



Nursing Assistant (Long-Term Care)- CAREER AND TECHNICAL CERTIFICATE (CTC)

Please note this FAQ is meant to be a guide only and is subject to change

When is the next Start Date for the Nursing Assistant (CNA) Program?

- July 26, 2021

Where will the program be located?

- It will be held at the TCC Gadsden Service Center located at 223 Pat Thomas Parkway, Quincy, FL 32351 • Visit <https://www.tcc.fl.edu/workforce-development/about-wd/gadsden-center/> for more information.

When is registration?

- Ongoing

How long will it take to complete the program?

- 120 contact hours

What is the class schedule for this program?

- Monday-Wednesday | 11:00 – 5:00 PM

How much of the classes are “Hands-on” activities?

- The program includes 80 hours of classroom/lab instruction plus 40 clinical hours in local healthcare facilities. This program includes both Acute and Long-Term Care.

Do I need a certain GPA to be accepted to the program; and are there any prerequisites for acceptance to the program?

- No, but you must have a standard high school diploma or GED, be 18 years old and pass a state and national background check.

Do I need to attend a TCC Credit Program Orientation?

- No, but you will be required to attend a Nursing Assistant program orientation.

What credentials will I have once I have successfully completed the program?

- Students who satisfactorily complete an approved course are eligible to apply to take the national nursing assistant examination being utilized in Florida, in accordance with Chapter 464.203, F.S.

What is the estimated cost of the program and do I have to pay for the entire program all at once?

- Students enrolled in the Gadsden Connect Program will be awarded a full scholarship sponsored by Sunshine Health.

Will Federal Financial Aid be available for this program?

- No.

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What are the enrollment requirements for this program?

- Students must have a GED® or high school diploma.
- Students must pass the Level 1 background check and drug screen.
- Students must complete the BLS/CPR certification prior to admission.

Students must complete the application process with satisfactory results in order to be eligible to attend. Students will be accepted in order of completion of all requirements until the class is full.

NOTE: Students who would like copies of completed forms need to make copies prior to submitting. TCC will not make copies for students.

What are the steps for enrollment?

1. **Submit a TCC application.** To apply to TCC, go to the website <https://forms.tcc.fl.edu/Application>. On the application, under Degrees & Certificates, select Short Term Certificates, then scroll down and select Nursing Assistant- Long Term Care.
2. **Submit copies of official transcripts for High School/GED to the TCC Gadsden Center or to Admissions and Records Department located on main campus on the 2nd floor of the Student Union.** Students with college credits and/or degrees from another college or university will also need to have these official transcripts sent to the Admissions and Records Department.
3. **Submit a Nurse Assistant program application to the TCC Gadsden Center.** This application must be hand delivered or sent by US mail. Please do not fax or email.
4. **Set up a meeting with Center Manager.** Manager will explain the next steps in the enrollment process.
5. **Set up CastleBranch Account.** This will tell you where to go for your drug test and background check. *(Visit the TCC Gadsden Center to set up your account).*
6. **Pass a Level 1 background check and drug screen.** Tallahassee Community College has contracted with Castle Branch to complete your required student background and drug screening checks as a requirement for enrollment in Tallahassee Community College's Healthcare Programs. All results are submitted to the agencies requiring these items and these agencies determine if the student may participate in clinical activities in their agency. If the agency determines a student cannot attend clinical experiences at their agency, the student will not be allowed to continue in the program. Successful completion of all required clinical experiences is required for successful completion of all programs.
7. **Contact the TCC Gadsden Center at 850.558.3620 to sign up for a BLS/CPR Class (to be held at the TCC Gadsden Center) or possess a current Basic Life Support (BLS) card.** The only acceptable courses are offered by either American Heart Association BLS for the Provider, or the American Red Cross CPR for the Professional rescuer and Healthcare Provider. No other course will be accepted! Course must be hands on, not an online version.
8. **Visit your Primary Doctor or Health Department to complete the required immunizations/screenings on the Health Form.** (See attached Health Form)



Ghazvini Center for Healthcare Education
1528 Surgeons Drive
Tallahassee, Florida 32308-4631
850.558.4500 phone 850.558.4510 fax

NURSE ASSISTANT PROGRAM APPLICATION

***PLEASE TYPE OR PRINT CLEARLY IN INK!
ONLY COMPLETED APPLICATIONS WILL BE CONSIDERED***

NAME _____ TCC STUDENT ID NUMBER _____
Last First Middle/Maiden

TCC EMAIL _____ PHONE _____

Please read and sign.

Criminal background checks and drug screening are required of health students by the majority of the clinical agencies used by the Tallahassee Community College (TCC) Health programs. Successful completion of all required clinical experiences is required for successful completion of all programs. All results are submitted to the agencies requiring these items and *they determine if the student may participate in clinical activities in their agency*. If the agency determines a student cannot attend clinical experiences at their agency, the student will not be allowed to continue in the program and will not be reimbursed for any costs incurred by the student, including tuition, fees, and the cost of the background check and/or drug screening. Students with positive background checks that are allowed to continue in the program cannot be guaranteed that this will not impact licensure/certification eligibility and/or employment opportunities. Students need to be aware of the state statutes for licensure/certification. The Florida Statutes are on the Florida Department of Health Web site, www.doh.state.fl.us/mqa/laws.html.

I have read the above statement concerning my background check and drug screening and understand the decision to allow me to participate in clinical activities rests with the clinical site. Further, I understand should I be denied permission to attend clinical experiences at any agency/clinical site, I will be dismissed from my program and TCC will not reimburse me for any costs incurred while a student in coursework at TCC. I agree I will not be informed of the specific agency/clinical site denying me and will not make any attempt to contact any agency/clinical site to appeal to them directly.

Signature

Date

Print Name

GADSDEN CONNECT

Nursing Assistant Program



Looking to get your Health Form completed?

Tallahassee Community College - Gadsden Connect has partnered with the Florida Department of Health in Gadsden (FDOH-Gadsden) to provide students with a discounted service fee for completion of the required immunizations/screenings on the Health Form.



Schedule your appointment today!

FDOH-Gadsden
278 LaSalle Leffall Drive
Quincy, FL 32351



Contact FDOH-Gadsden to book your appointment at (850) 875-7200



Appointment Type:
"TCC School Entry"



Service Fee:
\$50



For more information, email GadsdenCenter@tcc.fl.edu or call (850) 558-3620.