3; *Total Contact Hour Change*: from 30 to 45; *Delivery Method Change*: to Hybrid; *Catalog Description Change*. Changes based on review of course content.

PTN1941C Pharmacy Practicum II; *Course Contact*: from 257.5 to 135; *Catalog Description Change*. Change based on review of course content.

PTN1942C Pharmacy Practicum III; *Contact Hour Change*: from 257.5 to 135; *Catalog Description Change*; *Delivery Method Change*: from Lecture to Online/Distance Learning. Change based on review of course content.