

REQUEST TO REPEAT PASSED COURSE(S)

Per Florida Administrative Code 6A-14.0301, repeat enrollment in courses in which a grade of C or above has been earned is prohibited. Exceptions can be made based on College procedure. TCC, through the Enrollment Appeals Committee, will review appeals and their responses will be emailed to the student's current email address.

For those approved, a student has one opportunity per course to meet the requirements of the intended university major/program of study. Students who choose to repeat courses they have successfully passed need to understand that only the **last grade and grade points earned in the repetitions will be used in calculating the TCC GPA and credits earned**. In addition, forgiveness may not transfer to other institutions; therefore, repeated courses may impact the computation of the GPA when students transfer to other institutions, either public or private. Also, Financial Aid may not pay for a course successfully passed with a "C" grade or higher.

Section 1: Student Information (Please print in ink or type)

Today's Date: ____/____/____

Name: _____ DOB _____

Student's TCC ID # _____ Phone # _____

Student's Email Address _____

Section 2: Criteria. Please check the appropriate box below.

- A grade higher than C is a requirement as a pre-requisite of the intended major at the intended institution.
 The course(s) is considered by the intended institution as too old.

NOTE: Proof from the intended institution and a copy of all transcripts must be provided by the student.

NOTE: TCC will not approve a Request to Repeat Passed Course(s) simply to boost the student's GPA.

Section 3: Course(s) to be considered for appeal

_____ Term _____ Year (Term/year in which the course **will be taken**)

Course ID & Number Example: ENC1101

Student's Signature _____

Date _____

Committee use only

Approved _____

Denied _____

Division of Student Affairs, Enrollment Appeals Committee
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