



Hosts/Employers Posting a Job Shadow Experience

To Post a Job Shadowing Experience in TCC FutureLink-

- 1) Log into your [TCC FutureLink account](#)
- 2) Look for *EagleShadow Program* (at the top right hand of your screen)
- 3) Click *Create a Job Shadow Posting*
- 4) See *INSTRUCTIONS* for creating your post

Tips to Remember:

- 1) The description that you give is what students see, so please make this as engaging and exciting as possible
- 2) Provide details such as what your student(s) should wear (campus wear, business casual (jeans), business casual (khakis), business professional, scrubs, etc.)
- 3) List the exact address of where the student will report and details on parking
- 4) Details about lunch (will you provide lunch, do you have a breakroom-the student can bring their lunch, etc.)

If you need any assistance creating an appealing & complete description, please feel free to contact us at eagleshadow@tcc.fl.edu.